

Regular Meeting of the Board of Directors

Thursday, May 28, 2015 - 6:00 pm

The Regional District of Kootenay Boundary Board
Room, Trail, B.C

FINAL AGENDA

1. Call to Order
2. Consideration of the Agenda (Additions/Deletions)
 - a) The agenda for the May 28, 2015 meeting of the Regional District of Kootenay Boundary Board of Directors is presented.

Items to be moved forward if necessary.
3. Minutes
 - a) The minutes of the Regional District of Kootenay Boundary Board of Directors meeting held April 30, 2015 are presented.

Recommendation: That the minutes of the Regional District of Kootenay Boundary Board of Directors meeting held April 30, 2015 be adopted as presented.
[Regular Meeting of the Board of Directors - 30 Apr 2015 - Minutes - Pdf](#)
4. Delegation(s)
 - a) **Gillian Sanders, MA Environmental Education & Communication
Kaslo & Area D WildSafeBC Community Coordinator
Re: West Kootenay Human-Bear Conflict Working Group**

Recommendation: That the information presented by the West Kootenay Human-Bear Conflict Working Group be received.
[Delegation Request-WK Human Bear Conflict -Board-May 28, 2015.pdf](#)

b) **Sidley Mtn. & Bridesville Area Residents**
Re: Official Community Plan

Recommendation: That the information presented by the Sidley Mtn. and Bridesville area residents be received.

[Delegation Request-Sidley Mtn & Bridesville Area Residents re OCP-Board-May 28, 2015.pdf](#)

5. Unfinished Business

a) **RDKB Board of Directors Memorandum of Resolutions - April 30, 2015**

The RDKB Board of Directors Memorandum of Resolutions for the period ending April 30, 2015 is presented.

Recommendation: Corporate Vote Unweighted

That the RDKB Board of Directors Memorandum of Resolutions for the period ending April 30, 2015 be received.

[Memorandum of Board Resolutions-Ending April 30, 2015-Board-May 28, 2015.pdf](#)

b) **Beth Burget - General Manager of Finance**
Re: Toll Free Phone Number

A staff report from Beth Burget, General Manager of Finance regarding an update on extending the Toll Free Service to the US and other Canadian provinces as well as investigating if a teleconference-on-demand system can include a toll free number is presented.

Recommendation: Corporate Vote Unweighted

That the staff report from Beth Burget, General Manager of Finance regarding an update on extending the Toll Free Service to the US and other Canadian provinces as well as investigating if a teleconference-on-demand system can include a toll free number be received.

[Staff Report-Toll Free Phone Number-Board-May 28, 2015 - Pdf Mar 25 Board Staff Report.pdf](#)

- c) **A staff report from John M. MacLean, CAO regarding the issues surrounding expanding the use of meeting via electronic means was presented.**

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors discuss this matter and advise staff accordingly.
Staff Report - Electronic Meetings - May 2015 - Pdf

6. Communications

7. Communications (Information Only)

- a) **Agricultural Land Commission-April 24/15**
re: FortisBC Decision Letter Non Farm Use
[ALC Decision-FortisBC-Board-May 28, 2015.pdf](#)

- b) **Honourable T. Stone-Ministry of Transportation and Infrastructure**
re: Transit Services

Recommendation: Corporate Vote Unweighted

That Communication Information Only Items a) - b) be received.
[MoTI-Minister Stone-Transit Services-Board-May 28, 2015.pdf](#)

- c) **UBCM-May 11/15**
re: Provincial Response to 2014 Resolutions

Recommendation: Corporate Vote Unweighted

That Communication Information Only Items a) - c) be received.
UBCM-Provincial Response-2104 Resolutions-Board-May 28, 2015.pdf

8. Reports

- a) **Interim Schedule of Accounts-April 2015**
Chair of Finance Committee - Director Rotvold

The April 2015 Interim Schedule of Accounts is presented.

Recommendation: Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedule of Accounts as follows:

Cheques Nos. 48537-49117:	\$ 1,331,679.06
Payroll	\$ 415,990.35

Total Expenditures for April 2015	\$ 1,747,669.41
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[April 2015 Interim Schedule of Accounts-Board-May 28, 2015.pdf](#)

b) **Draft RDKB Committee Minutes**

Boundary Economic Development Committee; May 5, Beaver Valley Recreation Committee; May 12, Policy, Executive and Personnel Committee; May 13, Electoral Area Services Committee; May 14 and East End Services Committee; May 19, **Utilities Committee; May 13.**

Recommendation: Corporate Vote Unweighted

That the following draft minutes be received:

Boundary Economic Development Committee; May 5,
Beaver Valley Recreation Committee; May 12,
Policy, Executive and Personnel Committee; May 13,
Electoral Area Services Committee; May 14,
East End Services Committee; May 19, and
Utilities Committee; May 13.

[Minutes-Boundary Economic Development Committee - Board-May 28, 2015- Pdf](#)

[Minutes-Policy, Executive and Personnel Committee - Board-May 28, 2015- Pdf](#)

[Minutes-Beaver Valley Recreation Committee - Board-May 28, 2015 - Pdf](#)

[Minutes-Electoral Area Services Committee - Board-May 28, 2015 - Minutes - Pdf](#)

[East End Services Committee - 19 May 2015 - Minutes - Pdf](#)

[**Minutes-Utilities Committee-13 May 2015-Board-May 28, 2015-Pdf**](#)

c) **Beaver Valley Recreation Committee - May 12, 2015 - Recommendations**

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the registration of a Restrictive Covenant for the lands donated by Libby Nelson, legally described as Lot 1, Plan NEP14437, Twp 7A, LD 26. **FURTHER** that the RDKB Board of Directors authorizes the RDKB signatories to sign the Section 219 Restrictive Covenant - For Public Recreation Use Agreement accordingly.

[Staff Report - Restrictive Covenant - Board-May 28, 2015 Pdf COVENANT - Section 219 Covenant - Restricted Use of Lands-Board-May 28, 2015.pdf](#)

d) **Electoral Area Services - May 14/15 - Recommendations**

Recommendation: Electoral Area Directors Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Development Variance Permit application submitted by Richard and Sandra Mathers to allow a variance to the front parcel line setback of 4.5 meters from 7.5 meters to 3 meters and a height variance for accessory buildings and structures of 1 meter from 4.6 meters to 5.6 meters, on the property legally described as Lot B, DL 3036S, SDYD, Plan KAP16578.

Recommendation: Electoral Area Directors Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the application submitted by R-Text Holdings Ltd. for a Development Variance Permit to allow a variance of 3.7m² to the floor area for a dwelling unit, from 45m² to 41.3m² and for the dwelling unit to be detached from the principal building on the property legally described as Plan NEP13255, DL 205A, Parcel B, Excluding Plan EPP16980 (See XJ14876).

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Greenwood Heritage Society's Gas Tax Application in the amount of \$6,000 to replace "zee" bricks on the exterior southern wall

of the museum building.

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves Big White Chamber of Commerce's Gas Tax Application in the amount of \$2,780.93 to design and install a tourist trails information sign.

[Staff Report Mathers DVP - Board - May 28, 2015.pdf](#)

[Staff Report RTex DVP DP Amend - Board - May 28, 2015.pdf](#)

[EAS Recommendation - Greenwood Heritage Society Application - Board - May 28, 2015.pdf](#)

[EAS Recommendation - Big White Chamber Application - Board - May 28, 2015.pdf](#)

e) **Advisory Planning Commission Draft Minutes**

The draft minutes of the Big White (April 27), Area 'A' (May 5), Area 'C'/Christina Lake (May 5) and Area 'E'/West Boundary (May 4) Advisory Planning Commissions meetings are presented.

Recommendation: Corporate Vote Unweighted

That the draft minutes of the Big White (April 27), Area 'A' (May 5), Area 'C'/Christina Lake (May 5) and Area 'E'/West Boundary (May 4) Advisory Planning Commissions meetings be received.

[APC Minutes-Big White - Board-May 28, 2015.pdf](#)

[APC Minutes-Area A - Board-May 28, 2015.pdf](#)

[APC Minutes-Area C Christina Lake - Board-May 28, 2015.pdf](#)

[APC Minutes-Area E West Boundary - Board-May 28, 2015.pdf](#)

f) **Draft Recreation Commission Minutes**
Christina Lake Recreation Commission - May 13, 2015
Grand Forks & District Recreation Commission - May 14, 2015

The draft minutes of the Christina Lake Recreation Commission meeting held May 13, 2015 and the Grand Forks and District Recreation Commission meeting held May 14, 2015 are presented.

Recommendation: Corporate Vote Unweighted

That the draft minutes of the Christina Lake Recreation Commission meeting held May 13, 2015 and the Grand Forks and District Recreation Commission meeting held May 14, 2015 be received as presented.

[Minutes Area C-Christina Lake Recreation-Board-May 28 2015.pdf](#)

[Minutes-Grand Forks & District Recreation-Board-May 28 2015.pdf](#)

9. Board Appointments Updates

- a) S.I.D.I.T. - Chair McGregor
S.I.B.A.C. - Chair McGregor
Okanagan Film Commission - Director Gee
Boundary Weed Stakeholders Committee - Director Gee
Columbia River Treaty Local Government Committee
Kootenay Booth - Director Rotvold
Chair's Update - Chair McGregor

10. New Business

- a) **M. Andison - Building Bylaw Contravention**
Owner: 0985028 B.C. Ltd.

A staff report from Mark Andison, General Manager of Operations/Deputy CAO, regarding a Building Bylaw Contravention for the property described below as:

#2 - 20 Kettle View Road, Big White, B.C.

Electoral Area 'E'/West Boundary

Parcel Identifier: 002-078-309

Strata Lot 2, D.L. 4109S, SDYD, Strata Plan K351

Owner: 0985028 B. C. Ltd.

Recommendation: Electoral Area Directors (Stakeholder)
Unweighted

That the Regional District of Kootenay Boundary Board of Directors invite the owner, 0985028 B.C. Ltd., to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as

Strata Lot 2, D.L. 4109S, SDYD, Strata Plan K351.

[Staff Report-Bylaw Contravention 0985028 BC Ltd-Board-May 28 2015.pdf](#)

b) **C. Rimell**

Re: Potential Sale of a Portion of the Cascade Waste Transfer Station

A staff report from Carly Rimell, Planner, regarding an offer from FortisBC to purchase a ±675 m² parcel to be subdivided from the Regional District of Kootenay Boundary's Cascade Waste Transfer Station, is presented.

Recommendation: Corporate Vote Unweighted

That the subdivision and sale of ±675 m² portion of land from the parcel legally described as Lot 4, DL 313, SDYD, KAP31017 to be used for utility purposes, be supported and that staff be directed to proceed with the necessary steps to complete the sale.

[Staff Report ReSaleofLandFortis - Board - May 28, 2015.pdf](#)

c) **J. MacLean**

Re: Beaverdell Fire Service

A staff report from John M. MacLean, CAO regarding administrative matters related to the Beaverdell Fire Department.

Recommendation: That Dan Jamieson be appointed the Fire Chief for the Beaverdell Fire Service, and **FURTHER** that the Beaverdell Fire Department offer fire protection and suppression services at the Exterior Operations Level as defined by the "Structure Firefighters Competency and Training Playbook".

[Staff Report - Board - Beaverdell Fire Department - May 2015 - Pdf](#)

d) **Grants-in-Aid to May 21, 2015**

Recommendation: Electoral Area Directors (Stakeholder) Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the following Grants-in-Aid:

1. Kootenay Columbia Learning Centre-Area 'B'/Lower Columbia-Old Glory-\$750

2. Rossland Golden City Days 2015-Area 'B'/Lower Columbia-Old Glory-\$1,500
3. Columbia Valley Counselling Centre Society-Area 'B'/Lower Columbia-Old Glory-\$1,000
4. BC Backcountry Horseman-West Kootenay Chapter-Area 'B'/Lower Columbia-Old Glory-\$1,000
5. Trail Firefighters-Area 'B'/Lower Columbia-Old Glory-\$150
6. Genelle Recreation Society-Area 'B'/Lower Columbia-Old Glory-\$2,000
7. Trails to the Boundary Society-Area 'E'/West Boundary-\$2,000
8. Greenwood Board of Trade-Area 'E'/West Boundary-\$800
9. Beaverdell Volunteer Fire Dept.-Area 'E'/West Boundary-\$5,000
10. Auxiliary to the Big White Fire Department-Area 'E'/West Boundary-\$750
11. Canadian Ski Patrol Ogopogo Zone Big White-Area 'E'/West Boundary-\$2,000

[Grant-in-Aid-Board-May 28, 2015.pdf](#)

- e) A staff report from John M. MacLean, CAO regarding a grant funding agreement, and a request for the release of funds for the Trails to the Boundary Society is presented.**

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approve of the Grant Funding Agreement with the Trails to the Boundary Society. FURTHER that the Board authorizes the RDKB signatories to enter into the agreement.

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approve a Financial Plan amendment for the Regional Parks and Trails Service transferring \$10,000 from reserves to facilitate the provision of a grant to the Trails to the Boundary Society for work they are doing in the development and maintenance of public use trails in the West Boundary.

Recommendation: Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approve a grant in the amount of \$10,000 to the

Trails to the Boundary Society, for work they are doing in the development and maintenance of public use trails in the West Boundary, subject to the Society entering into the Grant Funding Agreement.

Staff Report - Board - Trails to the Boundary - May 2015 - Pdf

11. Bylaws

a) **D. Dean - Re: Electoral Area 'B'/Lower Columbia-Old Glory Revised Zoning Bylaw No. 1540**

A staff report from Donna Dean, Manager of Planning and Development regarding the revised Electoral Area 'B'/Lower Columbia-Old Glory Revised Zoning Bylaw No. 1540 is presented.

Recommendation: Stakeholder (Electoral Area Directors) and Cities of Trail and Rossland Fringe Areas Unweighted

That the third reading of Bylaw No. 1540, 2015 be rescinded.

Recommendation: Stakeholder (Electoral Area Directors) and Cities of Trail and Rossland Fringe Areas Unweighted

That Bylaw No. 1540, 2015 be given second reading as amended.

Recommendation: Stakeholder (Electoral Area Directors) and Cities of Trail and Rossland Fringe Areas Unweighted

That staff be directed to set up and hold a public hearing for Bylaw No. 1540, 2015 and appoint Director Worley to attend (Director Grieve as Alternate).

[Staff ReportBylaw1540 - Board - May 28, 2015.pdf](#)

[Bylaw 1540 Revised Zoning - Board - May 28, 2015.pdf](#)

12. Late (Emergent) Items

13. Discussion of items for future meetings

14. Question Period for Public and Media

15. Closed (Incamera) Session

- a) There will be a closed meeting pursuant to Section 90 (1) (e) of the *Community Charter*.

16. Adjournment



**Regular Meeting of the Board of Directors
Minutes**

**Thursday, April 30, 2015
RDKB Board Room
Grand Forks, BC**

Present:

Director G. McGregor, Chair
Director E. Smith
Director K. Moore
Director N. Krog
Director R. Russell
Director M. Rotvold
Director V. Gee
Director M. Martin
Director T. Pahl
Director J. Danchuk
Director L. Worley
Director P. Cecchini
Director A. Grieve

Staff Present:

J. MacLean, C.A.O.
T. Lenardon, Manager of Corporate Administration/Recording Secretary
B. Burget, General Manager of Finance
M. Andison, General Manager of Operations/Deputy C.A.O.

Others Present:

One member of the public
C. Lindsay, Grand Forks Gazette

Call to Order

The Chair called the meeting to order at 6:00 p.m.

Consideration of the Agenda (Additions/Deletions)

The agenda for the April 30, 2015 RDKB Board of Directors meeting was presented. The Manager of Corporate Administration advised of the following additions:

Grant in Aid applications for Electoral Area 'B'/Lower Columbia-Old Glory (Casino Recreation) and Electoral Area 'C'/Christina Lake (Boundary Multi 4-H Club) were added to New Business as Item 10k. A report on the Kootenay Booth was added to Item 9; Board Reports, a discussion regarding changing the date of the June Board meeting was added to Item 12; Late Items and a closed meeting pursuant to Section 90 (1) (e) of the *Community Charter* was added as Item 16.

167-15 Moved: Director Rotvold Seconded: Director Grieve

That the agenda for the April 30, 2015 meeting of the RDKB Board of Directors be adopted as amended.

Carried.

Minutes

The minutes of the RDKB Board of Directors meeting held March 31, 2015 were presented.

168-15 Moved: Director Russell Seconded: Director Pahl

That the minutes of the RDKB Board of Directors meeting held March 31, 2015 be adopted as presented.

Carried.

Delegation(s)

Mr. Don Catalano, CGA, Soligo & Associates
Audited Financial Statements For the Year Ended December 31, 2014

The Chair welcomed Mr. Catalano to the meeting.

Mr. Catalano addressed the Board with some information from the Management Report and advised that the financial statements have been prepared by management in accordance with generally accepted accounting principles. He briefly reviewed the Audit Opinion and advised that there are no reservations respecting this matter.

Information regarding the following highlights was presented:

Consolidated Statement of Financial Position:

- financial assets
- liability
- accumulated surplus
- financial equity
- physical equity in capital assets

Consolidated Statement of Operations

- revenue
- expenses (amortization expense, loss on disposal of assets, annual surplus (deficit))
- accumulated surplus

Consolidated Statement of Changes in Net Financial Assets (Debt)

- Annual surplus (loss on disposal of tangible capital assets, amortization of tangible capital assets and proceeds on sale of tangible capital assets)
- Overall deficit and increase / decrease in net financial assets/net debt.

The Board members reviewed the information provided, and it was;

169-15 Moved: Director Worley Seconded: Director Danchuk

Corporate Vote Weighted

That the Audited Financial Statements for the Year Ended December 31, 2014 be received.

Carried.

170-15 Moved: Director Grieve Seconded: Director Russell

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Audited Financial Statements for the Year Ended December 31, 2014.

Carried.

The Chair thanked Mr. Catalano for the information and he left the meeting.

Craig Daniell, CEO, BC SPCA
BC SPCA Request for Partnership - New Animal Management/Welfare Facility

The Chair welcomed Mr. Daniell to the meeting.

Mr. Daniell thanked the Board for the opportunity to present information regarding the BC SPCA West and Central Kootenay Regional Plan and he introduced Danielle Jackman, Manager, Trail Regional Branch and Tracy Westmoreland, Manager, Kelowna Regional Branch.

Mr. Daniell provided information respecting the following matters via power-point:

- a facilities development plan for the Kootenays,
- the possible benefits of the plan,
- an overview/use of the BC SPCA service in the Kootenays,
- cruelty investigations statistics,
- regional citizen engagement,
- services most needed,
- animal cruelty enforcement, and
- kenneling services.

Examples of communities in BC that have entered into partnerships with the BC SPCA were also provided.

The Trail regional facility does not meet welfare standards and cannot be upgraded. The facility will be closed no later than June 20, 2016.

Mr. Daniell reviewed the next steps in the plan and provided information regarding 2 options for a possible new facility to be located in either Trail or Castlegar involving either the RDKB and the RDCK or both.

Option 1 would be 100% funded by the BC SPCA and the Province and the service would include an adoption centre, limited housing for seized animals, humane education and a vet facility with an intake of 300 animals per year. Animals would be accepted only based on available space with an emphasis on empathy development and ending overpopulation. This option meets the BC SPCA's animal welfare mandate requirements without kenneling.

Option 2 would be funded 1/3 BC SPCA, 1/3 RDKB and 1/3 Province. The service would include an adoption centre, limited housing for seized animals, humane education and

vet facility, an intake of 500 animals per year and kenneling to fulfill the animal control impoundment requirements. The cost would be approximately \$1.6 million and the BC SPCA would require a commitment of \$550,000 from one or both regional governments to proceed with Option 2 for capital funding and a kenneling contract providing for cost recovery for this service.

The BC SPCA will provide animal control/bylaw enforcement services under certain circumstances; however it is not a high preference within the services that are provided.

The Board members discussed the information and Mr. Daniell answered questions regarding animal control services/bylaw enforcement, the number of constables located in the Kootenay region, the possibility of affordable spay and neuter clinics as part of the BC SPCA service and kenneling options.

Mr. Daniell explained that the BC SPCA ultimately wishes to enter into a partnership.

The Board requires more time to review this matter and to consider options that may suit both the RDKB and the BC SPCA.

The Chair advised that the Board would continue discussions around this matter further in the agenda and she thanked Mr. Daniell for the informative presentation and the delegates left the meeting.

Unfinished Business

RDKB Board of Directors Memorandum of Resolutions

The RDKB Board of Directors Memorandum of Resolutions for the period ending March 31, 2015 was presented.

171-15 Moved: Director Krog Seconded: Director Cecchini

Corporate Vote Unweighted

That the RDKB Board of Directors Memorandum of Resolutions for the period ending March 31, 2015 be received.

Carried.

Director Gee updated the Board on the Electoral Area 'E'/West Boundary Action Items 231-10 Sidley Mountain Fire (discussions to resume in the near future), 102-14; Mosquito Control (proponents need to let their wishes be known). She also provided an update regarding discussions at Big White that are focused around resort municipality status.

Appointment - Electoral Area 'A' Advisory Planning Commission (APC)

172-15 Moved: Director Grieve Seconded: Director Russell

Electoral Area Directors Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the appointment of Ben DeJager to the Electoral Area 'A' Advisory Planning Commission.

Carried.

M. Andison-April 30/15

re: BC SPCA Request for Partnership in New Facility

A staff report from Mark Andison, General Manager of Operations/Deputy Chief Administrative Officer regarding background information on a recent request from the BC SPCA for the RDKB to enter into a partnership arrangement to develop a new animal management/welfare facility within the region was presented.

The Board members continued discussions from Mr. Daniell's power-point presentation. Staff requested direction from the Board.

There was general interest in having BC SPCA services available and entering into a possible arrangement for a new facility, but the Board members agreed that more time is required and that further options should be considered.

173-15 Moved: Director Grieve Seconded: Director Pahl

Corporate Vote Unweighted

That a sub-committee of the Board be established to explore this matter further and to investigate other options with respect to a partnership arrangement with the BC SPCA to develop a new animal management welfare facility.

Carried.

The Chair called for volunteer Directors to sit on the sub-committee. Directors Moore, Cecchini, Pahl, Martin and Krog agreed to participate. Board members, subject to their availability, were invited to attend the sub-committee meetings.

After further discussion, it was;

174-15 Moved: Director Moore Seconded: Director Russell

Corporate Vote Unweighted

That the BC SPCA be advised that the Regional District of Kootenay Boundary Board of Directors is interested in a potential partnership for the development of a new animal management/welfare facility, the details of which are forthcoming.

Carried.

(Director Rotvold opposed)

The sub-committee will decide when and where it will meet.

In order to assist the Board in a review of this matter staff will contact Mr. Daniell to obtain a list of other local governments which have partnerships with the BC SPCA and will contact staff at these local governments to determine how this matter is managed in their organizations. The information will be provided to the sub-committee accordingly.

The Board thanked Mr. Andison for his work on the thorough staff report and information provided therein.

Communications

There were no communications to review.

Communications (Information Only)

South Okanagan - Similkameen National Park Network/April 18/2015
re: Local support for National Park in South Okanagan-Similkameen

175-15 Moved: Director Rotvold Seconded: Director Pahl

Corporate Vote Unweighted

That Communication Information Only Item a) be received.

Carried.

Reports

**Interim Schedule of Accounts - March 2015
Chair of Finance Committee - Director Rotvold**

The March 2015 Interim Schedule of Accounts was presented.

176-15 Moved: Director Rotvold Seconded: Director Smith

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves payment of the Interim Schedules of Accounts as follows:

Cheques Nos: 48063-48536	\$ 914,033.11
Payroll	\$ 368,377.36

TOTAL EXPENDITURES FOR MARCH 2015	\$1,282,410.47
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Carried.

RDKB Committee Draft Minutes

Boundary Economic Development Committee; April 2, Beaver Valley Recreation Committee; April 2, Electoral Area Services Committee; April 16, East End Sewerage Committee; April 7, East End Services Committee; April 21.

177-15 Moved: Director Grieve Seconded: Director Worley

Corporate Vote Unweighted

That the following draft minutes be received:

Boundary Economic Development Committee; April 2, 2015,

Beaver Valley Recreation Committee; April 2, 2015
 Electoral Area Services Committee; April 16, 2015
 East End Sewerage Committee; April 7, 2015 and
 East End Services Committee; April 21, 2015.

Carried.

RDKB Committee Recommendations - Electoral Area Services April 16/15
Chair of Committee - Director Worley

178-15 Moved: Director Worley Seconded: Director Russell

Corporate Vote Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the Gas Tax Application in the amount of \$25,000 (partial funding of total project estimated at approximately \$400,000), as submitted by the Grand Forks Rotary Club for the construction of a children's spray park in Grand Forks City Park. **FURTHER** that the RDKB Board of Directors authorizes the RDKB signatories to enter into the agreement.

Carried.

Advisory Planning Commissions Draft Minutes

The draft minutes of the Area 'C'/Christina Lake (April 7), Area 'D'/Rural Grand Forks (April 7) and Area 'E'/West Boundary (April 8) Advisory Planning Commissions meetings were presented.

179-15 Moved: Director Gee Seconded: Director Grieve

Corporate Vote Unweighted

That the draft minutes of the Area 'C'/Christina Lake (April 7), Area 'D'/Rural Grand Forks (April 7) and Area 'E'/West Boundary (April 8) Advisory Planning Commissions meetings be received.

Carried.

Recreation Commissions - Draft Minutes
Christina Lake Recreation - April 8, 2015
Grand Forks & District Recreation - April 8, 2015

The draft minutes of the Christina Lake Recreation Commission meeting held April 8, 2015 and the Grand Forks and District Recreation Commission meeting held April 9, 2015 were presented.

180-15 Moved: Director Grieve Seconded: Director Russell

Corporate Vote Unweighted

That the draft minutes of the Christina Lake Recreation Commission meeting held April 8, 2015 and the minutes of the Grand Forks and District Recreation Commission meeting held April 8, 2015 be adopted as presented.

Carried.

Policies from March 2015

The Liquor Use and the Director's Laptop Policies were approved by the Policy, Executive and Personnel Committee at a meeting held on March 11, 2015 and were presented to the Board of Directors for final approval:

181-15 Moved: Director Russell Seconded: Director Martin

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the Liquor Use Policy and the Director's Laptop Policy as presented.

Carried.

Board Appointments Updates

Kootenay Booth - Director Rotvold

New side-panels have been added to the Kootenay Booth and they provide an illustrative background of the RDKB, RDCK and RDEK alongside maps of BC that identify the jurisdictions within the Province. The booth is registered for the UBCM in September.

S.I.D.I.T. - Chair McGregor

The April 30, 2015 SIDIT newsletter was distributed to the Board members.

S.I.B.A.C. - Chair McGregor

The Keeping it Rural 2015 Conference is scheduled for May 26-28 in Salmon Arm.

Okanagan Film Commission - Director Gee

Director Gee attended a meeting in April and was able to review sites that are currently being scouted for commercials and movies. In November, the Film Commission will be holding a symposium with a series of workshops that will provide insight on careers in the film industry. Director Gee is planning to arrange for a Midway high school student to attend the symposium.

Director Grieve requested staff to contact the Film Commission to obtain the name of the Film Commissioner who represents the RDKB East End.

Boundary Weed Stakeholders Committee - Director Gee

There was no meeting in April. The next meeting will be held May 15th in Grand Forks.

Columbia River Treaty Local Government Committee - Directors Worley and Danchuk

Director Worley advised that First Nations plan to have representation at future meetings and she referred to an article in the Nelson Star newspaper that features a story on the Columbia River Round-table and the development of the Statement of Principles. Director Worley will forward the article to the Board Directors.

Chair's Update - Chair McGregor

The Chair reviewed some minor changes to the Board agenda package which have resulted in less pages.

The Chair presented the Terms of Reference for, and explained a bit about the Rural Advisory Council. The first initiative to be explored is rural dividends and she requested the Directors to e-mail her a written description (1-paragraph) on what this may mean to them.

New Business**T. Sprado-April 7/15****re: Grand Forks Curling Club Flat Roof**

A staff report from Tom Sprado, Manager of Facilities and Recreation, Grand Forks, regarding the flat roof over the Grand Forks Curling Rink was presented.

The flat roof is failing (leaks) and needs to be re-roofed. During budget deliberations it was noted that the roof was failing and that reserves may need to be considered to repair the roof in 2015.

182-15 Moved: Director Russell Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the quote from Heritage Roofing for re-roofing the flat roof of the Grand Forks Curling Rink in the amount of \$32,267.00. **FURTHER** that the 2015 Financial Plan be amended to include this expense with a corresponding transfer from reserve.

Carried.

M. Andison-Building Bylaw Contravention Owner: 0985028B.C. Ltd.

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for property described below as:
20 Kettle View Road, Big White, B.C. - Electoral Area 'E' / West Boundary
Parcel Identifier: 009-319-484 - D.L. 508S, SDYD
Owner: 0985028B.C. Ltd.

183-15 Moved: Director Worley Seconded: Director Grieve

Electoral Area Directors (Stakeholder) Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as D.L. 508S, SDYD (0985028 BC Ltd.).

Carried.

M. Andison-Building Bylaw Contravention Owner: Christian Bond

A staff report from Mark Andison, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described below as:
5843 3rd Street Beaverdell, B.C.

Electoral Area 'E' / West Boundary
 Parcel Identifier: 027-071-791
 Lot A, D.L. 1545, SDYD, Plan KAP83857
 Owner: Christian Bond

184-15 Moved: Director Worley Seconded: Director Grieve

Electoral Area Directors (Stakeholder) Unweighted

That the Regional District of Kootenay Boundary Board of Directors direct the Chief Administration Officer to file a Notice in the Land Title Office pursuant to Section 695 of the *Local Government Act* and Section 57 of the *Community Charter* against the property legally described as Lot A, D.L. 1545, SDYD, Plan KAP83857 (Bond).

Carried.

Grand Forks ATV Club re: Request to Waive Rental Fees

E-mail correspondence from the Grand Forks ATV Club to Mark Andison, General Manager, Operations/Deputy CAO, respecting a request to waive the rental fee of the RDKB Board Room in the Grand Forks office was presented.

Director Russell will follow up with this request.

There was a brief discussion regarding the lack of community halls in the Electoral Areas and ways to support Electoral Area citizens / groups find rental venues and space that would be available for different community events etc.

S. Toupin-April 21/15 re: Columbia Basin Trust (CBT) Community Initiatives Funding (CIF) Program

A staff report from Sharon Toupin, Accounting Clerk-CBT Community Initiatives Liaison, regarding the CBT Community Initiatives Funding Program was presented.

185-15 Moved: Director Worley Seconded: Director Moore

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors approves the disbursement of the Community Initiatives funds as presented.

Carried.

**C. Rimell-Bron and Sons Nursery
Crown Land Tenure Referral-Electoral Area 'D'/Rural Grand Forks**

A staff report from Carly Rimell, Planner regarding the application by Bron and Sons Nursery through FrontCounterBC for purchase of a thin linear strip of forfeited Crown Land for the property legally described as that part of Lot 26 shown on Plan A965; DL 362, SDYD, Plan 2430, was presented.

186-15 Moved: Director Russell Seconded: Director Moore

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Bron and Sons Nursery for purchase of a thin linear strip of forfeited Crown Land, for the property legally described as that part of Lot 26 shown on Plan A965; DL 362, SDYD, Plan 2430, is supported.

Carried.

**C. Rimell-Jordon Skands, Skands Court Ltd.
Application for License of Occupation Commercial Recreation Docks-Electoral Area 'C'/Christina Lake**

A staff report from Carly Rimell, Planner regarding a referral from FrontCounterBC submitted by Jordan Skands, of Skands Court Ltd., applying for a License of Occupation to legalize existing commercial recreation docks, was presented.

187-15 Moved: Director Rotvold Seconded: Director Danchuk

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors advise FrontCounterBC that the application submitted by Jordan Skands, of Skands Court Ltd., applying for a License of Occupation to legalize existing commercial recreation docks on Crown foreshore being part of the bed of Christina Lake, fronting that part of DL 970,

providing there is a proviso in the License of Occupation requiring that the docks do not encroach onto neighbouring foreshore, is supported.

Carried.

C. Rimell

ALR - Non Farm Use-Electoral Area 'D'/Rural Grand Forks

A staff report from Carly Rimell, Planner regarding an application from the Regional District of Kootenay Boundary, acting as agent for Curtis Gamble and Carol Barrell and the Ministry of Transportation & Infrastructure, for non-farm use for a 1400 m² area of land adjacent to the Kettle River for park use, was presented.

188-15 Moved: Director Russell Seconded: Director Grieve

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors forward to the Agricultural Land Reserve the application for non-farm use within the ALR submitted by the Regional District of Kootenay Boundary acting as agent for Curtis Gamble and Carol Barrell and the Ministry of Transportation & Infrastructure for land swap of an area +- 1400 m² of land adjacent to the Kettle River for park use on the properties owned by Curtis Gamble and Carol Barrell, legally described as Parcel A portion KF31537, Block 1, Plan KAP39, DL 517 and Parcel A portion KF31538, Block 2, Plan KAP39, DL 517 and the property owned by Ministry of Transportation & Infrastructure and legally described as unconstructed Road Right of Way adjacent to and through 4930 Riverside Avenue, Plan 39, Block 1, DL 517, is supported.

Carried.

Director Russell provided background information regarding the park proposal noting that it will be an Electoral Area 'D'/Rural Grand Forks budget discussion and that a Park Plan will be drafted.

C. Rimell

Ralph Russell-Application for ALR Subdivision-Electoral Area 'D'/Rural Grand Forks

A staff report from Carly Rimell, Planner regarding the application for subdivision in the ALR, submitted by Ralph Russell, for the property 5800 Edwards Road, east of Grand Forks on the Kettle River, Electoral Area 'D'/Rural Grand Forks, legally described as Lot 1, DL 615 & DL 715, SDYD, KAP27006, was presented.

Director Russell left the meeting at approximately 7:54 p.m. due to a possible conflict of interest.

189-15 Moved: Director Moore Seconded: Director Worley

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors forward to the Agricultural Land Commission, the application for subdivision in the ALR, submitted by Ralph Russell, for the property 5800 Edwards Road, east of Grand Forks on the Kettle River, Electoral Area 'D'/Rural Grand Forks, legally described as Lot 1, DL 615 & DL 715, SDYD, KAP27006, is supported.

Carried.

The matter of second dwellings on one lot will be included in the Electoral Area 'D'/Rural Grand Forks Official Community Plan review.

Director Russell returned to the meeting at approximately 7:59 p.m.

C. Rimell

Roderick Gould-Private Woodlot License Referral-Electoral Area 'E'/West Boundary

A staff report from Carly Rimell, Planner regarding the referral from the applicant Roderick Gould in accordance with the business process requirements of the Ministry of Forests, Lands and Natural Resources Operations to remove 32.6 hectares of private land from Woodlot License W0477 on the property east of Boundary Creek Road, 0.5 km north of the junction of Boundary Creek and Wallace Creek Roads Electoral Area 'E'/West Boundary, legally described as DL 1415s, SDYD, was presented.

190-15 Moved: Director Gee Seconded: Director Russell

Corporate Vote Unweighted

That the staff report from Carly Rimell, Planner regarding the referral from the applicant Roderick Gould in accordance with the business process requirements of the Ministry of Forests, Lands and Natural Resources Operations to remove 32.6 hectares of private land from Woodlot License W0477 on the property east of Boundary Creek Road, 0.5 km north of the junction of Boundary Creek and Wallace Creek Roads Electoral Area 'E'/West Boundary, legally described as DL 1415s, SDYD, is received.

Carried.

Grants-in-Aid to April 21, 2015

191-15 Moved: Director Grieve Seconded: Director Russell

Electoral Area Directors (Stakeholder) Weighted

That the Regional District of Kootenay Boundary Board of Directors approves the following Grants-in-Aid:

1. Beaver Valley Avalanche Hockey Club-Area 'A'-\$1,000
2. Columbia Gardens Recreation Society-Area 'A'-\$2,000
3. Greater Trail Minor Hockey Association-Area 'B'/Lower Columbia-Old Glory-\$200
4. Bike to Work Kootenays-Area 'B'/Lower Columbia-Old-Glory-\$500
5. Grand Forks ATV Club-Area 'C'/Christina Lake-\$1,500
6. Christina Lake Fire Fighters Society-Area 'C'/Christina Lake-\$400
7. Christina Gateway-Area 'C'/Christina Lake-\$5,000
8. Christina Gateway-Area 'C'/Christina Lake-\$16,000
9. Christina Gateway-Area 'C'/Christina Lake-\$1,188
10. Grand Forks & District Fall Fair Society-Area 'D'/Rural Grand Forks-\$2,500
11. Grand Forks Flying Association-Area 'D'/Rural Grand Forks-\$2,000
12. Boundary Multi 4-H Club-Area 'D'/Rural Grand Forks-\$1,000
13. Boundary Youth Soccer-Area 'D'/Rural Grand Forks-\$500
14. Grand Forks Curling Seniors Mixed Team-Area 'D'/Rural Grand Forks-\$200
15. Boundary Invasive Species Society-Area 'D'/Rural Grand Forks-\$1,000
16. Boundary Women's Softball League-Area 'E'/West Boundary-\$1,000
17. Big White Tourism Society-Area 'E'/West Boundary-\$650
18. Girls Eye View and Mentoring Program West Boundary-Area 'E'/West Boundary-\$500
19. School District #51-Area 'E'/West Boundary-\$1,000
20. Community Futures Boundary - Area 'E'/West Boundary-\$500
21. Casino Recreation - Electoral Area 'B'/Lower Columbia-Old Glory - \$3,000
22. Boundary Multi 4-H Club - Electoral Area 'C'/Christina Lake - \$1,000

Carried.

Bylaws

Public Hearing Minutes & Third Reading
Electoral Area 'B'/Lower Columbia-Old Glory
Zoning Bylaw No. 1540

192-15 Moved: Director Worley Seconded: Director Russell

Electoral Area Directors (Stakeholders) Vote Unweighted

That the minutes of the Public Hearing for RDKB Bylaws 1540 and 1533 be received.

Carried.

193-15 Moved: Director Worley Seconded: Director Grieve

Electoral Area Directors (Stakeholder) Vote Unweighted

That Regional District of Kootenay Boundary Electoral Area 'B'/Lower Columbia-Old Glory Official Community Plan Bylaw No. 1540 be read a third time.

Carried.

**Third Reading & Adoption
RDKB Official Community Plan Amendment Bylaw No. 1553**

194-15 Moved: Director Worley Seconded: Director Gee

Electoral Area Directors (Stakeholder) Vote Unweighted

That Regional District of Kootenay Boundary Electoral Area 'B'/Lower Columbia-Old Glory Official Community Plan Amendment Bylaw No. 1553 be read a third time.

Carried.

195-15 Moved: Director Worley Seconded: Director Gee

Electoral Area Directors (Stakeholder) Vote Unweighted

That Regional District of Kootenay Boundary Electoral Area 'B'/Lower Columbia-Old Glory Official Community Plan Amendment Bylaw No. 1553 be reconsidered and adopted.

Carried.

Adoption
RDKB Zoning Amendment Bylaw No. 1570

196-15 Moved: Director Worley Seconded: Director Grieve

Electoral Area Directors (Stakeholder) Vote Unweighted

That Regional District of Kootenay Boundary Zoning Amendment Bylaw No. 1570 be reconsidered and adopted.

Carried.

Late (Emergent) Items

Date of June Board Meeting

There was a discussion regarding changing the date of the June Board meeting presently scheduled for Thursday, June 25, 2015 due to a scheduling conflict with the Local Government Leadership Academy Mayor and Chair Chief Elected Officials Forum June 24-25.

After reviewing this matter, it was;

197-15 Moved: Director Moore Seconded: Director Krog

Corporate Vote Unweighted

That the Regional District of Kootenay Boundary Board of Directors meeting presently scheduled for Thursday, June 25, 2015 be changed to Thursday, June 18, 2015 commencing at 6:00 p.m. in the RDKB Board Room, Trail, BC.

Carried.

198-15 Moved: Director Danchuk Seconded: Director Cecchini

Corporate Vote Unweighted

That staff determine whether the Board is interested in having a Protective Services Committee meeting and if so, if there is interest in moving the meeting, currently scheduled for June 25, 2015, to June 18, 2015 to commence immediately prior to the rescheduled Board meeting.

Carried.

Staff will also discuss whether it is necessary to have a Finance Committee meeting on May 28, 2015.

The Chair recessed the meeting at 8:07 p.m.

The Chair reconvened the meeting at 8:15 p.m.

Discussion of items for future meetings

1. Rural Dividends
2. Update on AKBLG
3. Committee Meeting Day

Question Period for Public and Media

The Chair asked Mr. Lindsay, Grand Forks Gazette if he had any questions. Mr. Lindsay advised that he did not have any questions at the meeting, but that he would follow up with the Chair and staff at a later date.

Closed (Incamera) Session

Closed Session Pursuant to Section 90 (1) (e) of the *Community Charter*.

199-15 Moved: Director Rotvold Seconded: Director Grieve

That the Regional District of Kootenay Boundary Board of Directors proceeds to a closed meeting pursuant to Section 90 (1) (e) of the *Community Charter* (time: 8:20 p.m.)

Carried.

The following resolution was discussed by the Regional District of Kootenay Boundary Board of Directors in a closed meeting and a motion was made on April 30, 2015 to release it to the open meeting:

That the Regional District of Kootenay Boundary Board of Directors take no action regarding the City of Trail withholding \$50,000.00 in the sale of the Airport.

(Directors Gee, Krog, Moore, Grieve and Cecchini opposed)

200-15 Moved: Director Rotvold Seconded: Director Krog

That the Regional District of Kootenay Boundary Board of Directors reconvenes to the regular meeting (time: 8:25 p.m.).

Carried.

Committee of the Whole

Discussion - Scheduling of RDKB Committee Meetings

201-15 Moved: Director Worley Seconded: Director Moore

That the Regional District of Kootenay Boundary Board of Directors recess to a Committee of the Whole (time: 8:25 p.m.).

Carried.

Chair McGregor advised the Board members that she is seeking input and feedback from them with respect to the scheduling of Committee meetings in a way that would reduce the number of meeting days.

There was a discussion respecting a Committee Meeting Day where there would be continuous meetings of the current Committees of the Whole and perhaps scheduling other Committee meetings (e.g. stakeholder committees) one after the other on the same day.

The Board and staff reviewed how this can be arranged, a proposed schedule, the time that meetings would commence, the size of agendas and ensuring agenda packages are sent out in timely manner.

Staff and the Board Chair will review this matter further and develop a proposed schedule while considering Directors' work and Municipal schedules and obligations etc.

202-15 Moved: Director Krog Seconded: Director Rotvold

That the Board reconvenes to the regular meeting (time: 8:30)

Carried.

Adjournment

There being no further business, it was;

203-15 Moved: Director Krog

That the meeting be adjourned (time: 8:30 p.m.).

Carried.

TL

Board Delegation/Presentation Policy



Board/Committee Delegation Request Form

Name of person or organization wishing to appear:	West Kootenay Human-Bear Conflict Working Group		
Subject of delegation:	Support for WildSafeBC and bear resistant bins		
Purpose of delegation (please check where appropriate):	Information Only	<input type="checkbox"/>	<input type="checkbox"/>
	Requesting a letter of support	<input type="checkbox"/>	<input type="checkbox"/>
	Request for funding	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Other (please provide details): <i>Please see Attached</i>		
Contact Person (if different from above):	Gillian Sanders		
Telephone:	250-366-4232	Email:	kaslo@wildsafebc.com
Meeting Date Requested:	next available? <i>MAY 28/15</i>		
Technical Requirements: Will you be using a powerpoint presentation?	<input type="checkbox"/>	If yes, you are required to submit the presentation before the meeting as well as bringing it on a memory stick.	
The Regional District utilizes Microsoft Office products. The Regional District is not responsible for software incompatibility. If your presentation does not work on our equipment, you will not be able to use an electronic presentation.			
For more information please contact: Director of Corporate Administration 202-843 Rossland Avenue Trail, BC V1R 4S8 Phone: 250-368-9148 Toll Free: 1-800-355-7352 Fax: 250-368-3990 Email: tlenardon@rdkb.com			
Page 1 of 2			

 Board Delegation/Presentation Policy
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Board Delegation/Presentation Policy

To facilitate effective delegations:

1. A ten-minute limit is in place. It does not matter how many people speak. Please allow time for questions.
2. The name of the person and or group appearing before the Board will be published in the agenda and available to the public.
3. If you have not provided your information prior to the meeting, bring sufficient copies to the meeting. Sixteen (16) copies are required.
4. Direct all comments to the Chair.
5. Do not expect an immediate answer. The Board may wish to have further investigation or time to consider the matter.
6. You may not be able to appear before the Board on the day requested. You are not confirmed to appear before the Board until you receive confirmation from staff.
7. **At no time will a delegation be allowed regarding a bylaw which a Public Hearing has been held, or where a Public Hearing is required under an enactment as a prerequisite to the adoption of the bylaw.**
8. **At no time will a delegation be allowed for the purpose of discussing a matter to be dealt with as a grievance under a collective agreement.**


I understand and agree with the terms and conditions of my request to appear as a delegation:

Gillian Sanders

Name of Delegate/Representative of Group

April 30/15
March 25, 2015

Date



Signature

For Office Use Only

Referred to
Chair:

Date

Approved

Declined

If declined provide explanation:

Date of delegation (if applicable):

Applicant informed of decision:

Signature

Date

Page 2 of 2

SUBMIT

Theresa Lenardon

Subject: FW: DELEGATION-RDKB BOARD OF DIRECTORS

From: Gillian Sanders [<mailto:kaslo@wildsafebc.com>]
Sent: April-02-15 10:47 AM
To: Theresa Lenardon
Subject: Re: DELEGATION-RDKB BOARD OF DIRECTORS

Hi Theresa,
 thanks for this!

Here is the synopsis of our delegation:

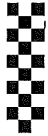
The West Kootenay Bear Working Group is comprised of representatives from Kootenay/Boundary Regional Districts and Municipalities, BC Conservation Officer Service, BC Parks, BC Ministry of Forests, Lands, and Natural Resource Operations, WildSafeBC Community Coordinators, grizzly bear biologists, the Trans-border Grizzly Bear Project, Selkirk College, and interested local residents. Our goal is to work collaboratively to, reduce human-bear conflict, reduce property damage from bears, ensure human safety, and reduce bear mortalities.

At Working Group meetings we recognized that education reduces many human-wildlife conflicts and it is necessary to provide residents with solutions for dealing with their bear attractants. Most residents do secure their garbage from bears, however some residents are unable to due to lack of infrastructure (no basement or solid out buildings). The Working Group aims to make bear resistant bins accessible to residents by buying bear resistant bins in bulk to keep costs down and to make these bins available to residents through cost share or loan. Local WildSafeBC coordinators will manage and deliver the bins to areas or municipalities local to their programs and reduce wildlife conflicts and increase human safety through education. BC Conservation Foundation will administer all funds for this project.

The Regional District Kootenay Boundary is rich in wildlife habitat and this project will enable residents to live without conflict with our wildlife neighbours while increasing human safety.

Please ask if you have any questions?

Thanks,
 Gillian



y 19 15 04:52p

p. 1

REGIONAL DISTRICT OF KOOTENAY BOUNDARY

FILE #

MAY 19 2015

Board Delegation/Presentation Policy

DOC #

REF. TO:

CC:

Gm

Board/Committee Delegation Request Form



Name of person or organization wishing to appear:	Sidley Mtn & Bridesville area Residents		
Subject of delegation:	Official Community Plan		
Purpose of delegation (please check where appropriate):	Information Only	<input checked="" type="checkbox"/>	
	Requesting a letter of support	<input type="checkbox"/>	
	Request for funding	<input type="checkbox"/>	
	Other (please provide details):		
Contact Person (if different from above):	Art Hartman		
Telephone:	250-446-2551	Email:	ahartman@vip.net
Meeting Date Requested:	Thursday May 28/15 Trail		
Technical Requirements: Will you be using a powerpoint presentation?	No	If yes, you are required to submit the presentation before the meeting as well as bringing it on a memory stick.	
The Regional District utilizes Microsoft Office products. The Regional District is not responsible for software incompatibility. If your presentation does not work on our equipment, you will not be able to use an electronic presentation.			
For more information please contact: Director of Corporate Administration 202-843 Rossland Avenue Trail, BC V1R 4S8 Phone: 250-368-9148 Toll Free: 1-800-355-7352 Fax: 250-368-3990 Email: tlenardon@rdkb.com			
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Board Delegation/Presentation Policy
Page 1 of 2

May 19 15 04:52p

p. 2

Board Delegation/Presentation Policy

To facilitate effective delegations:

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3. If you have not provided your information prior to the meeting, bring sufficient copies to the meeting. Sixteen (16) copies are required.
4. Direct all comments to the Chair.
5. Do not expect an immediate answer. The Board may wish to have further investigation or time to consider the matter.
6. You may not be able to appear before the Board on the day requested. You are not confirmed to appear before the Board until you receive confirmation from staff.
7. **At no time will a delegation be allowed regarding a bylaw which a Public Hearing has been held, or where a Public Hearing is required under an enactment as a prerequisite to the adoption of the bylaw.**
8. **At no time will a delegation be allowed for the purpose of discussing a matter to be dealt with as a grievance under a collective agreement.**

I understand and agree with the terms and conditions of my request to appear as a delegation:

Art Herzman

Name of Delegate/Representative of Group

May 19/15

Date

[Signature]

Signature

For Office Use Only

Referred to Chair:	Date		
Approved	Declined		
If declined provide explanation:			
Date of delegation (if applicable):			
Applicant informed of decision:			
Signature		Date	

Page 2 of 2

SUBMIT

Board Delegation/Presentation Policy
Page 2 of 2

**RDKB Board of Directors
Memorandum of Action Items**

Action Items Arising from Board Direction (Task List)

Updated on May 21, 2015

PENDING TASKS

Resolution #	Date	Item/Issue	Actions Required/Taken	Status
231-10	May 26/10	Sidley Mtn. Fire Protection	Staff met with Okanagan Similkameen Regional District in June re. Satellite Service in Area 'E' (Sidley Mountain/Anarchist)	Ongoing
***Note: Discussions to resume in the near future.				
232-10	May 26/10	Christian Valley Mosquito Control Service	Staff working with proponents	Ongoing
***Note: Staff continue to wait for proponents as to whether they wish to move forward				
102-14	March 20/14	Mosquito Control	Include use of bat houses in proposed Feasibility Study	IP
***Note: Proponents need to let their wishes be known.				
5-14	Jan 30/14	Carbon Emissions Reduction	Continue current partnership agreement subject to approved partnership funding contributions	Ongoing
N/A	May 1/14	Sale of Airport	Directors take time to consider future use of proceeds from sale of Trail Airport.	IP

TASKS FROM August 28, 2014 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
N/A	Big White Community	Staff will meet with Stakeholders after November election to discuss Big White's Advisory Stakeholders Committee and possible financial support.	C

Note: Meeting at Big White on May 20, 2015.

TASKS FROM November 27, 2014 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
347-14	ESC – Notice of Intent	Staff will advertise and post a Notice of Intent for the expenditure of up to \$25,000 in 2015 for the completion of a Feasibility Study – Phase 1 to support a program of restoration and afforestation in the RDKB.	

TASKS FROM January 29, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
n/a	Addition of Agenda Item	The addition of an in-camera agenda item regarding the discussion of ideas and issues and what can be improved upon will be undertaken as a pilot project.	C

Note: This will be done quarterly – first one in March/2015

n/a	Ground Water Monitoring	Staff will investigate and report back to Board regarding leaching and any consequences should this occur.	
n/a	Bat-Houses	Staff will draft a report regarding a bat-house program and report back to Board.	IP

TASKS FROM February 26, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
n/a	Financial Plan Amendment	During 2016, staff will compile a list of various Financial Plan amendments that are made to the 2015 Five Year Financial Plan during the year. The list and summary of total value of all amendments will be provided to the Finance Committee and Board.	

TASKS FROM March 31, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
122-15	Memorandum of Resolutions	1.The organization/governance review will be brought back to the Board no later than August 2015 so that the matter can be included in the 2016 budget deliberations. 2.Staff will prepare a report that provides the Board with preliminary information that will be required to review the matter and make an informed decision.	Ongoing Ongoing
<i>Note: Will be presented at July meeting.</i>			
124-15	Toll Free Phone Number	1.Staff will extend the Toll Free Telephone Service to the US and other Canadian provinces and investigate if a teleconference on-demand system can include a toll free number.	IP
137-15	BCSPCA – New Facility	1.Staff will review the BCSPCA proposal and draft a report for the April 30/15 Board meeting that will provide background/historical information regarding the sheltering and animal control services that BCSPCA has provided the RDKB via contract and lease. 2.The report will include staff's opinions as well as options to the BCSPCA's proposal and level of commitment that is being requested. 3.The BCSPCA will be invited to attend the April Board meeting to make a presentation on this matter.	C C
145-15	2014 CARIP Report and Contribution to Climate Action Reserve Fund	1. Staff will provide a report identifying opportunities for further carbon reductions taking into consideration planned retrofits, renewals and staff resources. 2. The required carbon offset as calculated in the 2014 CARIP Report will be allocated to the Climate Action Reserve Fund.	C

TASKS FROM April 30, 2015 BOARD MEETING

Resolution #	Item/Issue	Actions Required/Taken	Status
173-15	BC SPCA	1. A sub-committee of the Board will be established to explore the matter of a partnership with BC SPCA for a new animal management welfare facility.	C

174-15		2. The BC SPCA will be advised that the RDKB is interested in a potential partnership to develop a new animal management/welfare facility.	
n/a		3. Staff will contact Craig Daniell to obtain a list of other local governments which have partnerships with the BC SPCA and will contact staff at those local governments to determine how this matter is managed in their organizations.	
n/a	Okanagan Film Commission	Staff will contact the Film Commission to obtain the name of the Film Commissioner who represents the RDKB East end.	C
Note: There is a Kootenay Columbia Film Region contact: Joanna Maratta in Nelson.			
182-15	Grand Forks Curling Club Flat Roof	The 2015 Financial Plan will be amended to include the expense of replacing the GF Curling Rink roof with a corresponding transfer from reserve.	Jan 2016
n/a	Committee Meeting Day	Staff and Chair will develop a proposed schedule while considering Directors' work and Municipal schedules and obligations for a Committee Meeting Day.	IP
Note: Chair is planning to discuss this further in Strategic Planning.			

Staff & Board Follow-Up – In Addition to Board Resolutions

Date Item/Issue for future meetings

Jan 29/15 - Dates and arrangements for Board meetings that will be held in the future at Big White Ski Resort and in one other RDKB East End community/location.

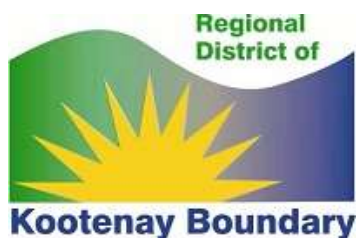
Feb 26/15 – Board will discuss increasing the amount of sponsorship given to communities that host AKBLG conventions.

Mar 31/15 – Board will discuss the future use of proceeds from the sale of the airport.

Mar 31/15 – Strategic priority-funding of gas tax and the January 2016 intake of proposals regarding a Boundary-scale Trails development for 2016.

Apr 30/15 – Rural Dividends – Rural Advisory Council

Apr 30/15 – Update on AKBLG



STAFF REPORT

Date: 14 May 2015

File

Staff Report-Toll Free
Number-May

To: Chair McGregor and Board of
Directors

From: Beth Burget, General Manager of
Finance

Re: Board Resolution 124-15 Toll Free
Number

Issue Introduction

A staff report from Beth Burget, General Manager of Finance regarding an update on extending the Toll Free Service to the US and other Canadian provinces as well as investigating if a teleconference-on-demand system can include a toll free number.

History/Background Factors

A staff report was provided for the March 2015 Board meeting which outlined that the existing Toll Free Service could be extended to the US and other Canadian provinces for a nominal fee. Board Resolution 124-15 had directed staff to extend the Toll Free Service to the US and other Canadian provinces and investigate if a teleconference-on-demand system can include a toll-free number.

Staff have now expanded the Toll Free Service to include the US and other Canadian provinces. This information has been updated on our web page.

The teleconference-on-demand system is accessed by a toll-free number which is available throughout North America.

Implications

No additional implications.

Advancement of Strategic Planning Goals

The expansion of the Toll Free Service is within the Strategic Planning Goal - "Improve and Enhance Communication" and used technology options to enhance our ability to communicate within our organization and within our public.

Background Information Provided

A copy of the March 2015 staff report is provided for information.

Alternatives

No additional alternatives.

Recommendation(s)

That the staff report from Beth Burget, General Manager of Finance be received.

STAFF REPORT**DATE:** March 25, 2015**FILE:****TO:** Chair McGregor and Board of Directors**FROM:** Beth Burget, General Manager of Finance**RE:** Toll Free Phone Number**Issue Introduction**

A staff report from Beth Burget, General Manager of Finance regarding extending the toll free phone number to the United States and other Canadian provinces.

History/Background Factors

The Chair had identified in the January 2015 Board meeting the following issue with respect to the RDKB's 1-800 number:

The RDKB's 1-800 number is not available in the United States or in other Canadian provinces. This can become costly for those property owners/taxpayers who live outside of British Columbia and who need to contract the RDKB elected officials and/or staff with inquiries and concerns respecting their properties. It is especially costly for those individuals who have an application regarding land use and development.

The Board had directed staff to prepare a report that provides information respecting the costs and other relevant details that would be required to include the RDKB's 1-800 number for use in the United States and in other Canadian provinces and further that the report be presented to the Board for consideration.

Staff have contacted Telus Business Solutions and have been advised that there is a service charge of \$25 per Toll Free Number to change the area of service from British Columbia to All of Canada and USA. The other cost to the District would be a rate of 2.9 cents per minute for incoming and outgoing long distance calls.

Implications (Financial Policy/Practice, Interdepartmental or Intergovernmental)

Initial review indicates that the financial implication would be minor for extending this service to the other jurisdictions. Callers may experience longer wait times with extended service area if this results in higher usage.

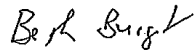
Alternatives

- Extend Toll Free Service to the US and other Canadian provinces
- Make no changes to service boundaries of Toll Free Service (BC only)

Recommendation(s)

- That the staff report from Beth Burget, General Manager of Finance be received;
- That the Regional District of Kootenay Boundary Board of Directors direct staff to extend the Toll Free Service to the US and other Canadian provinces

Respectfully submitted:



Concurrence:
(C.A.O.)



STAFF REPORT**DATE:** March 25, 2015**FILE:****TO:** Chair McGregor and Board of Directors**FROM:** Beth Burget, General Manager of Finance**RE:** Toll Free Phone Number**Issue Introduction**

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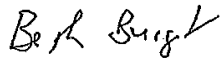
Alternatives

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- Make no changes to service boundaries of Toll Free Service (BC only)

Recommendation(s)

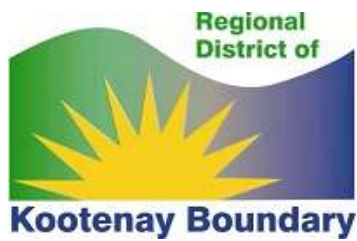
- That the staff report from Beth Burget, General Manager of Finance be received;
- That the Regional District of Kootenay Boundary Board of Directors direct staff to extend the Toll Free Service to the US and other Canadian provinces

Respectfully submitted:



Concurrence:
(C.A.O.)



**STAFF REPORT**

Date: 22 May 2015 **File**
To: Chair McGregor and Members of
the RDKB Board of Directors
From: John M. MacLean, CAO
Re: Electronic Meetings

Issue Introduction

A staff report from John M. MacLean, CAO regarding the issues surrounding expanding the use of meeting via electronic means.

History/Background Factors

This has been an issue for the Board for some years now. As technology improves it is more feasible to facilitate participation via electronic means. At this point we are able to facilitate voice only participation rather easily, and once broadband is to the RDKB office in Grand Forks, we will be able to support audio-visual between the two boardrooms.

The relevant portion of our Procedural Bylaw, which is generally based on the Provincial regulations reads as follows:

8. ELECTRONIC MEETINGS

8.1 Subject to the Act and the Regional Districts Electronic Meetings Regulation, B.C. Reg 271/2005, and amendments thereto:

(a) a special Board meeting may be conducted by means of electronic or other communication facilities;

(b) a member of the Board who is unable to attend at any meeting of the Board or a Board committee may participate in the meeting by means of electronic or other communication facilities;

(c) participation in a meeting through electronic means is subject to the Chair's approval and/or where one or more of the following emergent situations occurs:

sickness, extreme weather conditions, a member of the Board is out of the area and any other emergent condition acceptable to the Chair of the Board.

8.2 Board members who participate in a meeting referred to in Section 8.1 above are deemed to be present at the meeting.

8.3 If communication is lost to one or more electronic participants during a meeting:

(a) on the first occasion available, a ten minute recess will be called by the Chair to try to re-establish the link(s);

(b) if, after the recess, a link cannot be re-established the member affected will be deemed to have left the meeting;

(c) if, after a link is re-established, there is a subsequent loss of communication, no further attempts will be made to re-establish the link and the member affected will be deemed to have left the meeting;

(d) if, after the recess, a link cannot be re-established and there is not a quorum of members present, the Chair will deem the meeting adjourned.

There has always been a variety of opinion on the matter of participation in meeting via electronic means. There is no real concern with a Director calling in when they are out of town and not able to attend. However, it is always a concern that the technology, on both sides of the phone line, does not interfere in the smooth function of a Committee or Board meeting.

During the recent CEO/CAO Forum, Chair McGregor took the opportunity to speak to many of the Regional District Chairs attending in an attempt to gather information as to how each Regional District is addressing this matter. What Chair McGregor heard, in general, was:

- That most Regional Districts are challenged by this issue.
- That most Regional Districts are taking the position that the default position of a face to face meeting is paramount.
- That many elected officials feel meetings are part of what was signed on for.
- That many Regional Districts are looking at restriction in the number of times a Director may participate via electronic means. Most were using the number 3 in the discussions.
- That this matter is still in flux, and subject to change.

Chair McGregor is of the mind that this issue and the possible restructuring of how Committee meetings are scheduled go hand in hand. If the Board adopts an new

meeting schedule that limits the amount of days that must be committed to the Regional District may offer some mitigation. In our discussions she has proposed that this be part of an overall discussion held during the time allotted for Strategic Planning.

Implications

This will impact on how the Board and its Committee function as well as how the public accesses those meetings.

Advancement of Strategic Planning Goals

This discussion is consistent with the goal of striving for organization excellence.

Background Information Provided

None

Alternatives

None

Recommendation(s)

That the Board discuss this matter and advise staff accordingly.



Agricultural Land Commission
 133-4940 Canada Way
 Burnaby, British Columbia V5G 4K6
 Tel: 604 660-7000
 Fax: 604 660-7033
 www.alc.gov.bc.ca

April 24, 2015

Shannon Favaro
 Fortis BC Energy Inc.
 16705 Fraser Hwy.
 Surrey, B.C. V4N 0E8

Dear Ms. Favaro:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY		ALC File: # 54042
FILE #	MAY - 1 2015	
DOC #	
REF. TO:	
CC:	

Re: Application to Conduct a Non-Farm Use on Land within the Agricultural Land Reserve (ALR)

Please find attached the Minutes of Resolution # 91/2015 as it relates to the above noted application. The Commission has also attached a Sketch Plan depicting the decision.

Prior to proceeding, the Commission suggests you contact your Local Government to determine if any further approvals are necessary.

Further correspondence with respect to this application is to be directed to Lindsay McCoubrey at Lindsay.McCoubrey@gov.bc.ca.

Yours truly,

PROVINCIAL AGRICULTURAL LAND COMMISSION

Per:

Colin J. Fry, Chief Tribunal Officer

Enclosures: Minutes of Resolution #91/2015
 Sketch Plan

cc: Regional District of Kootenay Boundary

54042d1



PROVINCIAL AGRICULTURAL LAND COMMISSION

Minutes of a meeting held by the Provincial Agricultural Land Commission (the "Commission") on April 24, 2015 at the offices of the Commission located at #133 – 4940 Canada Way, Burnaby, BC.

FOR CONSIDERATION

Application: 54042
 Applicant: Regional District of Kootenay Boundary
 Agent: Fortis BC Energy Inc.
 Proposal: (Submitted pursuant to section 6 of BC Regulation #171/2002 (ALR Use, Subdivision and Procedure Regulation)
 To relocate the station compound that is currently within the right-of-way, to a 0.02 ha area outside of the right of way boundaries and on the subject property.
 Legal: PID: 003-819-922
 Lot 4, District Lot 313, Similkameen Division, Yale District, Plan 31017
 Location: Christina Lake
 Background: Fortis BC Energy Inc. is interested in purchasing the 4.0 ha subject property from the Regional District of Kootenay Boundary for the purpose of relocating the station on a small portion of the property outside of the right-of-way. This relocation of the station will allow Fortis BC to comply with regulations.

DELEGATION OF DECISION-MAKING TO THE CHIEF EXECUTIVE OFFICER (CEO)

On June 27, 2011 the Commission delegated decision-making to the CEO by Resolution #016N-2011 (File: 140-60/ALC/CEO/APPL). In accordance with section 27 of the *Agricultural Land Commission Act* the Commission has specified that the following applications may be decided by the CEO.

Criterion 4

Non-farm use applications made pursuant to section 6 of BC Regulation #171/2002 (ALR Use, Subdivision and Procedure Regulation);

DECISION:

After reviewing the entire file material, I, Brian Underhill, Deputy Chief Executive Officer of the Commission, am satisfied that the proposal is consistent with Criterion # 4 of Resolution #016N/2011 and approve the application on behalf of the Commission.

Approval is subject to the following conditions:

- the placement and size of the area affected be in substantial compliance with the plan submitted with the application

This decision does not relieve the owner or occupier of the responsibility to comply with applicable Acts, regulations, bylaws of the local government, and decisions and orders of any person or body having jurisdiction over the land under an enactment.

Page 2 of 2
ALC Application # 54042

RESOLUTION # 91/2015

I CERTIFY THAT THIS IS A TRUE RECORD OF THE DECISION

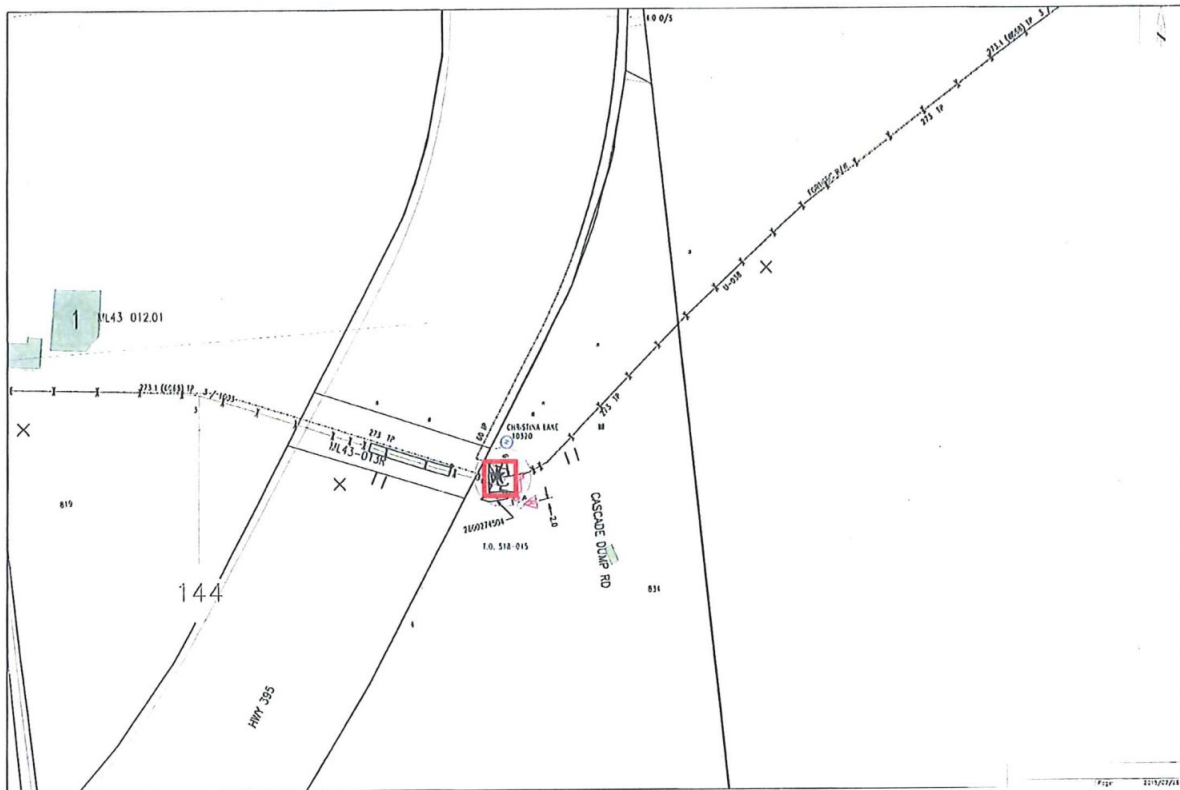
A handwritten signature in black ink, appearing to read 'KBU', followed by several loops and a final flourish.

Brian Underhill, Deputy Chief Executive Officer

ALC Application: 54042**Decision Sketch Plan**

Relocation of station compound to a 0.02 ha area outside of the right-of-way

Approved by Resolution #91/2015

**Legend**

General location of approved station compound (non-farm use)



May 11, 2015

Grace McGregor, Chair
Regional District of Kootenay Boundary
843 Rossland Avenue, Suite 202
Trail BC V1R 4S8

Reference: 235029

Dear Chair McGregor:

Re: Transit Services

I am writing to update you on steps government is taking to ensure that B.C. continues to lead the nation in its level of funding support for transit services, and in doing so, to support stable levels of transit services over the next three years. Despite protected funding, delivery costs may challenge some communities to maintain current service levels. Therefore, ensuring that every transit dollar possible is focused on providing front-line transit service is a critical priority for the province. Consequently, I have provided direction to BC Transit to refocus its approach, in concert with local governments, to deliver on this objective.

First, on March 26, 2015 a Crown Agency Review of BC Transit began. My expectation is that this review will contribute to a dialogue amongst the partners in each community through the identification of revenue opportunities as well as efficiencies, ensuring each transit community reflects best practices. Secondly, we are working with BC Transit to develop options which will ensure it has maximum flexibility in applying provincial funding to community transit service priorities within the current service plan period. I am confident that these steps will immediately inform local planning discussions now underway, and will go a long way towards positioning participating communities in their efforts to get the most out of their transit systems.

These initial efforts by the province are only part of the story. Local governments and contracted service providers must also play their part in managing costs and optimizing revenues as local service priorities are considered. That is why I am also calling on BC Transit to work with local governments to develop broad and clear strategies based on local ideas for service innovations, cost savings (such as through administrative or route efficiencies), and increased revenues (such as through increasing marketing and advertising opportunities like bus wraps). These strategies must play an important role in ensuring both provincial and local funding contributions are fully leveraged to the benefit of those who rely on transit services.

.../2

Ministry of Transportation
and Infrastructure

Office of the Minister

Mailing Address:
Parliament Buildings
Victoria BC V8V 1X4

- 2 -

With these steps, I am confident we can continue to build on the mutual success of our transit record. The Province of British Columbia's financial commitment to transit operations is the highest in Canada, twice the national average, and we are committed to maintaining this leadership position with investments of \$312 Million in transit services over the next three years alone. In partnership with our local government partners, our record level of funding support for transit service resulted in 51 Million trips on BC Transit buses last year and a 40 per cent increase in overall transit service since 2001. Together with our partners, we will continue our commitment to environmental stewardship with investments in compressed natural gas bus fleets in Nanaimo and Kamloops, and in fact we will replace approximately half of BC Transit's fleet (500 buses) over the next five years. What makes this even more exceptional is that this is all being accomplished while keeping our promise to British Columbians to balance the budget and exercise fiscal discipline in all provincial programs.

By aggressively employing cost saving and revenue strategies, BC Transit has assured me that it will be able to stabilize service hours in your community through 2017. I look forward to BC Transit's continued progress with its partners in developing a transit service strategy that meets the needs of both transit users and taxpayers.

Sincerely,



Todd G. Stone
Minister

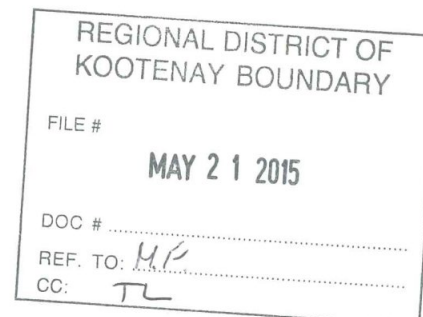
Copy to: Kevin Mahoney, Chair
BC Transit

Manuel Achadinha, President and CEO
BC Transit



May 11, 2015

Chair Grace McGregor
Regional District of Kootenay Boundary
202 - 843 Rossland Avenue
Trail BC V1R 4S8



Dear Chair McGregor:

Re: 2014 Resolutions

Please find attached the provincial response to the 2014 resolution(s) put forward by your Board and endorsed by the UBCM membership at Convention.

I trust this information will be of assistance to you. Please feel free to contact Reiko Tagami, UBCM Information & Resolutions Coordinator with any questions.

Tel: 604.270.8226 ext. 115 Email: rtagami@ubcm.ca

Sincerely,

Councillor Sav Dhaliwal
President

Enclosure

2014 B104 ABSENCE OF DIRECTOR DUE TO ILLNESS**Kootenay Boundary RD**

WHEREAS the role of an Electoral Area Director in electoral area and regional district decision-making is absolutely vital;

AND WHEREAS the current legislation is severely lacking when the absence of the director is due to illness or injury:

THEREFORE BE IT RESOLVED that UBCM petition the Province of British Columbia to provide clearer legislation that establishes respectful, reasonable and responsible guidance as to how Electoral Area Directors and regional districts are to manage extended absences by Electoral Area Directors due to illness or injury.

CONVENTION DECISION: **ENDORSED**

PROVINCIAL RESPONSE***Ministry of Community, Sport and Cultural***

Alternate Electoral Area Directors are appointed by Electoral Area Directors to act in place of a director during the Director's absence and have all of the authority of the Director, including voting at the board table and participating fully in discussions and decisions. In 2012, as a result of the Regional District Task Force recommendations, the Local Government Act was amended to require that Electoral Area Directors appoint an alternate within 60 days of an Electoral Area Director being elected. Further, the Local Government Act was also amended to provide the board with the authority to appoint an alternate if the Electoral Area Director failed to do so.

The Ministry of Community, Sport and Cultural Development is interested in ensuring that the regional district legislative framework works effectively and is committed to working with those in the regional district system to improve board operations. The Ministry is open to hearing about specific challenges regional districts have experienced while managing an extended absence due to illness or injury so that it can better understand the issue and determine how to address it.

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


AP5090

Page : 1

Date : May 01, 2015

Time : 1:11 pm

Supplier : 084010 To ZUC010
 Cheque Dt. : 01-Apr-2015 To 30-Apr-2015
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
48537	01-Apr-2015	AMF010	AM FORD	Issued	125	C	484.27
48538	01-Apr-2015	AND040	ANDREW SHERET LTD.	Issued	125	C	26.04
48539	01-Apr-2015	BAB020	BA BENSON & SONS	Issued	125	C	370.33
48540	01-Apr-2015	BAR150	BARTLETT CONTRACTING & EXCAVATING	Issued	125	C	793.80
48541	01-Apr-2015	BCT030	BC TRANSIT	Issued	125	C	120,501.00
48542	01-Apr-2015	BEA130	BEAVER VALLEY LIBRARY	Issued	125	C	15,976.00
48543	01-Apr-2015	BRO015	BROWN, JASON	Issued	125	C	14.19
48544	01-Apr-2015	BUI020	BUILDING OFFICIAL'S ASSOC. OF BC	Issued	125	C	1,268.40
48545	01-Apr-2015	BVC001	BV COMMUNICATIONS LTD.	Issued	125	C	30.20
48546	01-Apr-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Issued	125	C	13.41
48547	01-Apr-2015	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Issued	125	C	343.61
48548	01-Apr-2015	CHR003	CHRISTMAN, MARTIN RUSSELL	Issued	125	C	222.70
48549	01-Apr-2015	CHR270	CHRISTINA LAKE NEWS	Issued	125	C	212.00
48550	01-Apr-2015	CHR450	CHRISTINA LAKE ELEMENTARY PARENT ADV	Issued	125	C	27,660.00
48551	01-Apr-2015	CIB010	CIBC VISA	Issued	125	C	18,245.59
48552	01-Apr-2015	CLE050	CLEARTECH INDUSTRIES	Issued	125	C	7,635.80
48553	01-Apr-2015	COL390	COLUMBIA BASIN BROADBAND CORPORATIK	Issued	125	C	1,120.00
48554	01-Apr-2015	COR010	CORAL ENVIRONMENTS LTD.	Issued	125	C	327.39
48555	01-Apr-2015	COR100	CORDILLERAN ECOLOGICAL	Issued	125	C	3,087.00
48556	01-Apr-2015	COR130	CORMACK, CHRISTOPHER	Issued	125	C	43.55
48557	01-Apr-2015	CRA025	CRATEX CONTAINER SALES & RENTALS	Issued	125	C	5,936.00
48558	01-Apr-2015	DOM020	DORMAR CONSTRUCTION MANAGEMENT	Issued	125	C	4,016.42
48559	01-Apr-2015	DYN010	DYNAMIC ONLINE MARKETING CORP.	Issued	125	C	1,344.00
48560	01-Apr-2015	FLE015	FLEETCOR CANADA MASTERCARD	Issued	125	C	2,283.09
48561	01-Apr-2015	FLE015	FLEETCOR CANADA MASTERCARD	Issued	125	C	287.04
48562	01-Apr-2015	FOR010	FORTISBC - ELECTRICITY	Issued	125	C	655.80
48563	01-Apr-2015	FOR040	FORTIS BC - NATURAL GAS	Issued	125	C	163.52
48564	01-Apr-2015	FRU070	FRUITVALE FIRE DEPT	Issued	125	C	442.00
48565	01-Apr-2015	GEN040	GENELLE VOLUNTEER FIRE DEPT	Issued	125	C	442.00
48566	01-Apr-2015	GOL100	GOLDSBURY, CORRIE	Issued	125	C	115.00
48567	01-Apr-2015	GRA170	GRAND FORKS PUBLIC LIBRARY	Issued	125	C	90,000.00
48568	01-Apr-2015	GRE030	GREYHOUND COURIER EXPRESS	Issued	125	C	177.36
48569	01-Apr-2015	GRE080	GRESLEY-JONES, KEN	Issued	125	C	150.00
48570	01-Apr-2015	HAL060	HALL'S BASICS & GIFTS LTD	Issued	125	C	83.77
48571	01-Apr-2015	HAR190	HARRIS COMPUTER SYSTEMS	Issued	125	C	9,501.04
48572	01-Apr-2015	HIR010	HIRAM, JANICE	Issued	125	C	217.00
48573	01-Apr-2015	JJH010	J.J.H. ENTERPRISES	Issued	125	C	50.73
48574	01-Apr-2015	KET010	KETTLE RIVER SENIORS ASSOC. (ECHO)	Issued	125	C	90.00
48575	01-Apr-2015	KOO540	KOOTENAY LAKE ELECTRIC LTD.	Issued	125	C	452.03
48576	01-Apr-2015	LEN030	LENARDUZZI, LOUANN	Issued	125	C	446.00
48577	01-Apr-2015	LOR010	LORDCO PARTS LTD.	Issued	125	C	208.62
48578	01-Apr-2015	MEA040	MEARL'S MACHINE WORKS LTD.	Issued	125	C	840.00
48579	01-Apr-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Issued	125	C	577.41
48580	01-Apr-2015	MIN040	MINISTER OF FINANCE	Issued	125	C	120.60
48581	01-Apr-2015	MON040	MONTROSE FIRE DEPARTMENT	Issued	125	C	442.00
48582	01-Apr-2015	ROS140	ROSSLAND FIRE DEPT.	Issued	125	C	442.00
48583	01-Apr-2015	SEL010	SELECT OFFICE PRODUCTS	Issued	125	C	128.35
48584	01-Apr-2015	SEN060	SENIOR CITIZEN'S ASSOC. BRANCH #68	Issued	125	C	200.00
48585	01-Apr-2015	SID010	SIDHU, AMRINDERDEEP, S.	Issued	125	C	135.00
48586	01-Apr-2015	SPC010	SOCIETY FOR PREVENTION OF CRUELTY TC	Issued	125	C	7,442.00
48587	01-Apr-2015	TED010	TED J. THOMAS & ASSOCIATES LTD.	Issued	125	C	1,249.50
48588	01-Apr-2015	TEL002	TELUS MOBILITY	Issued	125	C	3,692.23
48589	01-Apr-2015	TOM040	TOMASHEWSKY, ROSANNE	Issued	125	C	49.40
48590	01-Apr-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Issued	125	C	83.50

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


AP5090

Page : 2

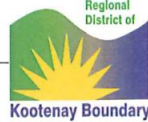
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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
48591	01-Apr-2015	VAB010	VAB ENTERPRISES	Issued	125	C	682.50
48592	01-Apr-2015	VAN100	VAN HOLST, ROY	Issued	125	C	741.12
48593	01-Apr-2015	WAL080	WAL MART CANADA CORP	Issued	125	C	33.60
48594	01-Apr-2015	WAL230	WALTS, MIKE	Issued	125	C	863.44
48595	01-Apr-2015	WAR040	WARFIELD FIRE DEPT. SOCIAL CLUB	Issued	125	C	442.00
48620	09-Apr-2015	ABE030	ABELL PEST CONTROL	Issued	138	C	493.50
48621	09-Apr-2015	ABE040	ABERDEEN PUBLISHING INC.	Issued	138	C	472.50
48622	09-Apr-2015	ACC050	ACCURA ALARMS SECURITY SERVICE	Issued	138	C	134.61
48623	09-Apr-2015	ALB020	ALBERTA FIRE CHIEFS ASSOCIATION	Issued	138	C	640.75
48624	09-Apr-2015	AQU020	AQUAM SPECIALISTE AQUATIQUE INC.	Issued	138	C	41.90
48625	09-Apr-2015	BAE010	BAERG, ELIZABETH	Issued	138	C	74.85
48626	09-Apr-2015	BAT050	BATCH, PATRICIA	Issued	138	C	12.53
48627	09-Apr-2015	BEA020	BEAVER FALLS MACHINING LTD	Issued	138	C	5,342.40
48628	09-Apr-2015	BEN015	BENEFITS BY DESIGN	Issued	138	C	2,891.09
48629	09-Apr-2015	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	Issued	138	C	39.00
48630	09-Apr-2015	BLA050	BLACK PRESS GROUP LTD.	Issued	138	C	52.50
48631	09-Apr-2015	BOU070	BOUNDARY HOME BUILDING CENTRE	Issued	138	C	14.57
48632	09-Apr-2015	BRA110	BRACE, KENNETH ELGIN	Issued	138	C	111.63
48633	09-Apr-2015	BRI120	BRITISH COLUMBIA SAFETY AUTHORITY	Issued	138	C	365.00
48634	09-Apr-2015	BVC001	BV COMMUNICATIONS LTD.	Issued	138	C	50.40
48635	09-Apr-2015	CAM100	CAMPBELL, BART	Issued	138	C	70.00
48636	09-Apr-2015	CAN014	CANADA SAFETY EQUIPMENT LTD.	Issued	138	C	25.61
48637	09-Apr-2015	CAN110	CANADIAN RED CROSS SOCIETY	Issued	138	C	60.76
48638	09-Apr-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Issued	138	C	225.01
48639	09-Apr-2015	CAS001	CASCADIA SPORT SYSTEMS INC.	Issued	138	C	3,211.11
48640	09-Apr-2015	CEC010	CECCHINI, PATRICIA	Issued	138	C	441.12
48641	09-Apr-2015	CHA020	CHAMPION CHEVROLET	Issued	138	C	501.13
48642	09-Apr-2015	CHE050	CHERRY HILL COFFEE INC.	Issued	138	C	176.40
48643	09-Apr-2015	CHR002	CHRISTINA LAKE STEWARDSHIP SOCIETY	Issued	138	C	32,072.33
48644	09-Apr-2015	CHR010	CHRISTINA LAKE COMMUNITY ASSOCIATION	Issued	138	C	260.00
48645	09-Apr-2015	CHR270	CHRISTINA LAKE NEWS	Issued	138	C	70.00
48646	09-Apr-2015	CIE020	CI EXCAVATING	Issued	138	C	409.50
48647	09-Apr-2015	CIN001	CINTAS THE UNIFORM PEOPLE	Issued	138	C	140.67
48648	09-Apr-2015	CLA130	CLARITY DEVELOPMENT CONSULTING INC.	Issued	138	C	262.50
48649	09-Apr-2015	COL017	COLBACHINI, CHERYL ANN	Issued	138	C	119.50
48650	09-Apr-2015	COL240	COLUMBIA FILTER LTD.	Issued	138	C	360.60
48651	09-Apr-2015	COM003	COMMERCIAL AQUATIC SUPPLIES	Issued	138	C	247.81
48652	09-Apr-2015	COM060	COMPLETE CLIMATE CONTROL INC.	Issued	138	C	6,190.11
48653	09-Apr-2015	CON140	CONNELL, NICOLE	Issued	138	C	5.91
48654	09-Apr-2015	DAN090	DANCHUK, JOSEPH, P.	Issued	138	C	245.31
48655	09-Apr-2015	DAS015	DA SILVA, JR, EUGENE, T.	Issued	138	C	375.00
48656	09-Apr-2015	DEE030	DEES, LAWRENCE R.	Issued	138	C	183.74
48657	09-Apr-2015	DEN075	DEN BIESEN, JOHANNES	Issued	138	C	12.53
48658	09-Apr-2015	EDM010	EDMISON, BRUCE	Issued	138	C	440.15
48659	09-Apr-2015	ENO010	ENORMOUS PRODUCTIONS	Issued	138	C	567.00
48660	09-Apr-2015	EVE040	EVERS, SASKIA	Issued	138	C	75.00
48661	09-Apr-2015	FOR010	FORTISBC - ELECTRICITY	Issued	138	C	28,509.99
48662	09-Apr-2015	FOR040	FORTIS BC - NATURAL GAS	Issued	138	C	10,031.96
48663	09-Apr-2015	FOR120	FORSTER, MAUREEN, K.	Issued	138	C	787.50
48664	09-Apr-2015	FOU080	FOUR STAR COMMUNICATIONS INC.	Issued	138	C	197.14
48665	09-Apr-2015	GEE020	GEE, VICKI LYNN	Issued	138	C	1,263.68
48666	09-Apr-2015	GES010	SONEPAR CANADA INC - GESCAN WEST	Issued	138	C	319.08
48667	09-Apr-2015	GIL030	GILLMOR, NANCY	Issued	138	C	24.13

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 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
48668	09-Apr-2015	GIN010	GINALIAS, JEFFREY, L	Issued	138	C	211.05
48669	09-Apr-2015	GOL060	GOLDER ASSOCIATES	Issued	138	C	2,055.38
48670	09-Apr-2015	GOR040	GORDON, DEANNA	Issued	138	C	71.20
48671	09-Apr-2015	GRA044	GRAYSON, TRACEY	Issued	138	C	11.96
48672	09-Apr-2015	GRA050	GRAND FORKS HOME HARDWARE	Issued	138	C	288.48
48673	09-Apr-2015	GRA401	GRANT, RYAN, MICHAEL	Issued	138	C	250.00
48674	09-Apr-2015	GRE032	GREENWOOD, JOHANNA	Issued	138	C	51.62
48675	09-Apr-2015	GRI010	GRIEVE, ALI K.	Issued	138	C	159.20
48676	09-Apr-2015	HAL010	HALL PRINTING	Issued	138	C	422.32
48677	09-Apr-2015	HAL060	HALL'S BASICS & GIFTS LTD	Issued	138	C	24.17
48678	09-Apr-2015	HAR007	HARLAMOV, MADELEINE	Issued	138	C	74.85
48679	09-Apr-2015	HOO040	HOODLE, MELINA C	Issued	138	C	82.59
48680	09-Apr-2015	INL070	INLAND ALLCARE	Issued	138	C	1,368.43
48681	09-Apr-2015	INS050	INSIGHT CANADA INC	Issued	138	C	1,680.00
48682	09-Apr-2015	JAG010	JAGPAL, NIRMAL	Issued	138	C	187.45
48683	09-Apr-2015	JAR010	JARVIE, JEANNETTE	Issued	138	C	85.64
48684	09-Apr-2015	JOH012	JOHNSON, KIM, IN TRUST	Issued	138	C	154.83
48685	09-Apr-2015	JUS010	JUSTICE INSTITUTE OF B.C.	Issued	138	C	1,659.40
48686	09-Apr-2015	KAL030	KALUSIK, SHARON	Issued	138	C	539.53
48687	09-Apr-2015	KLA010	KLASSEN, TIMOTHY	Issued	138	C	300.00
48688	09-Apr-2015	KOE010	KOERBER, LOREN A	Issued	138	C	5.91
48689	09-Apr-2015	KON040	KONJOLKA, LAWRENCE	Issued	138	C	175.00
48690	09-Apr-2015	KOO200	KOOTENAY COFFEE COMPANY	Issued	138	C	75.00
48691	09-Apr-2015	KOO210	KOOTENAY VALLEY WATER CO.	Issued	138	C	246.45
48692	09-Apr-2015	KRE010	KREWSKI, DENIS	Issued	138	C	41.98
48693	09-Apr-2015	KRO010	KROG, NEIL	Issued	138	C	276.72
48694	09-Apr-2015	LAJ010	LAJEUNESSE, CARRIE L	Issued	138	C	27.43
48695	09-Apr-2015	LEA050	LEAVITT, BARBARA A	Issued	138	C	7.28
48696	09-Apr-2015	LOR010	LORDCO PARTS LTD.	Issued	138	C	579.04
48697	09-Apr-2015	MAC130	MACARTHUR, SANDI	Issued	138	C	16.93
48698	09-Apr-2015	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Issued	138	C	116.31
48699	09-Apr-2015	MAR001	MARTIN, MICHAEL, T.	Issued	138	C	100.00
48700	09-Apr-2015	MAR006	MARINO WHOLESale LTD.	Issued	138	C	88.48
48701	09-Apr-2015	MAS110	MASON, JANET	Issued	138	C	9.53
48702	09-Apr-2015	MCG002	MCGREGOR, GRACE	Issued	138	C	764.80
48703	09-Apr-2015	MCG010	MCGREGOR ROBERT "IN TRUST"	Issued	138	C	68.85
48704	09-Apr-2015	MCK080	MCKENZIE, MELANIE	Issued	138	C	32.30
48705	09-Apr-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Issued	138	C	883.71
48706	09-Apr-2015	MIN040	MINISTER OF FINANCE	Issued	138	C	189.07
48707	09-Apr-2015	MOO090	MOORE, MARY KATHLEEN	Issued	138	C	50.00
48708	09-Apr-2015	OLD030	OLDROYD, RUPERT, LINDSEY	Issued	138	C	225.00
48709	09-Apr-2015	OOR010	OORTHUIS, SANDY	Issued	138	C	17.73
48710	09-Apr-2015	OVE010	OVERWATEA FOODS	Issued	138	C	46.41
48711	09-Apr-2015	PAH010	PAHL, EDWARD	Issued	138	C	50.00
48712	09-Apr-2015	PAN010	PANAGO PIZZA	Issued	138	C	226.80
48713	09-Apr-2015	PAR050	PARSLOW LOCK & SAFE	Issued	138	C	51.52
48714	09-Apr-2015	PAR150	PARKER, SHARON	Issued	138	C	53.95
48715	09-Apr-2015	PEN002	PENGELLEY, JOHN	Issued	138	C	139.10
48716	09-Apr-2015	PET003	PETERSON, JULINE, M.	Issued	138	C	250.00
48717	09-Apr-2015	PET010	PETRO CANADA	Issued	138	C	4,948.57
48718	09-Apr-2015	PIN040	PINEGROVE AUTO & SMALL ENGINE REPAIR	Issued	138	C	551.00
48719	09-Apr-2015	POW020	POWER, KELLY J.	Issued	138	C	23.29
48720	09-Apr-2015	PRA040	PRAXAIR DISTRIBUTION	Issued	138	C	114.57

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Bank : 1 CIBC Bank - General							
48721	09-Apr-2015	PUR020	PUROLATOR COURIER LTD.	Issued	138	C	31.70
48722	09-Apr-2015	RAC010	RACE TRAC FUELS	Issued	138	C	1,129.00
48723	09-Apr-2015	REB001	REBELATO MORNING PERK	Issued	138	C	477.02
48724	09-Apr-2015	REC010	RECEIVER GENERAL FOR CANADA	Issued	138	C	85,754.16
48725	09-Apr-2015	RIM010	RIMELL, CARLY, D.	Issued	138	C	115.16
48726	09-Apr-2015	RIT030	RITCHIE, NICOLE	Issued	138	C	25.06
48727	09-Apr-2015	ROC050	ROCKY MOUNTAIN AGENCIES	Issued	138	C	1,659.46
48728	09-Apr-2015	ROS450	ROSS, ANDREA	Issued	138	C	12.53
48729	09-Apr-2015	ROT030	ROTVOLD, MARGUERITE	Issued	138	C	744.20
48730	09-Apr-2015	SEC040	SECURIGUARD SERVICES LIMITED	Issued	138	C	20,603.73
48731	09-Apr-2015	SEL160	SELKIRK SECURITY SERVICE	Issued	138	C	116.24
48732	09-Apr-2015	SHA030	SHAW CABLE	Issued	138	C	116.38
48733	09-Apr-2015	SIO010	SIOGA, JOSE MANUEL	Issued	138	C	200.00
48734	09-Apr-2015	SKE010	SK ELECTRONICS LTD.	Issued	138	C	117.60
48735	09-Apr-2015	SMI150	SMITH, EDWARD I.	Issued	138	C	479.52
48736	09-Apr-2015	SPE030	SPEEDPRO SIGNS PLUS	Issued	138	C	78.01
48737	09-Apr-2015	STO030	STOKES INTERNATIONAL	Issued	138	C	77.70
48738	09-Apr-2015	TAY020	TAYLOR, BRIAN	Issued	138	C	113.36
48739	09-Apr-2015	TAY090	TAYLOR, ANDREW	Issued	138	C	237.11
48740	09-Apr-2015	TED010	TED J. THOMAS & ASSOCIATES LTD.	Issued	138	C	2,625.00
48741	09-Apr-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Issued	138	C	15,540.78
48742	09-Apr-2015	TEL002	TELUS MOBILITY	Issued	138	C	260.69
48743	09-Apr-2015	THA030	THATCHER, JANICE A.	Issued	138	C	42.09
48744	09-Apr-2015	THE010	THE SOURCE	Issued	138	C	67.19
48745	09-Apr-2015	TOO010	TOOL TIME SUPPLIES LTD.	Issued	138	C	8.89
48746	09-Apr-2015	TOW020	TOWNSEND, RENICE V.	Issued	138	C	73.59
48747	09-Apr-2015	TRA020	TRAIL CLEANERS & LAUNDRY LTD.	Issued	138	C	57.94
48748	09-Apr-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Issued	138	C	168.00
48749	09-Apr-2015	TRE070	TREMBLAY, DONNA	Issued	138	C	52.00
48750	09-Apr-2015	TRO040	TROPHY DEN & GIFT SHOP	Issued	138	C	351.29
48751	09-Apr-2015	TUR015	TURNER, TOM	Issued	138	C	600.00
48752	09-Apr-2015	ULI010	ULINE CANADA CORPORATION	Issued	138	C	2,275.59
48753	09-Apr-2015	UNI050	UNION TRACTOR LTD.	Issued	138	C	537.23
48754	09-Apr-2015	UNS010	UNSER, WES, K.	Issued	138	C	250.00
48755	09-Apr-2015	VAL020	VALKYRIE LAW GROUP LLP	Issued	138	C	1,047.71
48756	09-Apr-2015	VAL130	VALLIN	Issued	138	C	116.05
48757	09-Apr-2015	VAN070	VAN HOUTTE COFFEE SERVICE	Issued	138	C	51.00
48758	09-Apr-2015	VEN010	VENTURE MECHANICAL SYSTEMS LTD	Issued	138	C	1,212.81
48759	09-Apr-2015	WAL080	WAL MART CANADA CORP	Issued	138	C	97.75
48760	09-Apr-2015	WAL110	WALL, MELLISSA, D.V.	Issued	138	C	50.00
48761	09-Apr-2015	WES023	WEST COAST MACHINERY	Issued	138	C	1,115.80
48762	09-Apr-2015	WIL160	WILSON, JOHN	Issued	138	C	70.00
48763	09-Apr-2015	WIN070	WINTERS, DEBORAH	Issued	138	C	30.43
48764	09-Apr-2015	WOR100	WORLEY, LINDA	Issued	138	C	708.88
48765	09-Apr-2015	WUR010	WURFLINGER, JOHN & WENDY	Issued	138	C	54.86
48766	13-Apr-2015	GEE020	GEE, VICKI LYNN	Issued	141	C	574.20
48767	13-Apr-2015	RUS010	RUSSELL, ROLY	Issued	141	C	673.24
48768	13-Apr-2015	WOR100	WORLEY, LINDA	Issued	141	C	481.12
48769	16-Apr-2015	ACE010	A.C.E. COURIER SERVICES	Issued	153	C	166.49
48770	16-Apr-2015	ACK020	ACKLANDS-GRAINGER INC.	Issued	153	C	129.69
48771	16-Apr-2015	ALP030	ALPINE DISPOSAL & RECYCLING	Issued	153	C	33,481.01
48772	16-Apr-2015	ANG060	ANGERILLI, WANDA	Issued	153	C	94.85
48773	16-Apr-2015	ARM010	ARMSTRONG, VANCE	Issued	153	C	29.43

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
48774	16-Apr-2015	ATS001	AT SOURCE RECYCLING SYSTEMS CORP.	Issued	153	C	761.60
48775	16-Apr-2015	BAL020	BALDY BOBCAT SERVICES	Issued	153	C	164.06
48776	16-Apr-2015	BAU010	BAUN, MARK	Issued	153	C	300.00
48777	16-Apr-2015	BEA014	BEAVERDELL COMMUNITY CLUB	Issued	153	C	1,000.00
48778	16-Apr-2015	BEA480	BEAVER VALLEY MAY DAYS SOCIETY	Issued	153	C	3,000.00
48779	16-Apr-2015	BEA620	BEAVER VALLEY BLOOMING SOCIETY	Issued	153	C	7,500.00
48780	16-Apr-2015	BEL020	BELLA TIRE SERVICE CENTRE LTD.	Issued	153	C	98.56
48781	16-Apr-2015	BIG050	BIG WHITE CENTRAL RESERVATIONS LTD.	Issued	153	C	235.20
48782	16-Apr-2015	BIG060	BIG WHITE SKI RESORT LTD.	Issued	153	C	108.68
48783	16-Apr-2015	BLA050	BLACK PRESS GROUP LTD.	Issued	153	C	2,796.89
48784	16-Apr-2015	BOU070	BOUNDARY HOME BUILDING CENTRE	Issued	153	C	65.50
48785	16-Apr-2015	BOU320	BOUTIN, KYLE	Issued	153	C	21.55
48786	16-Apr-2015	BOU560	BOUNDARY YOUTH SOCCER ASSOCIATION	Issued	153	C	500.00
48787	16-Apr-2015	BRA030	BRANDT TRACTOR	Issued	153	C	97.06
48788	16-Apr-2015	BRE020	BRENNTAG CANADA INC.	Issued	153	C	8,202.87
48789	16-Apr-2015	BRE090	BREDBECK, HAROLD	Issued	153	C	260.80
48790	16-Apr-2015	BRI050	BRIDESVILLE COMMUNITY CLUB	Issued	153	C	2,000.00
48791	16-Apr-2015	BVT010	BV TOOL RENTALS (2011) LTD.	Issued	153	C	336.00
48792	16-Apr-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Issued	153	C	178.44
48793	16-Apr-2015	CAN170	CANADA POST CORP	Issued	153	C	486.14
48794	16-Apr-2015	CAR012	CARO ANALYTICAL SERVICES	Issued	153	C	3,909.79
48795	16-Apr-2015	CAS016	CASCADES RECOVERY INC.	Issued	153	C	4,107.87
48796	16-Apr-2015	CHA025	CHAMPION INTERNET SOCIETY	Issued	153	C	250.00
48797	16-Apr-2015	CHI080	CHINA CREEK INTERNET SERVICE	Issued	153	C	939.46
48798	16-Apr-2015	CHR002	CHRISTINA LAKE STEWARDSHIP SOCIETY	Issued	153	C	3,500.00
48799	16-Apr-2015	CHR270	CHRISTINA LAKE NEWS	Issued	153	C	40.00
48800	16-Apr-2015	COL024	COLUMBIA TRUCK CENTERS	Issued	153	C	128.71
48801	16-Apr-2015	COL040	COLUMBIA GLASS	Issued	153	C	806.40
48802	16-Apr-2015	COL090	COLUMBIA RECYCLE	Issued	153	C	740.00
48803	16-Apr-2015	COL390	COLUMBIA BASIN BROADBAND CORPORATI	Issued	153	C	13,848.00
48804	16-Apr-2015	COM012	COMPOST COUNCIL OF CANADA	Issued	153	C	630.00
48805	16-Apr-2015	COM020	COMMISSIONAIRES BRITISH COLUMBIA	Issued	153	C	9,030.00
48806	16-Apr-2015	COO050	COOKSON MOTORS LTD.	Issued	153	C	71.24
48807	16-Apr-2015	DAH020	DAHL MECHANICAL	Issued	153	C	1,341.38
48808	16-Apr-2015	DER030	DERBY, DANIEL, J.	Issued	153	C	61.54
48809	16-Apr-2015	DIX040	DIXON, SHERRY - IN TRUST	Issued	153	C	160.84
48810	16-Apr-2015	ECO060	ECOTAINER SALES INC.	Issued	153	C	46,388.61
48811	16-Apr-2015	EMC070	EMCON SERVICES INC.	Issued	153	C	1,479.48
48812	16-Apr-2015	ENO010	ENORMOUS PRODUCTIONS	Issued	153	C	1,941.97
48813	16-Apr-2015	EVE050	NEIL, EVERETT C	Issued	153	C	305.53
48814	16-Apr-2015	FAT020	FATHERS DAY CHARITY GOLF	Issued	153	C	600.00
48815	16-Apr-2015	FED020	FEDERATED CO-OPERATIVES LTD.	Issued	153	C	609.08
48816	16-Apr-2015	FOR040	FORTIS BC - NATURAL GAS	Issued	153	C	3,422.26
48817	16-Apr-2015	FRU010	THE VILLAGE OF FRUITVALE	Issued	153	C	1,600.00
48818	16-Apr-2015	GEO020	GEOTRAC SYSTEMS INC.	Issued	153	C	309.12
48819	16-Apr-2015	GFO010	GOVERNMENT FINANCE OFFICERS ASSOC.	Issued	153	C	336.00
48820	16-Apr-2015	GIL140	GILROYED, WAYNE	Issued	153	C	275.00
48821	16-Apr-2015	GIN010	GINALIAS, JEFFREY, L	Issued	153	C	386.89
48822	16-Apr-2015	GRA050	GRAND FORKS HOME HARDWARE	Issued	153	C	73.46
48823	16-Apr-2015	GRA280	GRAND FORKS VOLUNTEER FIREFIGHTERS	Issued	153	C	1,500.00
48824	16-Apr-2015	GRE010	THE CITY OF GREENWOOD	Issued	153	C	5,500.00
48825	16-Apr-2015	GRE045	GREATER TRAIL MINOR HOCKEY ASSOCIATI	Issued	153	C	200.00
48826	16-Apr-2015	GRE080	GRESLEY-JONES, KEN	Issued	153	C	75.00

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
48827	16-Apr-2015	HAL010	HALL PRINTING	Issued	153	C	5,843.51
48828	16-Apr-2015	HAL060	HALL'S BASICS & GIFTS LTD	Issued	153	C	200.45
48829	16-Apr-2015	HAR011	HARRIS & COMPANY LLP	Issued	153	C	1,557.72
48830	16-Apr-2015	HEN130	HENDERSON, MELISSA	Issued	153	C	121.18
48831	16-Apr-2015	HOS040	HOSKINS, PENNY	Issued	153	C	129.66
48832	16-Apr-2015	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Issued	153	C	332.28
48833	16-Apr-2015	IMP020	IMPERIAL OIL LIMITED	Issued	153	C	573.59
48834	16-Apr-2015	INL070	INLAND ALLCARE	Issued	153	C	3,250.13
48835	16-Apr-2015	INT080	INTERIOR SIGNS	Issued	153	C	84.00
48836	16-Apr-2015	INT140	INTERIOR HEALTH	Issued	153	C	150.00
48837	16-Apr-2015	ISL030	ISL ENGINEERING AND LAND SERVICES LTD	Issued	153	C	1,732.50
48838	16-Apr-2015	JOH019	JOHNSON, JOHN	Issued	153	C	72.96
48839	16-Apr-2015	JUS010	JUSTICE INSTITUTE OF B.C.	Issued	153	C	160.00
48840	16-Apr-2015	KET010	KETTLE RIVER SENIORS ASSOC. (ECHO)	Issued	153	C	100.00
48841	16-Apr-2015	KET170	KETTLE VALLEY WASTE LTD.	Issued	153	C	42,737.23
48842	16-Apr-2015	KON001	KONE INC.	Issued	153	C	308.66
48843	16-Apr-2015	KOO160	KOOTENAY COLUMBIA EDUCATIONAL HERIT	Issued	153	C	491.58
48844	16-Apr-2015	KOO210	KOOTENAY VALLEY WATER CO.	Issued	153	C	74.80
48845	16-Apr-2015	KUC050	KUCHER, SHARON	Issued	153	C	39.08
48846	16-Apr-2015	LAU040	LAUTARD, MARY, D.	Issued	153	C	74.88
48847	16-Apr-2015	LEX010	LEXISNEXIS CANADA INC.	Issued	153	C	191.63
48848	16-Apr-2015	LIB010	LIBERTY FOOD STORES	Issued	153	C	7.42
48849	16-Apr-2015	LIM030	LIMBERT, KEVIN	Issued	153	C	41.53
48850	16-Apr-2015	LOC050	LOCAL GOVERNMENT MANAGEMENT ASSOC	Issued	153	C	446.25
48851	16-Apr-2015	LOR010	LORDCO PARTS LTD.	Issued	153	C	508.50
48852	16-Apr-2015	MAD025	MAD TRAPPER ANNUAL ARCHERY SHOOT F	Issued	153	C	1,000.00
48853	16-Apr-2015	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Issued	153	C	140.37
48854	16-Apr-2015	MAK010	MAKI, PHILLIP	Issued	153	C	691.01
48855	16-Apr-2015	MAK020	MAKWANA, KETNA	Issued	153	C	39.65
48856	16-Apr-2015	MAR006	MARINO WHOLESALE LTD.	Issued	153	C	42.01
48857	16-Apr-2015	MAR050	MARCOUX, DANIEL	Issued	153	C	150.00
48858	16-Apr-2015	MCC090	MCCONNACHI, CARLY	Issued	153	C	11.82
48859	16-Apr-2015	MCG020	MCGREGOR, ROBERT	Issued	153	C	556.60
48860	16-Apr-2015	MID010	VILLAGE OF MIDWAY	Issued	153	C	2,349.09
48861	16-Apr-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Issued	153	C	309.06
48862	16-Apr-2015	MMM001	MMM GROUP LIMITED	Issued	153	C	1,575.00
48863	16-Apr-2015	MON010	VILLAGE OF MONTROSE	Issued	153	C	500.00
48864	16-Apr-2015	NAT090	NATIONAL EDUCATION CONSULTING INC.	Issued	153	C	1,260.00
48865	16-Apr-2015	NEI030	NEIL, ERIC	Issued	153	C	84.78
48866	16-Apr-2015	NEL025	NELSON & FT. SHEPPARD RAILWAY CO.	Issued	153	C	2,000.00
48867	16-Apr-2015	NIC070	NICOLL, JENNIFER	Issued	153	C	112.77
48868	16-Apr-2015	PAR050	PARSLOW LOCK & SAFE	Issued	153	C	9.53
48869	16-Apr-2015	PEN040	PENNYWISE	Issued	153	C	258.92
48870	16-Apr-2015	POW100	POWER TECH ELECTRIC LTD.	Issued	153	C	184.80
48871	16-Apr-2015	QUA050	QUADRA INDUSTRIAL SERVICES	Issued	153	C	2,780.12
48872	16-Apr-2015	REB001	REBELATO MORNING PERK	Issued	153	C	100.00
48873	16-Apr-2015	REG001	REGIONAL DISTRICT OF OKANAGAN-SIMILK/	Issued	153	C	3,811.69
48874	16-Apr-2015	RIC010	RICOH CANADA INC.	Issued	153	C	8,926.60
48875	16-Apr-2015	RIT020	RITEWAY MECHANICAL REPAIR LTD.	Issued	153	C	6,137.53
48876	16-Apr-2015	ROC220	ROCK CREEK CEMETERY	Issued	153	C	3,000.00
48877	16-Apr-2015	ROD070	RODGERS, FAITH	Issued	153	C	29.72
48878	16-Apr-2015	ROS450	ROSS, ANDREA	Issued	153	C	34.08
48879	16-Apr-2015	SCP010	SCP DISTRIBUTORS INC.	Issued	153	C	1,112.83

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Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
48880	16-Apr-2015	SEL010	SELECT OFFICE PRODUCTS	Issued	153	C	121.38
48881	16-Apr-2015	SEL040	SELKIRK COLLEGE (CASTLEGAR)	Issued	153	C	2,205.00
48882	16-Apr-2015	SEL160	SELKIRK SECURITY SERVICE	Issued	153	C	282.65
48883	16-Apr-2015	SLR010	SLR CONSULTING (CANADA) LTD.	Issued	153	C	4,095.00
48884	16-Apr-2015	SLU015	SLUBOWSKI, MEAGAN	Issued	153	C	39.65
48885	16-Apr-2015	SPE030	SPEEDPRO SIGNS PLUS	Issued	153	C	50.40
48886	16-Apr-2015	STA016	STANLEY, KIM	Issued	153	C	40.78
48887	16-Apr-2015	TDC020	TD CANADA TRUST	Issued	153	C	2,079.64
48888	16-Apr-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Issued	153	C	2,013.66
48889	16-Apr-2015	TOM060	TOMASHEWSKY, ROSANNE, IN TRUST	Issued	153	C	152.12
48890	16-Apr-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Issued	153	C	68.00
48891	16-Apr-2015	TRA240	TRAIL HOME HARDWARE BUILDING CENTRE	Issued	153	C	365.62
48892	16-Apr-2015	UNI050	TRAIL HOME HARDWARE BUILDING CENTRE	Issued	153	C	537.23
48893	16-Apr-2015	VAL130	UNION TRACTOR LTD.	Issued	153	C	121.04
48894	16-Apr-2015	VAL130	VALLIN	Issued	153	C	738.15
48894	16-Apr-2015	VIS050	VISTA RADIO LTD.	Issued	153	C	290.75
48895	16-Apr-2015	VIT001	VITALAIRE	Issued	153	C	9.60
48896	16-Apr-2015	WAL080	WAL MART CANADA CORP	Issued	153	C	156.04
48897	16-Apr-2015	WAL090	WALKER, SARAH KELLY	Issued	153	C	2,305.45
48898	16-Apr-2015	WAS010	WASTE MANAGEMENT	Issued	153	C	1,000.00
48899	16-Apr-2015	WES016	WESTBRIDGE RECREATION SOCIETY	Issued	153	C	100.00
48900	16-Apr-2015	WES780	WEST KOOTENAY SCIENCE FAIR	Issued	153	C	58,131.60
48901	16-Apr-2015	WOR010	WORKER'S COMPENSATION BOARD OF BC	Issued	153	C	43.66
48902	16-Apr-2015	XER010	XEROX CANADA LTD.	Issued	153	C	16.76
48911	23-Apr-2015	ACK020	ACKLANDS-GRAINGER INC.	Issued	162	C	436.08
48912	23-Apr-2015	AIR001	AIR LIQUIDE CANADA INC.	Issued	162	C	1,108.34
48913	23-Apr-2015	AJB010	A&J BODYSHOP (1983) LTD.	Issued	162	C	235.12
48914	23-Apr-2015	ALP030	ALPINE DISPOSAL & RECYCLING	Issued	162	C	528.00
48915	23-Apr-2015	BIG010	BIG WHITE FIRE DEPT. SOCIAL CLUB	Issued	162	C	81.06
48916	23-Apr-2015	BLA050	BLACK PRESS GROUP LTD.	Issued	162	C	52.00
48917	23-Apr-2015	BOR110	BORSATO, CATHY	Issued	162	C	68.08
48918	23-Apr-2015	BOU070	BOUNDARY HOME BUILDING CENTRE	Issued	162	C	326.48
48919	23-Apr-2015	BRI001	BRINK'S CANADA LIMITED	Issued	162	C	302.76
48920	23-Apr-2015	BRY090	BRYANT, DEAN	Issued	162	C	67.55
48921	23-Apr-2015	CAN035	CANADIAN SPRINGS	Issued	162	C	3,958.64
48922	23-Apr-2015	CAN130	CANADIAN UNION OF PUBLIC EMPLOYEES -	Issued	162	C	156.78
48923	23-Apr-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Issued	162	C	72.03
48924	23-Apr-2015	CAN170	CANADA POST CORP	Issued	162	C	93.78
48925	23-Apr-2015	CIN001	CINTAS THE UNIFORM PEOPLE	Issued	162	C	54.60
48926	23-Apr-2015	CLE090	CLEMENT, CHRIS, R.	Issued	162	C	119.50
48927	23-Apr-2015	COL017	COLBACHINI, CHERYL ANN	Issued	162	C	1,994.51
48928	23-Apr-2015	COL200	C.V.C.C.S.	Issued	162	C	9.24
48929	23-Apr-2015	COO100	COOPER MEDICAL SUPPLIES LTD.	Issued	162	C	6,431.25
48930	23-Apr-2015	DAT020	DATUM CONSULTING LTD.	Issued	162	C	151.19
48931	23-Apr-2015	DEA025	DEADMARSH, KENNY, S.	Issued	162	C	101.69
48932	23-Apr-2015	DEA060	DEAN, DONNA	Issued	162	C	1,890.00
48933	23-Apr-2015	DEL100	DELTA T CONSULTANTS	Issued	162	C	3,467.80
48934	23-Apr-2015	DIV050	DIVING DYNAMICS	Issued	162	C	1,113.00
48935	23-Apr-2015	ENO010	ENORMOUS PRODUCTIONS	Issued	162	C	2,258.58
48936	23-Apr-2015	FAI030	FAIRBANK ARCHITECTS LTD	Issued	162	C	128.63
48937	23-Apr-2015	FER001	FERRARO FOODS	Issued	162	C	25.51
48938	23-Apr-2015	FIR020	FIRST REGISTRY SERVICES LTD.	Issued	162	C	3,701.48
48939	23-Apr-2015	FIR040	FIREFIGHTERS ASSOCIATION	Issued	162	C	713.48
48940	23-Apr-2015	FOR010	FORTISBC - ELECTRICITY	Issued	162	C	

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Bank : 1 CIBC Bank - General							
48941	23-Apr-2015	FOR040	FORTIS BC - NATURAL GAS	Issued	162	C	712.95
48942	23-Apr-2015	FOR120	FORSTER, MAUREEN, K.	Issued	162	C	85.00
48943	23-Apr-2015	FOX030	FOX, NATHAN, C.	Issued	162	C	72.80
48944	23-Apr-2015	GEN010	GENELLE VOLUNTEER FIREFIGHTERS SOCIETY	Issued	162	C	156.42
48945	23-Apr-2015	GES010	SONEPAR CANADA INC - GESCAN WEST	Issued	162	C	21.22
48946	23-Apr-2015	GIN010	GINALIAS, JEFFREY, L	Issued	162	C	35.00
48947	23-Apr-2015	GRA023	GRAND FORKS CONCRETE AND GRAVEL LTD	Issued	162	C	350.00
48948	23-Apr-2015	GRA050	GRAND FORKS HOME HARDWARE	Issued	162	C	65.82
48949	23-Apr-2015	GRA055	GRAND FORKS RENOVATION CENTRE LTD.	Issued	162	C	202.73
48950	23-Apr-2015	GRE080	GRESLEY-JONES, KEN	Issued	162	C	900.00
48951	23-Apr-2015	HAL060	HALL'S BASICS & GIFTS LTD	Issued	162	C	179.34
48952	23-Apr-2015	HOR015	HORIZON NORTH RELOCATABLE STRUCTURES	Issued	162	C	106.05
48953	23-Apr-2015	HUB020	HUB FIRE ENGINES & EQUIPMENT LTD.	Issued	162	C	919.31
48954	23-Apr-2015	IMP120	4IMPRINT	Issued	162	C	3,013.39
48955	23-Apr-2015	IMP130	IMPACT CANOPIES CANADA	Issued	162	C	1,803.20
48956	23-Apr-2015	INF030	INFOSAT COMMUNICATIONS	Issued	162	C	631.71
48957	23-Apr-2015	INT017	INTERSTATE BATTERIES	Issued	162	C	8.06
48958	23-Apr-2015	ISS010	ISSEL, DEBBIE	Issued	162	C	14.96
48959	23-Apr-2015	JAM035	JAMIESON, DAN	Issued	162	C	647.83
48960	23-Apr-2015	JJH010	J.J.H. ENTERPRISES	Issued	162	C	12.00
48961	23-Apr-2015	JUS010	JUSTICE INSTITUTE OF B.C.	Issued	162	C	170.00
48962	23-Apr-2015	KOO200	KOOTENAY COFFEE COMPANY	Issued	162	C	75.00
48963	23-Apr-2015	LEN002	LENARDON, THERESA	Issued	162	C	85.00
48964	23-Apr-2015	LIF010	LIFESAVING SOCIETY	Issued	162	C	13.00
48965	23-Apr-2015	LIS010	LISTOWEL TROPHIES AND ENGRAVING	Issued	162	C	9.66
48966	23-Apr-2015	LOR010	LORDCO PARTS LTD.	Issued	162	C	871.77
48967	23-Apr-2015	MAC140	MACKENZIE, MICHELLE A.	Issued	162	C	53.95
48968	23-Apr-2015	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Issued	162	C	35.86
48969	23-Apr-2015	MAR006	MARINO WHOLESALE LTD.	Issued	162	C	242.13
48970	23-Apr-2015	MCA030	MCAULEY, SHAY	Issued	162	C	27.43
48971	23-Apr-2015	MCL015	MCLEOD, BRENDA	Issued	162	C	35.71
48972	23-Apr-2015	MIL030	MILNE, JASON	Issued	162	C	510.00
48973	23-Apr-2015	MIN040	MINISTER OF FINANCE	Issued	162	C	1,115.84
48974	23-Apr-2015	NOF010	NO FRILLS	Issued	162	C	275.40
48975	23-Apr-2015	OKT010	OK TIRE STORE	Issued	162	C	53.72
48976	23-Apr-2015	PHA010	PHARMASAVE NO 106	Issued	162	C	23.43
48977	23-Apr-2015	PIN040	PINEGROVE AUTO & SMALL ENGINE REPAIR	Issued	162	C	1,138.45
48978	23-Apr-2015	PLA100	PLANET CLEAN	Issued	162	C	385.13
48979	23-Apr-2015	PRA040	PRAXAIR DISTRIBUTION	Issued	162	C	55.41
48980	23-Apr-2015	REC010	RECEIVER GENERAL FOR CANADA	Issued	162	C	79,226.81
48981	23-Apr-2015	RIM010	RIMELL, CARLY, D.	Issued	162	C	193.63
48982	23-Apr-2015	RJA010	RJAMES MANAGEMENT GROUP	Issued	162	C	4,100.83
48983	23-Apr-2015	ROC001	WESTERN ROCKY MOUNTAIN INDUSTRIES	Issued	162	C	3,354.04
48984	23-Apr-2015	ROC050	ROCKY MOUNTAIN AGENCIES	Issued	162	C	896.16
48985	23-Apr-2015	ROC240	ROCHESTER MIDLAND LTD.	Issued	162	C	816.39
48986	23-Apr-2015	ROT090	ROTSCHY, TANNER	Issued	162	C	67.05
48987	23-Apr-2015	RYP010	RYPIEN, SHELLEY	Issued	162	C	42.09
48988	23-Apr-2015	SAF100	S & A FALCON ENGINEERING LTD.	Issued	162	C	9,001.98
48989	23-Apr-2015	SCP010	SCP DISTRIBUTORS INC.	Issued	162	C	307.95
48990	23-Apr-2015	SEL010	SELECT OFFICE PRODUCTS	Issued	162	C	400.91
48991	23-Apr-2015	SEL160	SELKIRK SECURITY SERVICE	Issued	162	C	35.70
48992	23-Apr-2015	SHA010	SHANAHAN'S LTD.	Issued	162	C	75.71
48993	23-Apr-2015	SHA030	SHAW CABLE	Issued	162	C	730.59

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
48994	23-Apr-2015	STA007	DESJARDINS CARD SERVICES	Issued	162	C	114.93
48995	23-Apr-2015	STE110	STEPHENS, MARK	Issued	162	C	136.80
48996	23-Apr-2015	TEL002	TELUS MOBILITY	Issued	162	C	4,041.55
48997	23-Apr-2015	THE010	THE SOURCE	Issued	162	C	195.97
48998	23-Apr-2015	TOO010	TOOL TIME SUPPLIES LTD.	Issued	162	C	448.17
48999	23-Apr-2015	TRA010	THE CITY OF TRAIL	Issued	162	C	5,069.42
49000	23-Apr-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Issued	162	C	68.00
49001	23-Apr-2015	TRO040	TROPHY DEN & GIFT SHOP	Issued	162	C	15.75
49002	23-Apr-2015	VAL130	VALLEN	Issued	162	C	25.91
49003	23-Apr-2015	VAN030	VANDERNIET, CEES	Issued	162	C	75.00
49004	23-Apr-2015	WAL005	WALL-TONE PAINTING & CONTRACTING	Issued	162	C	9,135.00
49005	23-Apr-2015	WAL080	WAL MART CANADA CORP	Issued	162	C	57.11
49006	23-Apr-2015	XPC010	XP CONTRACTING	Issued	162	C	5,001.09
49007	23-Apr-2015	YOU080	YOUR DOLLAR STORE WITH MORE 180	Issued	162	C	5.05
49008	23-Apr-2015	YRW010	Y & R WATER SALES & SERVICE INC.	Issued	162	C	177.99
49009	23-Apr-2015	YRW010	Y & R WATER SALES & SERVICE INC.	Issued	172	C	326.40
49010	30-Apr-2015	AND040	ANDREW SHERET LTD.	Issued	172	C	16.67
49011	30-Apr-2015	ARM030	ARMOUR, JUSTINE	Issued	172	C	167.23
49012	30-Apr-2015	BAT020	BATCH, ROBYN	Issued	172	C	1,672.76
49013	30-Apr-2015	BEA480	BEAVER VALLEY MAY DAYS SOCIETY	Issued	172	C	155.17
49014	30-Apr-2015	BEL020	BELLA TIRE SERVICE CENTRE LTD.	Issued	172	C	7.24
49015	30-Apr-2015	BOU041	BOUTIN, JEANNIE	Issued	172	C	51.00
49016	30-Apr-2015	BOU070	BOUNDARY HOME BUILDING CENTRE	Issued	172	C	5,000.00
49017	30-Apr-2015	BOU270	BOUNDARY DISTRICT CURLING CLUB	Issued	172	C	105.00
49018	30-Apr-2015	BRI025	BRIKCON MASONRY LTD.	Issued	172	C	10,573.23
49019	30-Apr-2015	BUC030	BUCKLAND & TAYLOR LTD. BRIDGE ENGINEE	Issued	172	C	1,535.37
49020	30-Apr-2015	BVC001	BV COMMUNICATIONS LTD.	Issued	172	C	5.59
49021	30-Apr-2015	CAN150	CANADIAN TIRE ASSOCIATE STORE #665	Issued	172	C	66.95
49022	30-Apr-2015	CAN560	CANADIAN LINEN AND UNIFORM SERVICE	Issued	172	C	42.00
49023	30-Apr-2015	CAR012	CARO ANALYTICAL SERVICES	Issued	172	C	75.00
49024	30-Apr-2015	CHR003	CHRISTMAN, MARTIN RUSSELL	Issued	172	C	700.00
49025	30-Apr-2015	CHR400	CHRISTINA WATERWORKS DISTRICT	Issued	172	C	20,000.00
49026	30-Apr-2015	CHR440	CHRISTINA GATEWAY DEVELOPMENT ASSO	Issued	172	C	23,750.00
49027	30-Apr-2015	CHR440	CHRISTINA GATEWAY DEVELOPMENT ASSO	Issued	172	C	13,802.32
49028	30-Apr-2015	CIB010	CIBC VISA	Issued	172	C	46.89
49029	30-Apr-2015	CIN001	CINTAS THE UNIFORM PEOPLE	Issued	172	C	1,680.00
49030	30-Apr-2015	COL390	COLUMBIA BASIN BROADBAND CORPORAT	Issued	172	C	3,351.22
49031	30-Apr-2015	COR100	CORDILLERAN ECOLOGICAL	Issued	172	C	27.59
49032	30-Apr-2015	DEA060	DEAN, DONNA	Issued	172	C	428.19
49033	30-Apr-2015	DEC020	DECOSSE, RUTH	Issued	172	C	152.90
49034	30-Apr-2015	DHC010	DHC COMMUNICATIONS INC.	Issued	172	C	9.53
49035	30-Apr-2015	DOH040	DOHERTY, MARLA	Issued	172	C	1,060.50
49036	30-Apr-2015	DYN010	DYNAMIC ONLINE MARKETING CORP.	Issued	172	C	1,324.05
49037	30-Apr-2015	ENO010	ENORMOUS PRODUCTIONS	Issued	172	C	288.75
49038	30-Apr-2015	ENV010	ENVIRONMENTAL OPERATORS CERTIFICATI	Issued	172	C	2,481.11
49039	30-Apr-2015	FLE015	FLEETCOR CANADA MASTERCARD	Issued	172	C	318.28
49040	30-Apr-2015	FLE015	FLEETCOR CANADA MASTERCARD	Issued	172	C	435.28
49041	30-Apr-2015	FOR010	FORTISBC - ELECTRICITY	Issued	172	C	862.64
49042	30-Apr-2015	FOR040	FORTIS BC - NATURAL GAS	Issued	172	C	80.00
49043	30-Apr-2015	FRU010	THE VILLAGE OF FRUITVALE	Issued	172	C	115.83
49044	30-Apr-2015	FRU020	FRUITVALE CO-OP	Issued	172	C	554.53
49045	30-Apr-2015	FUN010	FUNK, DARRYL ALLAN	Issued	172	C	78.35
49046	30-Apr-2015	GES010	SONEPAR CANADA INC - GESCAN WEST	Issued	172	C	12,389.12
49047	30-Apr-2015	GOL060	GOLDER ASSOCIATES	Issued	172	C	

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Bank : 1 CIBC Bank - General							
49048	30-Apr-2015	GOL100	GOLDSBURY, CORRIE	Issued	172	C	254.00
49049	30-Apr-2015	GOL110	GOLDTHORPE, EVERT	Issued	172	C	179.39
49050	30-Apr-2015	GRA010	CITY OF GRAND FORKS	Issued	172	C	21,871.94
49051	30-Apr-2015	GRA055	GRAND FORKS RENOVATION CENTRE LTD.	Issued	172	C	20.13
49052	30-Apr-2015	GRA400	GRAND FORKS FLOORING	Issued	172	C	254.46
49053	30-Apr-2015	GRE030	GREYHOUND COURIER EXPRESS	Issued	172	C	152.25
49054	30-Apr-2015	GRE080	GRESLEY-JONES, KEN	Issued	172	C	150.00
49055	30-Apr-2015	GUI001	GUILLEVIN INTERNATIONAL INC.	Issued	172	C	42.34
49056	30-Apr-2015	HAC020	HACH SALES AND SERVICE CANADA LTD.	Issued	172	C	2,023.06
49057	30-Apr-2015	HAL010	HALL PRINTING	Issued	172	C	489.32
49058	30-Apr-2015	HAL060	HALL'S BASICS & GIFTS LTD	Issued	172	C	88.98
49059	30-Apr-2015	HAR230	HARKNESS, CELIA	Issued	172	C	94.85
49060	30-Apr-2015	HOW020	HOWALD, SARA	Issued	172	C	17.43
49061	30-Apr-2015	HSL010	HSL BUILDING MAINTENANCE	Issued	172	C	500.00
49062	30-Apr-2015	IMP100	IMPERIAL DATA SUPPLY CORP.	Issued	172	C	97.43
49063	30-Apr-2015	INN010	INNOV 8 DS DIGITAL SOLUTIONS	Issued	172	C	305.24
49064	30-Apr-2015	INS050	INSIGHT CANADA INC	Issued	172	C	221.23
49065	30-Apr-2015	INT140	INTERIOR HEALTH	Issued	172	C	575.00
49066	30-Apr-2015	JER010	JERRY'S THREE VALLEY WATER	Issued	172	C	13.00
49067	30-Apr-2015	K2C010	K2 CONTRACTING LTD.	Issued	172	C	1,748.25
49068	30-Apr-2015	KOO029	KOOTENAY BOUNDARY REG. HOSPITAL HEA	Issued	172	C	70.00
49069	30-Apr-2015	KOO045	KOOTENAY COMMUNICATIONS LTD.	Issued	172	C	415.10
49070	30-Apr-2015	KOV010	KOVACS, MARGARET A.	Issued	172	C	562.98
49071	30-Apr-2015	LEN002	LENARDON, THERESA	Issued	172	C	120.00
49072	30-Apr-2015	LOC050	LOCAL GOVERNMENT MANAGEMENT ASSOC	Issued	172	C	446.25
49073	30-Apr-2015	LOR010	LORDCO PARTS LTD.	Issued	172	C	492.67
49074	30-Apr-2015	MAC011	MACASSO, CHRISTINE	Issued	172	C	47.58
49075	30-Apr-2015	MAG040	MAGLIO BUILDING CENTRE (TRAIL) LTD.	Issued	172	C	280.52
49076	30-Apr-2015	MCD090	MCDONNELL, DWAYNE	Issued	172	C	10.76
49077	30-Apr-2015	MIL160	MILLS OFFICE PRODUCTIVITY	Issued	172	C	287.19
49078	30-Apr-2015	MIN030	MINISTER OF FINANCE	Issued	172	C	10,111.50
49079	30-Apr-2015	MIN090	MINISTER OF FINANCE	Issued	172	C	17,138.18
49080	30-Apr-2015	OKA120	OKANAGAN AUDIO LAB LTD.	Issued	172	C	700.67
49081	30-Apr-2015	PAC020	PACIFIC BLUE CROSS	Issued	172	C	36,517.13
49082	30-Apr-2015	PAN010	PANAGO PIZZA	Issued	172	C	190.31
49083	30-Apr-2015	PAR050	PARSLOW LOCK & SAFE	Issued	172	C	115.50
49084	30-Apr-2015	PEN002	PENGELLEY, JOHN	Issued	172	C	139.10
49085	30-Apr-2015	POL050	POLAR PIN	Issued	172	C	1,459.50
49086	30-Apr-2015	POW060	POWER KELLY "IN TRUST"	Issued	172	C	140.00
49087	30-Apr-2015	POW100	POWER TECH ELECTRIC LTD.	Issued	172	C	115.40
49088	30-Apr-2015	PRA010	PRACTICA	Issued	172	C	135.08
49089	30-Apr-2015	RIM010	RIMELL, CARLY, D.	Issued	172	C	500.00
49090	30-Apr-2015	RIT020	RITEWAY MECHANICAL REPAIR LTD.	Issued	172	C	355.58
49091	30-Apr-2015	ROG001	ROGERS	Issued	172	C	129.37
49092	30-Apr-2015	SEC030	SECURE BY DESIGN	Issued	172	C	44.80
49093	30-Apr-2015	SEL160	SELKIRK SECURITY SERVICE	Issued	172	C	231.29
49094	30-Apr-2015	SHA030	SHAW CABLE	Issued	172	C	376.07
49095	30-Apr-2015	SKE010	SK ELECTRONICS LTD.	Issued	172	C	3,820.27
49096	30-Apr-2015	STR006	STROUD, ROBERT	Issued	172	C	113.40
49097	30-Apr-2015	STY010	STYKEL, KELLY	Issued	172	C	63.32
49098	30-Apr-2015	SWA110	SWANSON, ANNE	Issued	172	C	116.94
49099	30-Apr-2015	TAY080	TAYLOR, CODY	Issued	172	C	185.90
49100	30-Apr-2015	TEL001	TELUS COMMUNICATIONS (B.C.) INC.	Issued	172	C	178.50

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Cheque Register-Summary-Bank


AP5090

Page : 11

Date : May 01, 2015

Time : 1:11 pm

Supplier : 084010 To ZUC010
 Cheque Dt. : 01-Apr-2015 To 30-Apr-2015
 Bank : 1 - CIBC Bank - General

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank : 1 CIBC Bank - General							
49101	30-Apr-2015	TET010	TETRA TECH EBA INC.	Issued	172	C	3,557.40
49102	30-Apr-2015	THE140	THE WOODEN SPOON BISTRO & BAKE SHOF	Issued	172	C	265.51
49103	30-Apr-2015	THE410	THE BOUNDARY SENTINEL	Issued	172	C	125.00
49104	30-Apr-2015	TOW020	TOWNSEND, RENICE V.	Issued	172	C	38.75
49105	30-Apr-2015	TRA029	TRAIL COFFEE & TEA COMPANY	Issued	172	C	68.00
49106	30-Apr-2015	TRA540	TRANS-CARE RESCUE LTD.	Issued	172	C	527.49
49107	30-Apr-2015	TRE070	TREMBLAY, DONNA	Issued	172	C	52.00
49108	30-Apr-2015	UBC020	UBCM	Issued	172	C	50.27
49109	30-Apr-2015	UBC020	UBCM	Issued	172	C	50.27
49110	30-Apr-2015	UTG010	UTGAREN, VAL	Issued	172	C	121.99
49111	30-Apr-2015	VAL130	VALLIN	Issued	172	C	183.49
49112	30-Apr-2015	VIS010	VISAC GALLERY	Issued	172	C	125.00
49113	30-Apr-2015	WAL080	WAL MART CANADA CORP	Issued	172	C	44.47
49114	30-Apr-2015	WES025	WESTEK CONTROLS LTD.	Issued	172	C	6,924.26
49115	30-Apr-2015	XLW010	XL QUALITY INDUSTRIAL SERVICES	Issued	172	C	10,809.57
49116	30-Apr-2015	YOU080	YOUR DOLLAR STORE WITH MORE 180	Issued	172	C	15.13
49117	30-Apr-2015	YRW010	Y & R WATER SALES & SERVICE INC.	Issued	172	C	77.28
Total Computer Paid :		1,331,679.06	Total EFT PAP :	0.00	Total Paid :		1,331,679.06
Total Manually Paid :		0.00	Total EFT File :	0.00			

548 Total No. Of Cheque(s) ...

INTERIM SCHEDULE SUMMARY:

ACCOUNTS PAYABLE FOR APRIL 2015	\$ 1,331,679.06
PAYROLL EXPENDITURES (PP# 8 & 9)	415,990.35
TOTAL EXPENDITURES FOR APRIL 2015	<u>\$ 1,747,669.41</u>



**Boundary Economic Development Committee
Minutes
Tuesday, May 5, 2015 – 10:00 am
RDKB Grand Forks Boardroom**

Committee members present:

Director R. Russell, Chair
Director M. Rotvold
Director V. Gee
Director G. McGregor

Staff and others present:

J. MacLean, Chief Administrative Officer
M. Forster, Executive Assistant/Recording Secretary
W. McCulloch, Community Futures
S. Elzinga, Community Futures

Call to Order

The Chair called the meeting to order at 10:00 am.

Consideration of the Agenda (additions/deletions)

The agenda for the May 5, 2015 Boundary Economic Development Committee meeting was presented.

Moved: Director Gee Seconded: Director Rotvold

That the agenda for the May 5, 2015 Boundary Economic Development Committee meeting be adopted as amended.

Carried.

The amendment to the agenda included a presentation from Cavan Gates, Christina Gateway Community Development Association, on community forests.

Consideration of the Minutes

The minutes of the Boundary Economic Development Committee meeting held April 2, 2015 were presented.

Moved: Director Rotvold Seconded: Director Gee

That the minutes of the Boundary Economic Development Committee meeting held April 2, 2015 be approved as presented.

Carried.

Delegations

Phoenix Ski Hill

Dylan Zorn, Barb Cornelius and Tara Weltz provided the Committee members with an update on the implications of the short ski season on the hill and general budget plans for the next season. Despite the short ski season, the ski hill had record attendance and concessions and good rental sales. The early shutdown resulted in fewer expenses but also reduced revenues. The Committee members were informed that next year's grant from the Gaming Association will be lower than usual. The ski hill relies on operational funding from the RDKB and the City of Grand Forks.

Jim Ripley - Tourist Radio

Jim Ripley, of Tourist Radio, provided the Committee members with a presentation on providing tourist information through FM radio and virtual visitor centres. Mr. Ripley was seeking joint ventures with tourist stakeholders.

Cavan Gates - Christina Gateway Community Development Association (CGCDA)

Cavan Gates, of CGCDA, provided the Committee members with a presentation on the potential of community forests. Concerns were raised on how community values are expressed in the management of forests and how to retain revenues in the Boundary area as most of the area's value is in forests. Committee members were asked if they supported the idea of having a community forest. The Committee members agreed that it would be worthwhile to have further discussion at the next BEDC meeting on the possibility of forming a community forest and what the process would entail.

Unfinished Business

Boundary Economic Development Committee Memorandum of Action Items - Ending April 30, 2015

The Boundary Economic Development Committee Memorandum of Action Items for the period ending April 30, 2015 was presented.

Moved: Director Gee Seconded: Director Rotvold

That the Boundary Economic Development Committee Memorandum of Action Items for the period ending April 30, 2015 be received.

Carried.

The Committee members were informed that Terri MacDonald, of CBRDI, was unable to attend the BEDC meeting to discuss stakeholder partnership models however an invitation will be extended to other CBRDI members to attend a BEDC meeting.

Regional Trails

A staff report from John M. MacLean, CAO, regarding information on how neighboring Regional Districts interact with the Province and local societies as to the management of regional trails was presented.

Moved: Director Rotvold Seconded: Director Gee

That a letter be sent to RDOS Chair Mark Pendergraft requesting the opportunity to meet with him and his staff about the RDOS Trail Program. **FURTHER** that the Committee authorize travel to a meeting with the RDOS if they are unable to meet in Grand Forks.

Carried.

The Committee members were provided with a copy of the RDOS' Trails Master Plan as an example of a robust regional parks program. The Committee was informed that the RDKB does not have dedicated resources for this type of program development. If the Committee decides to pursue this venture then it was suggested to recommend to the Board of Directors to approve a feasibility study to develop a model such as working together with trail societies or developing a plan similar to that of the RDOS.

New Business

Community Futures Monthly Report - April 2015

The Boundary Economic Development Committee Monthly report, as prepared by Boundary Community Futures for April 2015, was presented.

Moved: Director Rotvold Seconded: Director Gee

That the Boundary Economic Development Committee Monthly Report, as prepared by Boundary Community Futures for April 2015, be received.

Carried.

S. Elzinga provided the Committee members with a review of the Community Futures report which included:

- Update on conversations with TOTA regarding the tourism plan
- CED Forum being changed to June
- Trails meeting
- Business Advisory Program - Pilot
- Grant Writing Workshop
- Rural Development Conference (SIBAC)

Discussion Item - Director McGregor

Re: May 26-28, 2015 SIBAC Rural Development Conference

The Committee members were informed that SIBAC will be holding a Rural Development Conference in Salmon Arm on May 26-28, 2015.

Discussion Item - Director Gee

Re: Report out from meeting at Vaagen's with Minister Thompson, Osoyoos Indian Band and West Boundary Community Forest

Director Gee provided the Committee members with an update on the meeting recently held at Vaagen's. The meeting was well attended and Director Gee had an opportunity to discuss community forests with the meeting participants.

Late (Emergent) Items

There were no late (emergent) items for discussion.

Discussion of items for future agendas

1. Tourist Radio
2. Will have follow up from the trails meeting.

Question Period for Public and Media

A question period for public and media was not required.

Closed (In camera) Session

A closed (in camera) session was not necessary.

Adjournment

The meeting was adjourned at 11:35 am.



**Policy, Executive and Personnel Committee
Minutes**

**Wednesday, May 13, 2015
RDKB Board Room, Grand Forks BC
2:00 PM**

Directors Present

Director L. Worley, Chair
Director P. Cecchini
Director M. Martin
Director G. McGregor
Director R. Russell
Director V. Gee

Staff Present:

J. MacLean, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 2:00 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

Director Cecchini requested that a discussion regarding the Sanctuary Bottle Return Depot, currently located at McKelvey Creek Landfill in Trail, be added to Item 8; Discussion of Items for Future Agendas.

Moved: Director McGregor

Seconded: Director Cecchini

That the agenda for the Policy, Executive and Personnel Committee meeting held May 13, 2015 be adopted as amended.

Carried.

ADOPTION OF MINUTES

The minutes of the Policy, Executive and Personnel Committee meeting held on March 11, 2015 were presented.

Moved: Director Martin

Seconded: Director Gee

That the minutes of the Policy, Executive and Personnel Committee meeting held March 11, 2015 be adopted as presented.

Carried.

GENERAL DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

Policy, Executive and Personnel Committee Memorandum of Action Items - March 31, 2015

The Memorandum of Committee Action Items for the period ending March 31, 2015 was presented.

Moved: Director McGregor

Seconded: Director Russell

That the Memorandum of Committee Action Items for the period ending March 31, 2015 be received.

Carried.

There was a discussion regarding previous direction from the RDKB Board of Directors to staff to draft a report respecting an organizational review which is to be presented to the Board at the August 25, 2015 meeting.

It was agreed that the PEP Committee will review the staff report prior to the Board's review in August, and it was;

Moved: Director Martin

Seconded: Director Cecchini

That the Organizational Review Staff Report, as directed by the RDKB Board of Directors, be drafted and provided to the Policy, Executive and Personnel Committee at the next Committee meeting for the Committee's discussion in advance of the August 25, 2015 Board meeting.

Carried.

John M. MacLean - May 13, 2015
Re: Draft Meals Policy

A staff report from John M. MacLean, CAO regarding revisions to the proposed Meals Policy was presented.

The Committee discussed the draft policy including the language that is included in the staff "Notice of Meeting" where notations respecting meals are made.

Moved: Director Gee

Seconded: Director Martin

That the proposed Board/Committee Meals Policy be amended by deleting the word "resources" in the Purpose Statement.

Carried.

Moved: Director Gee

Seconded: Director Cecchini

That the proposed Meals Policy be amended further by updating the last paragraph on page 2 by deleting the text: "This policy does not infringe on the ability of a Director" and by adding the remaining text of that paragraph: "to forego the arranged-for meal and submit an expense claim as per the Director Remuneration Bylaw" to the last paragraph on page 1 so that the last paragraph on page 1 reads: "This policy does not restrict, in any way, the ability of a Director to recover costs for meals not covered by this policy in accordance with RDKB policies and bylaws or the ability to forego the arranged-for meal and submit an expense claim as per the Director Remuneration Bylaw."

Carried.

Moved: Director Martin

Seconded: Director Russell

That the proposed Board/Committee Meals policy be amended by changing the language in the second paragraph under "Procedure" by deleting the text "in a timely manner" and replacing it with the text "within the specified timeline" so that the

sentence reads: "Failure to respond, or failure to respond **within the specified timeline** will result in no meal to be arranged for that particular Director so that food and resources are not wasted." **FURTHER** that the proposed policy be forwarded to the Directors for comments.

Carried.

NEW BUSINESS

John M. MacLean - May 13, 2015

Re: Alcohol in Fire Halls Policy

A staff report from John M. MacLean, CAO regarding the background of discussions around limiting alcohol in the fire halls was presented.

The Chief Administrative Officer explained the staff report and provided information respecting past concerns and other matters around permitting alcohol and the consumption of alcohol in the RDKB fire halls that have resulted in the draft policy. The proposed policy is consistent with modern practices.

The Committee discussed issues and concerns respecting the Policy Statement language, the proposed text that allows the fire departments to apply for four (4) "Special Occasion" Liquor Permits for events in the fire halls and whether this is too many, where fire fighters imbibe and the matter of fire fighters responding to an incident/call after the consumption of alcohol.

It was agreed that no fire fighter should attend at a call after consuming alcohol regardless of where the alcohol was consumed and that other than special occasions that there is no place for alcohol in the RDKB fire halls.

The Committee reviewed the language in the Policy Statement, and it was;

Moved: Director Russell

Seconded: Director Martin

That the Policy Statement be amended to read: "There will be no alcoholic beverages in any RDKB fire hall **with the exception of when the fire department applies for and is granted a "Special Occasion" Liquor Permit that has been issued according to the Policy Procedure.**

Carried.

Moved: Director Cecchini

Seconded: Director Gee

That the title: Director of Corporate Administration (DOCA) be replaced with Manager of Corporate Administration (MCA).

Carried.

There was further discussion regarding the policy and its application to all RDKB fire departments including RDKB fire halls in Christina Lake, Beaverdell and Big White and the Grand Forks Rural Fire Department.

Although the policy is written with specific and appropriate language as recommended by the Fire Chiefs Association, in its current form, the policy is more applicable to the Kootenay Boundary Regional Fire Rescue career and volunteer departments only, and it was;

Moved: Director Cecchini Seconded: Director Russell

That in addition to the aforementioned amendments, that the proposed Alcohol in Fire Halls Policy be referred back to staff to be redrafted with respect to its application to all RDKB fire departments and be presented back to the PEP Committee for review.

Carried.

John M. MacLean - May 13, 2015

Re: Strategic Planning Session - October 23 - 24, 2015

A staff report discussing plans for the Strategic Planning session to take place October 23 and 24 at a location to be determined was presented.

Moved: Director Russell Seconded: Director McGregor

That the staff report discussing plans for the Strategic Planning session to take place October 23 and 24 be received.

Carried.

The Committee members reviewed the following:

The location for holding the Strategic Planning Session, whether it should be scheduled to be held in one day, or whether more time is required, engaging a facilitator to guide the session, and whether the facilitator should prepare a Pre-Session questionnaire to send to the Board members prior to the Strategic Planning session.

After discussing these matters it was;

Moved: Director Gee Seconded: Director McGregor

That staff be directed to make the following arrangements for the Strategic Planning Session scheduled for October 23 and 24, 2015:

1. Begin on Friday afternoon October 23 and continue Saturday morning October 24
2. Book the meeting room at the Best Western Columbia River Hotel in Trail for October 23 and 24
3. Arrange for a facilitator pursuant to the RDKB CAO recommendation
4. Direct the facilitator to prepare a questionnaire and discussion points for the directors to consider prior to the strategic planning session.

Carried.

Staff will follow up with making the appropriate arrangements.

There was a discussion respecting strategic planning follow-up to keep the plan current.

It was agreed that the Board will plan for an appropriate time (e.g. periodically or once a year etc.) for Directors to review how the Strategic Plan is moving forward and to discuss ways that staff can identify metrics as well as indicators in identifying accomplishments and the difficulties and challenges in meeting Board goals. This matter will be included in the Strategic Planning Session pre-work/questionnaire.

John M. MacLean - May 13, 2015

Re: Various Policy Reviews-Criminal Record

A staff report from John M. MacLean, CAO presenting the following policies for review pursuant to policy:

- Criminal Record Check
- The Board and Committee Room - Use by Outside Agency
- Board Delegation/Presentation.

1. Criminal Record Check

Staff advised that the policy has been drafted to meet the intent of legislation regarding the hiring of new employees working with vulnerable persons and that it is compliant with the legislation without criminal record checks for existing employees.

The Committee reviewed the policy language and discussed privacy issues, the relationship between a criminal record and the work of the employee's position and the complexity of the policy/issue.

After a lengthy discussion, it was agreed that the policy is appropriate as it stands, however that an ancillary document or an internal procedure should be drafted to compliment the Criminal Record Check Policy with language that addresses the Committee's concerns noted in the discussion, and it was;

Moved: Director Russell

Seconded: Director Martin

That staff be directed to draft a separate policy that is secondary to, and compliments the Criminal Record Check Policy and which will be used internally to address how a candidate's criminal record check information will be received and interpreted and which will also address Clauses 3.10-3.11 for successful candidates. **FURTHER** that secondary policy be presented to the PEP Committee for review.

Carried.

2. Board and Committee Room Use by Outside Agencies

After reviewing the Policy, it was;

Moved: Director Russell

Seconded: Director Cecchini

That Clause 3e) be revised to read: "Non-profit groups providing direct services to, and which receive funding from, the RDKB". **FURTHER** that example groups (e.g. Columbia Valley Counseling Centre Society, Kootenay Columbia Trails Society etc) be added to Clause 3e) to provide clarity. **FURTHER** that the Policy be referred to the Directors for comments.

Carried.

3. Board Delegation/Presentation Policy

After reviewing the policy, discussing the Policy Statement and discussing Section 2.1; Submission of written request under Regular Delegations, it was;

Moved: Director Gee

Seconded: Director McGregor

That the Policy Statement be amended by deleting the text "as well as" and replacing it with the word "and" so that the policy reads: "Appearances before the Board shall be governed in a way to ensure access to the Board as well as ensuring the efficient and proper management of Board activities, **and** ensuring compliance with the Procedural Bylaw.

Carried.

There was a discussion regarding the receipt of printed material by the Board or Committees upon the delegates' appearance at the meeting.

It was agreed that the Board and Committee members should receive a delegate's written submission and other material(s) 7) days in advance of the meeting and that materials submitted at the meeting will be accepted for information purposes only, and it was;

Moved: Director Russell

Seconded: Director Cecchini

That the Board Delegation Presentation Policy be amended further by adding the following sentence to the end of Section 21.1 under Regular Delegation: "Any material received by the Board or Committee less than seven (7) days prior to the meeting will not be discussed until a future meeting and "Any materials provided at the meeting will be accepted for information purposes only." **FURTHER** that the revised policy be referred to the Directors for comments.

Carried.

LATE (EMERGENT) ITEMS

There were no late items to discuss.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

1. Sanctuary House Bottle Return Depot (McKelvey Creek Landfill)
2. Hosting non-profit groups for grant applications
3. Invasive Species Committee

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not required.

CLOSED (IN CAMERA) SESSION

A closed session was not required.

ADJOURNMENT

There being no further business, it was;

Moved: Director Russell

That the meeting be adjourned (time: 4:00 p.m.).

TL



**Beaver Valley Recreation Committee
Minutes
Tuesday, May 12, 2015 – 4:30 pm
RDKB Trail Board room**

Committee members present:

Director A. Grieve - Chair
Director J. Danchuk
Director P. Cecchini

Staff present:

M. Daines, Manager of Facilities and Recreation
M. Forster, Executive Assistant/Recording Secretary

CALL TO ORDER

The Chair called the meeting to order at 4:30 pm.

ACCEPTANCE OF THE AGENDA (additions/deletions)

The agenda for the May 12, 2015 Beaver Valley Recreation Committee meeting was presented.

Moved: Director Danchuk Seconded: Director Cecchini

That the agenda for the May 12, 2015 Beaver Valley Recreation Committee meeting be adopted as presented.

Carried.

ADOPTION OF MINUTES

The minutes of the Beaver Valley Recreation Committee meetings held on March 16, 2015 and April 2, 2015 were presented.

Moved: Director Cecchini Seconded: Director Danchuk

That the minutes of the Beaver Valley Recreation Committee meetings held on March 16, 2015 and April 2, 2015 be adopted as presented.

Carried.

DELEGATIONS

There were no delegations present.

UNFINISHED BUSINESS

Beaver Valley Recreation Committee Memorandum of Action Items - April 30, 2015

The Beaver Valley Recreation Committee Memorandum of Action Items for the period ending April 30, 2015 was presented.

Moved: Director Cecchini Seconded: Director Danchuk

That the Beaver Valley Recreation Committee Memorandum of Action Items for the period ending April 30, 2015 be received as amended.

Carried.

The Committee members reviewed all the outstanding action items and made revisions to the status of most items including the removal of some items.

M. Daines, Manager of Facilities and Recreation, will place an ad in the next Beaver Valley Recreation newsletter to recruit volunteers to form a Trails Sub-Committee.

The Committee will inquire about any grants to Columbia Basin Trust to fund a seniors recreation program.

M. Daines, Manager of Facilities and Recreation, provided the Committee members with an update on the review of security issues at BV Nite Hawks' hockey games. It was suggested that the BV Nite Hawks hire a third party security firm to be present at future Nite Hawks playoff hockey games. This will be recommended to the BV Nite Hawks in the form of a policy.

NEW BUSINESS

Donated Lands (Libby Nelson) - Restrictive Covenant

A staff report from Mark Daines, Manager of Facilities and Recreation regarding the registration of a Restrictive Covenant on the land donated by Libby Nelson was presented.

Moved: Director Danchuk Seconded: Director Cecchini

That the Beaver Valley Recreation Committee recommends to the Regional District of Kootenay Boundary Board of Directors that registration of a Restrictive Covenant for the lands donated by Libby Nelson, legally described as Lot 1, Plan NEP14437, Twp 7A, LD 26 be approved. **FURTHER** that the Regional District of Kootenay Boundary signatories be authorized to sign the Section 219 Restrictive Covenant - For Public Recreation Use Agreement accordingly.

Carried.

Discussion

M. Daines, Manager of Facilities and Recreation

Re: Playground Structure Designs at Mazzochi Park

Proposed playground structure designs for Mazzochi Park were presented by Mark Daines, Manager of Facilities and Recreation.

Moved: Director Cecchini Seconded: Director Danchuk

That the proposed playground structure designs for Mazzochi Park as presented by Mark Daines, Manager of Facilities and Recreation are received.

Carried.

The Committee members reviewed the proposed playground structure designs and there was general consensus to purchase the playground structure as supplied by Habitat Systems Incorporated, and it was;

Moved: Director Cecchini Seconded: Director Danchuk

That the Beaver Valley Recreation Committee hereby directs staff to purchase and install the playground structure as supplied and quoted by Habitat Systems Incorporated.

Carried.

Discussion Item

A. Grieve, Chair - Beaver Valley Recreation Committee

Re: Linda Swanson/Louis Buskey - Water Run-Off

A letter and photograph from Linda Swanson and Louis Buskey regarding water run-off were presented.

Moved: Director Danchuk Seconded: Director Cecchini

That the letter and photograph from Linda Swanson and Louis Buskey regarding water run-off be received as presented.

Carried.

The Committee members reviewed the letter and photograph from Linda Swanson and Louis Buskey regarding water run-off, and it was;

Moved: Director Danchuk Seconded: Director Cecchini

That the Beaver Valley Recreation Committee hereby directs staff to write a letter to Kootenay Columbia Trails Society to request the Society repair the trail and check to see if there are other cuts that can impact the water run-off.

Carried.

Discussion Item

A. Grieve, Chair - Beaver Valley Recreation Committee

Re: Use of Reserve Funds

Committee Chair Grieve reminded the Committee members that there were reserve funds available that could be used for capital projects.

Discussion Item**A. Grieve, Chair - Beaver Valley Recreation Committee****Re: Appreciation Day at Beaver Valley Family Park**

Committee Chair Grieve informed the Committee members that the Appreciation Day at Beaver Valley Family Park will be held on June 9, 2015 at Marsh Creek. The Committee members discussed ideas for door prizes, and it was;

Moved: Director Danchuk Seconded: Director Cecchini

That the Beaver Valley Recreation Committee hereby directs staff to secure the door prize and all necessary details for the Appreciation Day at Beaver Valley Family Park.

Carried.

Discussion Item**A. Grieve, Chair - Beaver Valley Recreation Committee****Re: Cranbrook's Decision to Drop TRP Type Program**

Committee Chair Grieve informed the Committee members that the City of Cranbrook has decided to drop its TRP type program. This was provided for informational purposes only.

LATE (EMERGENT) ITEMS

There were no late (emergent) items for discussion.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS**Next Beaver Valley Recreation Committee Meeting - June 9, 2015**

There was general consensus among the Committee members to schedule the June 9, 2015 meeting at 3:45 pm, immediately preceding the Appreciation Day at Beaver Valley Family Park.

Repairing the Skateboard Park

The Committee members were informed that the Skateboard Park needs repairs as its components are at the end of their life. Staff will investigate what improvements are needed and at what cost as well as potential funding sources for the repairs.

Seniors Gym Program - Fruitvale Hall

Director Cecchini informed the Committee members that the Village of Fruitvale has purchased gym equipment for a Seniors Gym Program which will be located in the Fruitvale Hall. She invited other Committee members to partner with the Village of Fruitvale in this program.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period for public and media was not necessary.

CLOSED (IN CAMERA) SESSION**Closed Session Pursuant to Section 90 (1) (e) of the *Community Charter*.**

Moved: Director Danchuk Seconded: Director Cecchini

That the Beaver Valley Recreation Committee proceeds to a closed meeting pursuant to Section 90 (1) (e) of the *Community Charter* (time: 5:22 pm).

Carried.

Moved: Director Danchuk Seconded: Director Cecchini

That the Beaver Valley Recreation Committee reconvenes to the regular meeting (time: 5:30 pm).

Carried.

ADJOURNMENT

The meeting was adjourned at 5:50 pm.



Electoral Area Services Minutes

Thursday, May 14, 2015
RDKB Board Room,
843 Rossland Ave., Trail, BC

Directors Present:

Director Linda Worley, Chair
Director Ali Grieve, via teleconference
Director Grace McGregor
Director Roly Russell
Director Vicki Gee

Staff Present:

Mark Andison, Manager of Operations/Deputy CAO
Donna Dean, Manager of Planning & Development
Maria Ciardullo, Recording Secretary

CALL TO ORDER

Chair Worley called the meeting to order at 5:06 p.m.

ACCEPTANCE OF AGENDA (ADDITIONS/DELETIONS)

May 14, 2015

There were 3 additions to the agenda as follows:

8C - Quagga Mussels update
8D - Fortis Billing
8E - OCP in Rural Bridesville update

Moved: Director McGregor

Seconded: Director Russell

That the May 14, 2015 Electoral Area Services Agenda be adopted as amended.

Carried.

MINUTES

April 16, 2015

Director Gee wanted the item regarding the Community Forest changed to read '**how** Electoral Areas can be involved in Community Forest' instead of 'why Electoral Areas are **not** involved in the Community Forest'.

Moved: Director Gee

Seconded: Director Russell

That the minutes of the April 16, 2015 Electoral Area Services Committee be received as amended.

Carried.

DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS**Electoral Area Services Committee Memorandum of Action Items**

Moved: Director McGregor

Seconded: Director Russell

That the Electoral Area Services Committee memorandum of Action Items for the period ending April 2015 be received.

Carried.

**Staff Report by Mark Andison, General Manager of Operations/Deputy CAO
RE: Electoral Area Participation in West Boundary Community Forest**

Mark Andison, General Manager of Operations/Deputy CAO reviewed the staff report with the Committee members. He outlined various entities that can hold community forest tenures, including: corporations, partnerships, co-operatives, societies, municipalities, and First Nations. There was a general discussion about various examples around the province and how regional districts have participated in community forest initiatives.

Moved: Director McGregor

Seconded: Director Russell

That the staff report regarding Electoral Area participation in the West Boundary Community Forest from Mark Andison, General Manager of Operations/Deputy CAO be received.

Carried.

NEW BUSINESS**Richard and Sandra Mathers****RE: Development Variance Permit**

3127 East Lake Drive, Electoral Area 'C'/Christina Lake

Lot B, DL 3063s, SDYD, Plan KAP16578

RDKB File: C-3063s-07029.005

Donna Dean, Manager of Planning and Development reviewed the application with the Committee members. She mentioned this application requires the Ministry of Transportation and Infrastructure's approval before a building permit can be issued. The Area 'C' APC supports this application. There was a general discussion on the natural boundary of the lake and the setbacks required.

Moved: Director McGregor
Opposed: Director Russell

Seconded: Director Gee

That the Development Variance Permit application submitted by Richard and Sandra Mathers to allow a variance to the front parcel line setback of 4.5 meters from 7.5m meters to 3 meters and a height variance for accessory buildings and structures of 1 meter from 4.6 meters to 5.6 meters, on the property legally described as Lot B, DL 3036S, SDYD, Plan KAP16578, be presented to the Board for consideration, with a recommendation of support.

Carried.

R-Tex Holdings Ltd.**RE: Development Permit Amendment and Development Variance Permit**

15 Park Rd., Columbia Gardens Industrial Park, Electoral Area 'A'

Plan NEP13255, DL 205A, Parcel B, Excluding Plan EPP16980 (See XJ14876)

RDKB File: A-205A-00950.040

Donna Dean reviewed the application with the Committee members. It was stated that the Electoral Area 'A' APC supports this. Before a building permit can be issued, an approved sewer system must be in place.

Moved: Director McGregor

Seconded: Director Grieve

That the application submitted by R-Tex Holdings Ltd. for a Development Permit Amendment to add a dwelling unit to the property legally described as, Plan NEP13255, DL 205A, Parcel B, Excluding Plan EPP16980 (See XJ14876), be received.

Carried.

Moved: Director Grieve

Seconded: Director Russell

That the application submitted by R-Tex Holdings Ltd. for a Development Variance Permit to allow a variance of 3.7m² to the floor area for a dwelling unit, from 45m² to 41.3m² and for the dwelling unit to be detached from the principal building on the property legally described as Plan NEP13255, DL 205A, Parcel B, Excluding Plan EPP16980 (See XJ14876), be presented to the Board for consideration, with a recommendation of support.

Carried.

Gay Graham and Christopher Drul

RE: Development Permit

1885 Bakery Frontage Rd., Electoral Area 'C'/Christina Lake
Lot 1, DL 750, SDYD, Plan KAP6204
RDKB File: C-750-04057.000

Donna Dean reviewed the application with the Committee members. She stated that the applicant plans on adding on to the rear of the existing building; adding 13 parking spaces; screening on the west side of the property and around the garbage disposal containers; addition of road mulch for dust control; and the addition of pot lights. The Electoral Area 'C' APC supports this application. She also explained that the application has been referred to the Ministry of Transportation and Infrastructure and Christina Lake Fire Department.

Moved: Director McGregor

Seconded: Director Russell

That the staff report regarding the application submitted by Tom Turner as agent for Gay Graham and Christopher Drul for a Development Permit for the parcel legally described as Lot 1, DL 750, SDYD, Plan KAP6204, be received.

Carried.

John & Sharon Winkler

RE: Development Permit

675 Feathertop Way, Big White, Electoral Area 'E'/West Boundary
Strata Lot 78, DL 4222, SDYD, Plan KAS3134
RDKB File: BW-4222-07500.990

Donna Dean reviewed this application with those present. It was noted that this parcel is in the Environmentally Sensitive Development Permit Area therefore proper landscaping is required for erosion control. The Big White APC had concerns regarding drainage and diversion of run-off at the bottom of the driveway. There was a brief discussion on the process of approving Development Permits.

Moved: Director McGregor

Seconded: Director Gee

That the staff report regarding the application for a Development Permit submitted by John and Sharon Winkler, through their agent Weninger Construction & Design Ltd., for the property legally described as Strata Lot 78, DL 4222, SDYD, Plan KAS3134, Together with an interest in the common property in proportion to the unit entitlement of the strata lot as shown on Form V, be received.

Carried.

924390 BC Ltd.

RE: MOTI Subdivision

150 Tamarac Manufactured Home Park, Electoral Area 'A'

Lot 183, DL 1236, KD, Plan NEP785B, Except part included in Plan 8517

Lot 184, DL 1236, KD, Plan NEP785B, Except Plan NEP68898

RDKB File: A-1236-05374.000

Donna Dean reviewed this application with those present. It was stated that the Electoral Area 'A' APC had no concerns with this application. The Beaver Valley Water District had concerns with access to the main water valve, but a Statutory Right of Way is being proposed as part of the subdivision to address those concerns.

Moved: Director Russell

Seconded: Director McGregor

That the staff report regarding the Ministry of Transportation and Infrastructure referral for a proposed subdivision, lot line adjustment, for the parcels legally described as Lot 183, DL 1236, KD, Plan NEP785B, Except part included in Plan 8517 and Lot 184, DL 1236, KD, Plan 785B, Except Plan NEP 68898, be received.

Carried.

Greenwood Heritage Society

RE: Gas Tax Application - Electoral Area 'E'

Moved: Director Gee

Seconded: Director McGregor

That the Greenwood Heritage Society's Gas Tax Application in the amount of \$6,000 to replace "zee" bricks on the exterior southern wall of the museum building be forwarded to the RDKB Board of Directors with a recommendation of approval.

Carried.

Big White Chamber of Commerce

RE: Gas Tax Application - Electoral Area 'E'

Moved: Director Gee

Seconded: Director Russell

That the Big White Chamber of Commerce's Gas Tax Application in the amount of \$2,780.93 to design and install a tourist trails information sign be forwarded to the RDKB Board of Directors with a recommendation of approval.

Carried.

Grant in Aid Report

There was discussion regarding approving Grants in Aid at the Electoral Area Services Committee. Mark Andison, General Manager of Operations/Deputy CAO will look into this.

Moved: Director McGregor

Seconded: Director Russell

That the Grant in Aid report be received.

Carried.

Gas Tax Report

Moved: Director McGregor

Seconded: Director Russell

That the Gas Tax report be received.

Carried.

LATE (EMERGENT) ITEMS

There were no late or emergent items.

DIRECTOR REQUEST FOR STAFF RESOURCES (DISCUSSION)

Grant in Aid Process (Director Russell)

Director Russell stated he would like to be aware of both the approved and not approved Grants in Aid. There was a general discussion on the value of listing the Grants in Aid that are not approved. It was noted that knowing what the organizations in each Electoral Area are asking/need is important for due diligence, making decisions and transparency. Director McGregor stated that she would like the Grants in Aid to be approved at the EAS meeting instead of the Board meeting.

Moved: Director Russell
Opposed: Director Grieve

Seconded: Director Gee

That Staff look into a process to document all of the Grants in Aid that are received, for the public record.

Carried.

Request to host Rock Creek & Boundary Fair

for a Farm Credit Canada Grant (Director Gee)

Director Gee explained the Farm Credit Canada Grant with the Committee members. In order to qualify for the grant, the Fair has to be hosted by the RDKB.

Moved: Director Gee

Seconded: Director McGregor

That the Regional District of Kootenay Boundary hosts the Rock Creek and Boundary Fair to qualify for a Farm Credit Canada Grant.

Carried.

Quagga & Zebra Mussels

Director McGregor updated the Committee members regarding this issue. There was a discussion of having strategically placed boat wash stations at the Canada/US borders. Director McGregor would like to set up a meeting with the Minister at the upcoming UBCM conference.

Moved: Director McGregor

Seconded: Director Grieve

Staff to prepare preliminary information and to set up a meeting with the Minister of Environment at the upcoming UBCM conference being held in Vancouver, BC, September 21-25, 2015, to discuss Quagga and Zebra mussels.

Carried.

Fortis Billing

Director Gee mentioned the inconsistent Fortis billing in Electoral Area 'E'/West Boundary. She will forward the Fortis contacts to the Electoral Area Directors.

Rural Bridesville OCP - Update

Director Gee updated the Committee members on the resistance of some people in Electoral Area 'E'/West Boundary who are not in favour of land use planning in their area.

CLOSED (IN CAMERA) SESSION

A Closed session was not required.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 6:40 p.m.



**East End Services Committee
Minutes
Tuesday, May 19, 2015 - 5:30 pm
Trail RDKB Board Room**

Committee members present:

Director A. Grieve - Chair
Director L. Worley
Director P. Cecchini
Director J. Danchuk
Director M. Martin
Director T. Pahl
Alternate Director L. McLellan

Staff Present:

J. M. MacLean, Chief Administrative Officer
M. Andison, General Manager of Operations/Deputy CAO
M. Forster, Executive Assistant/Recording Secretary
T. Martin, Regional Fire Chief
D. Derby, Deputy Regional Fire Chief
Alternate Director B. Edwards

Call to Order

The Chair called the meeting to order at 5:30 pm.

Acceptance of the Agenda (additions/deletions)

The agenda for the May 19, 2015 East End Services Committee meeting was presented.

Moved: Director Pahl Seconded: Director Cecchini

That the agenda for the May 19, 2015 East End Services Committee meeting be adopted as presented.

Carried.

Minutes

The minutes of the East End Services Committee meeting held April 21, 2015 were presented.

Moved: Director Martin Seconded: Director Cecchini

That the minutes of the East End Services Committee meeting held April 21, 2015 be approved as presented.

Carried.

Delegations

There were no delegations present.

Unfinished Business**East End Services Committee Memorandum of Action Items - Ending April 30, 2015**

The East End Services Committee Memorandum of Action Items for the period ending April 30, 2015 was presented.

Moved: Director Worley Seconded: Director Danchuk

That the East End Services Committee Memorandum of Action Items for the period ending April 30, 2015 be received.

Carried.

J. M. MacLean, CAO, provided the Committee members with a verbal update on several outstanding action items.

Training Officer - Business Case

A staff report from John M. MacLean, CAO presenting the completed business case for the addition of a training officer and asking the Committee to approve a recommended level of service was presented.

M. Andison, General Manager of Operations/Deputy CAO, provided the Committee members with an overview of the business case which outlined the means to achieve and maintain the training level dictated for a Full Service Operations fire department. The business case also included a proposal to hire a dedicated Training Officer to develop and implement a service-wide training plan.

Moved: Director Martin Seconded: Director Worley

That the Regional District of Kootenay Boundary, East End Services Committee establish its level of firefighting service (competency) for Kootenay Boundary Regional Fire Rescue to be Full Service Operations Level.

Carried.

Moved: Director Worley Seconded: Director Pahl

That the Regional District of Kootenay Boundary, East End Services Committee approve the hiring of a full time Training Officer Position for Kootenay Boundary Regional Fire Rescue, as a three year term, and **FURTHER** that the Training Officer be responsible for implementation of the training requirements (competencies) applicable to the Full Service Operations Level provided by Kootenay Boundary Regional Fire Rescue.

Carried.

Opposed: Alternate Director McLellan

New Business

West Kootenay Transit Rides and Revenue Report - April 30, 2015

The West Kootenay Transit Rides and Revenue Report for the month ending April 30, 2015 was presented.

Moved: Director Worley Seconded: Director Martin

That the West Kootenay Transit Rides and Revenue Report for the month ending April 30, 2015 be received.

Carried.

J. M. MacLean, CAO, provided the Committee members with an overview of the West Kootenay Transit Rides and Revenue Report for the month ending April 30, 2015. The Committee was informed that there has been a small reduction in cash farebox revenue as well as ridership revenue. The information provided in the report will assist in rationalizing the number of buses to be provided and how often buses will run. BC Transit will be asked to provide the Committee with graphic representation of the trending statistics.

Kootenay Columbia Trails Society Financial Statements

A staff report from John M. MacLean, CAO presented the financial statements of the Kootenay Columbia Trails Society (KCTS).

Moved: Alternate Director McLellan Seconded: Director Danchuk

That the Kootenay Columbia Trails Society 2014 Financial Statements be received and **FURTHER** that the Committee authorizes release of the remaining balance of the annual grant approved as part of the 2015 Financial Plan.

Carried.

Kootenay Boundary Regional Fire Rescue Service/E911 Service Statistics

The statistics for the Kootenay Boundary Regional Fire Rescue Service as well as the E911 service for the period ending April 30, 2015 were presented.

Moved: Director Cecchini Seconded: Director Martin

That the statistics for the Kootenay Boundary Regional Fire Rescue Service as well as the E911 service for the period ending April 30, 2015 be received.

Carried.

Late (Emergent) Items

There were no late (emergent) items for discussion.

Discussion of Items for Future Agendas

At the June meeting of the Committee there will be a full discussion of the procedures and processes around administering the Columbia Basin Trust Community Initiative Program.

The Committee requested a conversation on the airport funds. They were informed that this issue will be discussed by the Regional District of Kootenay Boundary Board of Directors.

Question Period for Public and Media

A question period for public and media was not necessary.

Closed (In camera) Session

A closed (in camera) session was not necessary.

Adjournment

The meeting was adjourned at 6:25 pm.



**Utilities Committee
Minutes**

**Wednesday, May 13, 2015
RDKB Board Room, Grand Forks, BC**

4:05 p.m.

Present:

Director P. Cecchini, Chair
Director, G. McGregor
Director L. Worley
Director V. Gee

Staff Present:

J. MacLean, Chief Administrative Officer
T. Lenardon, Manager of Corporate Administration/Recording Secretary
G. Denkovski, Manager of Infrastructure and Sustainability

CALL TO ORDER

The Chair called the meeting to order at 4:05 p.m.

ADOPTION OF AGENDA (ADDITIONS/DELETIONS)

The agenda for the May 13, 2015 Utilities Committee meeting was presented.

Director Cecchini requested that discussion regarding staff direction for a turbine in Kelly Creek be added to Late Emergent Items, and it was;

Moved: Director Worley

Seconded: Director McGregor

That the agenda for the May 13, 2015 Utilities Committee meeting be adopted as amended.

Carried.

ADOPTION OF MINUTES

There were no minutes from previous meetings.

GENERAL DELEGATIONS

There were no delegations in attendance.

UNFINISHED BUSINESS

Utilities Committee Memorandum of Action Items - April 30, 2015

The Utilities Committee Memorandum of Action Items for the period ending April 30, 2015, was presented.

Moved: Director Worley

Seconded: Director McGregor

That the Utilities Committee Memorandum of Action Items for the period ending April 30, 2015 be received as presented.

Carried.

Christina Lake Water District Water Transition Study

A Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding an update on the MMM Group Water Transition Study for the Christina Lake Waterworks District Water System was presented.

Moved: Director McGregor

Seconded: Director Worley

That the Staff Report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the final report from MMM Group on the Water Transition Study for the Christina Waterworks District Water System be received.

Carried.

The Manager of Infrastructure and Sustainability reviewed the staff report and summarized the MMM Group Engineering proposal to complete the transition study.

The study will address certain tasks that will be required for the RDKB to be able to decide if it should acquire ownership of the water system; should it ultimately become responsible for administrative, operational and maintenance services of the system.

Staff, Director McGregor and the Christina Lake Water District Board of Directors have discussed this matter and there seems to be some interest from the Water District Board in discussing this further.

Staff answered inquiries from the Committee regarding grants, parcel taxes, public process with transition of systems to the RDKB and the provision of water to IHA standards.

NEW BUSINESS

Warfield, Columbia Gardens and Rivervale Water Monthly Reports February and March 2015

A staff report from Jeff Paakkunainen, Chief Utilities Operator, regarding the Warfield, Columbia Gardens and Rivervale Water Monthly reports for February and March 2015 was presented.

Moved: Director McGregor

Seconded: Director Worley

That the staff report from Jeff Paakkunainen, Chief Utilities Operator, regarding the Warfield, Columbia Gardens and Rivervale Water Monthly reports for February and March 2015 be received.

Carried.

Beaver Valley Water Service Operations Report - March and April 2015

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the Beaver Valley Water Service Monthly Operations report for March and April 2015 was presented.

Moved: Director Worley

Seconded: Director Gee

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the Beaver Valley Water Service Monthly Operations report for March and April 2015, be received.

Carried.

Christina Lake Solar Aquatic System - 2014 Annual Report

A staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the Christina Lake Solar Aquatic System 2014 Annual Report was presented.

Moved: Director McGregor

Seconded: Director Worley

That the staff report from Goran Denkovski, Manager of Infrastructure and Sustainability, regarding the Christina Lake Solar Aquatic System 2014 Annual Report be received.

Carried.

Director McGregor provided an update regarding some of the issues in obtaining the appropriate effluent, especially natural vegetation for the system to make it operate at a higher level.

Staff summarized the Christina Lake Solar Aquatic System Operator's report submitted from Dormar Construction Management. Staff will discuss the matter of effluent with Dormar Construction and will prepare a staff report regarding this matter for the next meeting.

In addition to being a sewage treatment system for the Christina Lake Welcome Centre, Director McGregor explained that the Aquatic Solar System has several other benefits (e.g. wetland, health, education, visual) and that the public has expressed interest in learning how the system works and that tours of the system have been requested.

After further discussion, it was;

Moved: Director Worley

Seconded: Director Gee

That for the next Utilities Committee meeting, that staff submit a report that includes visuals illustrating how a solar aquatic system operates and that also include information regarding the different types of benefits the system provides (e.g. health, education, visual etc.). **FURTHER** that staff also work with Director McGregor on a presentation for the next Committee meeting and for the Board of Directors.

Carried.

Staff will follow up with options regarding the arrangements for a tour of the plant with the Board of Directors on the same day as the July 30 Board meeting being held in Grand Forks.

LATE (EMERGENT) ITEMS**Kelly Creek Turbine**

Director Cecchini explained the turbine system that is in the Nakusp Water Treatment Plant, which she viewed while attending the Association of Kootenay Boundary Local Governments in April. The way the turbine system works transitions into the sale of power.

Staff will investigate this matter further and will contact the Village of Nakusp for further information that will guide future discussions by the Committee on how it may relate to Kelly Creek.

Staff will also research possible grant applications and other funding options.

DISCUSSION OF ITEMS FOR FUTURE MEETINGS

1. Staff discuss matter of Christina Lake Solar Aquatic System effluent with Dormer Construction and prepare a staff report regarding this matter for the next meeting
2. For next meeting, staff submit staff report and illustrations on operations of a solar aquatic system and include the benefits of such a system
3. Staff work with Director McGregor on a presentation for both the Committee and the Board of Directors regarding the operations of the Christina Lake Solar Aquatic System
4. Staff arrange a tour of the Christina Lake Solar Aquatic System for the Board of Directors at the July 30th Board meeting
5. Further information from staff regarding awareness of water issues in the Kettle River
6. Staff will research a turbine for Kelly Creek and will contact the Village of Nakusp for further information
7. Staff will research grants and other funding options related to a turbine in Kelly Creek
8. Staff will provide a report and photographs of the gate at Kelly Creek.

QUESTION PERIOD FOR PUBLIC AND MEDIA

A question period was not required.

CLOSED (IN CAMERA) SESSION

A Closed Meeting was not required.

*Page 5 of 6
Utilities Committee
May 13, 2015*

ADJOURNMENT

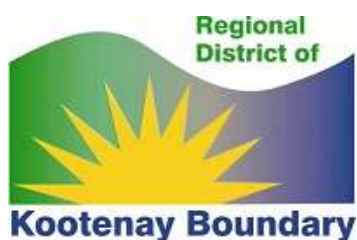
There being no further business to discuss, it was;

Moved: Director Gee

That the meeting be adjourned (time: 4:45 p.m.)

Carried.

TL



STAFF REPORT

Date: 05 May 2015

File

Staff Report - BVR-
Donated Lands
(Libby Nelson) -
Restrictive Covenant

To: **Beaver Valley Recreation
Committee**

From: Mark Daines - Manager of Facilities
and Recreation

Re: Staff Report - BVR - Donated Lands
(Libby Nelson) - Restrictive Covenant

Issue Introduction

A staff report from Mark Daines, Manager of Facilities and Recreation regarding the registration of a Restrictive Covenant on the land donated by Libby Nelson.

History/Background Factors

A staff report from Mark Daines was presented to the Beaver Valley Recreation Committee on February 10, 2015 to decide which uses it wished to permit and which uses to restrict on the lands gifted from Libby Nelson. The Committee decided on multi-use/non-motorized activities only.

Implications

that if a restrictive covenant was not placed on the said lands that motorize use of the trails would conflict with pedestrian use.

Advancement of Strategic Planning Goals

That improvements being proposed are in line with ensuring that we are responsible and proactive in funding our services and that plans are developed to address aging infrastructure in our services to ensure sustainable services.

Background Information Provided

The RDKB's solicitors (Valkyrie law) will register the covenant once the Board of Directors adopts the BV Rec Committee resolution and once Theresa Lenardon signs the docs in front of a Notary P.

Alternatives

Allow for unrestricted access.

Recommendation(s)

To adopt a resolution that reads:

*"That the BV Rec Committee recommends to the RDKB Board of Directors that the registration of a Restrictive Covenant for the lands donated by Libby Nelson legally described as Lot 1, Plan NEP14437, Twp 7A, LD 26 be approved. **FURTHER** that the RDKB signatories be authorized to sign the Section 219 Restrictive Covenant - For Public Recreation Use Agreement accordingly."*

TERMS OF INSTRUMENT, Part 2**SECTION 219 COVENANT
(Lot 1, DL 2873)**

THIS AGREEMENT, dated for reference the ____ day of _____, 2015

BETWEEN:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY, a municipal corporation pursuant to the *Local Government Act* and having its municipal office and postal address at 202-843 Rossland Avenue, Trail, British Columbia, V1R 4S8

AND:

REGIONAL DISTRICT OF KOOTENAY BOUNDARY, a municipal corporation pursuant to the *Local Government Act* and having its municipal office and postal address at 202-843 Rossland Avenue, Trail, British Columbia, V1R 4S8

WHEREAS:

- A. Capitalized terms used in these Recitals and in this Agreement have the meanings ascribed to them in section 1.1 of this Agreement;
- B. The Regional District of Kootenay Boundary is the registered owner of the Lands and in that capacity is referred to herein as, the "**Owner**";
- C. The Regional District of Kootenay Boundary is the local government with authority to regulate in respect of the Lands and in that capacity is referred to herein as, the "**RDKB**";
- D. The Lands were recently purchased by the Owner, on behalf of the Beaver Valley Recreation, Parks and Trails Service and comprise open spaces suitable for public recreation uses;
- E. Section 219 of the *Land Title Act* R.S.B.C. 1996 Chapter 250 permits the registration of a covenant in favour of a municipality in respect of the use of land or the use of a building on or to be erected on land and that land is or is not to be built on and is or is not to be subdivided except in accordance with the covenant; and
- F. The Owner has agreed to grant the RDKB the Section 219 Covenant contained in this Agreement.

NOW THEREFORE in consideration of the sum of Ten Dollars (\$10.00) now paid by the RDKB to the Owner and for other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged by the Owner), and the covenants and agreements herein contained, the Owner and the RDKB hereby covenant with each other as follows:

219 Covenant
Public Recreation Use

1. INTERPRETATION

1.1 Definitions

The parties agree that in this Agreement the following terms have the following meanings:

- (a) **"Agreement"** means this agreement, including its recitals and schedules, as amended in writing from time to time;
- (b) **"Business Day"** means a day that is not a Saturday, Sunday or statutory holiday in the Province of British Columbia;
- (c) **"Lands"** means those lands and premises legally described in Item 2 of the Form C General Instrument Part 1 to which these Terms of Instrument are attached; and
- (d) **"Land Title Act"** means the *Land Title Act* R.S.B.C. (1996) Chapter 250, as amended from time to time.

1.2 Interpretation

Wherever the singular or the masculine or neuter is used herein, the same shall be construed as meaning the plural, feminine or the body corporate or politic where the contents or the parties so require.

1.3 Headings

The inclusion of headings and clause titles is for convenience only and shall not affect the construction or interpretation of this Agreement.

1.4 No contra preferentum

The language in all parts of this Agreement shall in all cases be construed as a whole and neither strictly for nor strictly against any of the parties hereto.

1.5 Schedules

The following schedules are attached and form part of this Agreement:

2. SECTION 219 COVENANT

2.1 Section 219 Covenant

The Owner hereby covenants and agrees with the RDKB, as a covenant in favour of the RDKB pursuant to Section 219 of the *Land Title Act*, it being the intention and agreement of the Owner that the provisions hereof be annexed to, and run with and be a charge upon the Lands, that the Lands shall be used, built and built on and subdivided only in strict compliance with the terms and conditions of this Agreement and that:

- (a) the Lands will be used solely for the purpose of public recreational uses including without limitation, walking, hiking, mountain biking and jogging;
- (b) the Owner will not use, or permit the use, of the Lands by motorized vehicles of any kind;

219 Covenant
Public Recreation Use

- (c) the Owner will not use any portion of the Lands in such a way as to contravene the covenant granted herein;
- (d) the Owner hereby indemnifies and saves harmless the RDKB and its officials, officers, employees, agents, nominees and delegates from all loss, damage, costs (including legal costs), expenses, actions, suits, debts, accounts, claims and demands, including any and all claims of third parties, which the RDKB or any of its officials, officers, employees, agents, nominees and delegates may suffer or incur or be put to, arising out of or in connection, directly or indirectly, with this Agreement, the Owner's breach of any covenant contained in this Agreement or the Owner's negligence or willful misconduct; and
- (e) the Owner does hereby waive, remise, and release absolutely the RDKB and its officials, officers, employees, agents, nominees and delegates from all manner of actions, cause of actions, suits, debts, accounts, covenants, contracts, claims and demands which the Owner or any of its heirs, executors, administrators, successors and assigns may have against the RDKB and its officials, officers, employees, agents, nominees and delegates for and by reason of any personal injury, death or loss or damage to the Lands, except to the extent that such claims arise from the RDKB's negligence or willful misconduct.

3. FURTHER COVENANTS

- 3.1 **Costs.** The Owner hereby agrees that any costs incurred by the Owner, including legal costs on a solicitor-client basis, as a result of the breach by the Owner of any provision of this Agreement will be payable by the Owner to the RDKB on written demand. In the event that such payment is not made by the Owner within thirty (30) days of the written demand, the Owner agrees that the RDKB may, without prejudice to any other remedy the RDKB may have, add such unpaid costs to taxes payable in respect of the Lands and collect such costs in the same manner as unpaid taxes.
- 3.2 **Entry on Lands.** The Owner authorizes the RDKB, upon notice, by its servants or agents, at the RDKB's sole discretion and at all reasonable times, to enter on the Lands for the purpose of inspection to ensure compliance with the provisions of this Agreement.
- 3.3 **No compensation.** The Owner acknowledges and agrees that no compensation is payable, and the Owner is not entitled to and will not claim any compensation from the RDKB, for any decrease in market value of the Lands and for any obligations on the part of the Owner and its successors in title which at any time may result due to the operation of this Agreement.

4. GENERAL

- 4.1 **Covenants perpetual.** The covenants under Section 219 of the *Land Title Act* herein contained shall run with and bind the Lands in perpetuity.
- 4.2 **Notice.** Any notice, document, communication or tender of monies required or permitted to be given hereunder will be validly given when delivered by hand, e-mail or prepaid registered mail to the parties as follows:

To the RDKB at:

202-843 Rossland Avenue
Trail, British Columbia V6N 2G5

Attention: _____

Email: _____

To the Owner at:

202 - 843 Rossland Avenue
Trail, British Columbia V6N 2G5

Attention: _____

Email: _____

The date of receipt of any such notice or communication will be deemed to be the date of delivery if delivered by 4:30 pm Pacific Standard Time on a Business Day in the place of the recipient, and if otherwise delivered, on the next Business Day following the date of such delivery.

- 4.3 **Priority.** The Owner will do or cause to be done at its expense all acts reasonably necessary for the RDKB to gain priority for this Agreement over all liens, charges and encumbrances which are or may be registered against the Lands, save and except those in favour of the RDKB and those specifically approved in writing by the RDKB.
- 4.4 **Compliance with Laws.** The Owner, at its cost, will promptly comply with all lawful requirements of every competent federal, provincial, municipal, regional or other statutory authority.
- 4.5 **Further Assurances.** The Owner will, forthwith upon execution of this Agreement by the RDKB and the Owner and at the Owner's expense, do or cause to be done, all acts or things necessary to carry out the intent of this Agreement and to ensure that this Agreement is registered as a charge on the Lands in the Land Title Office.
- 4.6 **No Derogation.** Nothing contained or implied herein shall prejudice or affect the rights and powers of the RDKB in the exercise of its or his functions under any public or private statutes, bylaws, orders and regulations or in equity, all of which rights, powers and remedies may be fully and effectively exercised in relation to the Lands and the Owner as if this Agreement had not been executed and delivered by the Owner.
- 4.7 **Remedies.** The Owner covenants and agrees that in addition to any remedies which are available under this Agreement or at law, the RDKB will be entitled to all equitable remedies, including specific performance, injunction and declaratory relief, or any combination thereof, to

enforce its rights under this Agreement. The Owner acknowledges that specific performance, injunctive relief (mandatory or otherwise) or other equitable relief may be the only adequate remedy for a default by the Owner under this Agreement.

- 4.8 **Discretion of the RDKB.** The Owner and the RDKB agree that the enforcement of this Agreement will be entirely within the discretion of the RDKB and that the execution and registration of this Agreement against the title to the Lands shall not be interpreted as creating any duty on the part of the RDKB to the Owner or to any other person to enforce any provision or the breach of any provision of this Agreement.
- 4.9 **No Liability after Transfer.** Neither the Owner named in this Agreement nor any future owners are liable for a breach of this Agreement after the Owner named herein or any future owners, as the case may be, cease to have any interest in the Lands.
- 4.10 **Severability.** If any section or any part of this Agreement is found to be illegal or unenforceable, then such sections or parts shall be considered to be separate and severable from this Agreement and the remaining sections or parts of this Agreement, as the case may be, shall be unaffected thereby and shall remain and be enforceable to the fullest extent permitted by law as though the illegal or unenforceable parts or sections had never been included in this Agreement.
- 4.11 **Governing Law.** This Agreement shall be governed by and construed in accordance with the law of the Province of British Columbia and the federal laws of Canada applicable therein.
- 4.12 **Amendments and waiver.** Except as expressly provided in this Agreement, no amendment or waiver of it will be binding unless made in writing by the party to be bound by such amendment or waiver. Any amendments to this Agreement will, upon execution, be deposited in the Land Title Office for registration. No waiver of any provision, or any portion of any provision, of this Agreement will constitute a waiver of any other part of the provision or any other provision of this Agreement or a continuing waiver unless otherwise expressly provided.
- 4.13 **Time of Essence.** Time is of essence of this Agreement.
- 4.14 **Enurement.** This Agreement shall enure to the benefit of and be binding upon the Owner and the RDKB and their respective heirs, executors, successors, administrators and permitted assigns.
- 4.15 **Counterparts.** This Agreement may be executed and delivered in any number of counterparts with the same effect as if all parties had all signed and delivered the same documents and all counterparts will be compiled together for registration and will constitute one and the same agreement.

IN WITNESS WHEREOF the parties hereto hereby acknowledge that this Agreement has been duly executed and delivered by the parties executing "Form C – General Instrument – Part 1" or "Form D – Executions Continued" attached hereto.



Electoral Area Services Committee Staff Report

Prepared for meeting of May 2015

Development Variance Permit			
Owner: Richard Mathers and Sandra Mathers		File No: C-3063S-07029.005	
Location: 3127 East Lake Drive, Electoral Area 'C'/Christina Lake			
Legal Description: Lot B, DL 3036S, SDYD, Plan KAP16578		Area: 0.4 acres (1619 m ²)	
OCP Designation: Waterfront Residential	Zoning: Waterfront Residential 2	ALR status: No	DP Area: Waterfront Environmentally Sensitive
Contact Information: Richard Mathers PO Box 455 Grand Forks, BC V0H 1H0 250-442-2696 sandrich@shaw.ca			
Report Prepared by: Carly Rimell, Planner			

ISSUE INTRODUCTION

Richard and Sandra Mathers have applied for a Development Variance Permit to construct an accessory building on their waterfront residential parcel at Christina Lake. They seek a height variance of 1 meter (from 4.6m to 5.6m) and a front parcel line variance of 4.5m (from 7.5m to 3m) for their accessory building.

HISTORY / BACKGROUND FACTORS

The subject property is located at 3127 East Lake Drive (*see Site Location Map; Subject Property Map; Applicant's Submission*). The property is designated 'Waterfront' in the Electoral Area 'C'/Christina Lake Official Community Plan No. 1250 and zoned 'Waterfront Residential 2' (R2) in the Electoral Area 'C'/Christina Lake Zoning Bylaw No.1300.

Originally the applicants proposed to build an addition to their existing deck but found several factors that made this an onerous task. The Planning and Development

Department requested a survey to determine the natural boundary of Christina Lake. The survey revealed the retaining wall, boat house, shed and a portion of the residence lay within the Crown foreshore and is in trespass (*see Survey of Natural Boundary*).

The encroachment is on Crown land, which is under the jurisdiction of Forests Lands and Natural Resources Operations. Considering this is an issue with Crown land, the RDKB as a local government does not have the jurisdiction to enforce their policies or exercise rights over provincial Crown land. That being said the RDKB can deny issuing a building permit to modify a structure which is illegal or encroaching.

From the RDKB's standpoint the applicants are not in contravention of the local government bylaws by proposing a detached accessory building; therefore we cannot withhold a building permit for the new structure, if granted a variance. The responsibility lies with the Compliance and Enforcement Branch of the Forest, Lands and Natural Resources to deal with foreshore encroachment.

PROPOSAL

The applicants propose to construct an accessory building in the form of a detached covered raised deck level with and within several inches of their existing covered deck which wraps around the second floor of their home. The proposed accessory building is 12 ft x 19 ft (3.7m x 5.8m) and 18 ft (5.6m) high at its roof. The accessory building will require a Development Variance Permit. The variances requested are:

- Front parcel line setback of 4.5m (from 7.5m to 3m).
- Height variance for accessory buildings and structures of 1m (from 4.6m to 5.6m)

IMPLICATIONS

In considering applications for Development Variance Permits, the RDKB generally considers whether the proposed variance will:

- a) Resolve a hardship;
- b) Improve the development;
- c) Cause negative impacts to the neighbouring properties.

These criteria are discussed in the application. The detached deck would solve a hardship by allowing easy access to the homes kitchen and only bathroom which is on the main floor. They want to be able to entertain friends and family and enjoy their lakefront home.

The applicant suggests the addition will be an improvement to the development as it would be an aesthetically pleasing new structure on their property. They would also be replacing the old stairs which would improve the aesthetics.

The applicant further suggests the development will not have adverse impacts on neighbouring properties. The proposed building would be 3.4m from the interior lot line to their neighbour to the south which is outside of the setback. This lot is undeveloped

so it would not impede on sightlines or views of the neighbouring property owner.

If the application proceeds further, letters will be sent to neighbouring property owners advising them of the proposal and providing opportunity for comment.

REFERRAL

As the applicant requests a DVP within 4.5m of the front parcel line setback from East Lake Drive, it will require approval from the Ministry of Transportation and Infrastructure. Accordingly, the application has been referred to the Ministry for comment.

ADVISORY PLANNING COMMISSION COMMENTS

The Electoral Area 'C'/Christina Lake APC has no comments or concerns regarding the application.

RECOMMENDATION

That the Development Variance Permit application submitted by Richard and Sandra Mathers to allow a variance to the front parcel line setback of 4.5 meters from 7.5m meters to 3 meters and a height variance for accessory buildings and structures of 1 meter from 4.6 meters to 5.6 meters, on the property legally described as Lot B, DL 3036S, SDYD, Plan KAP16578, be presented to the Board for consideration, with a recommendation of support.

ATTACHMENTS

Site Location Map

Subject Property Map

Applicant's Submission

Survey for Natural Boundary



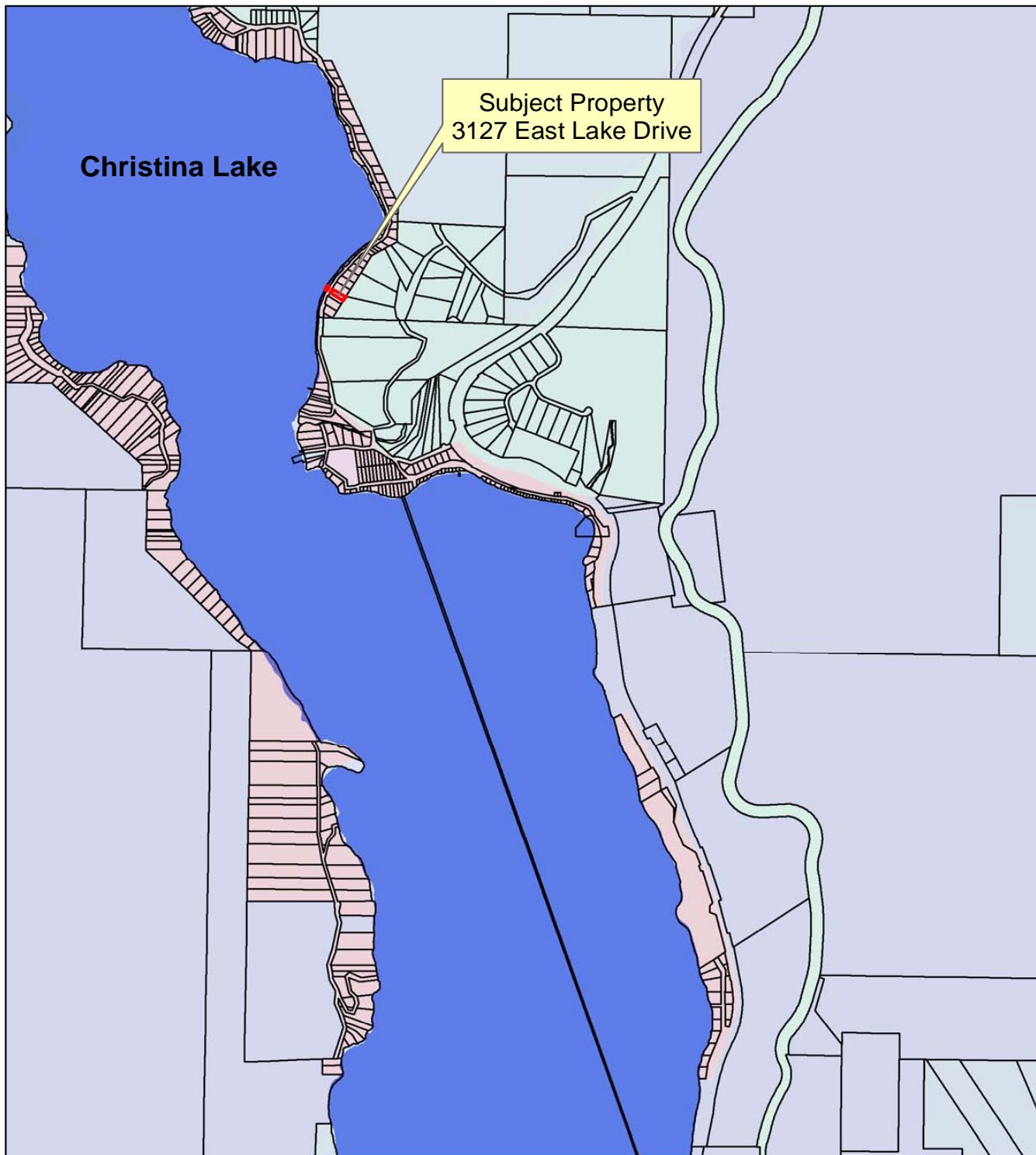
2015/04/22

Site Location Map

Scale 1:25,000



0 125 250 500 750 1,000
Meters



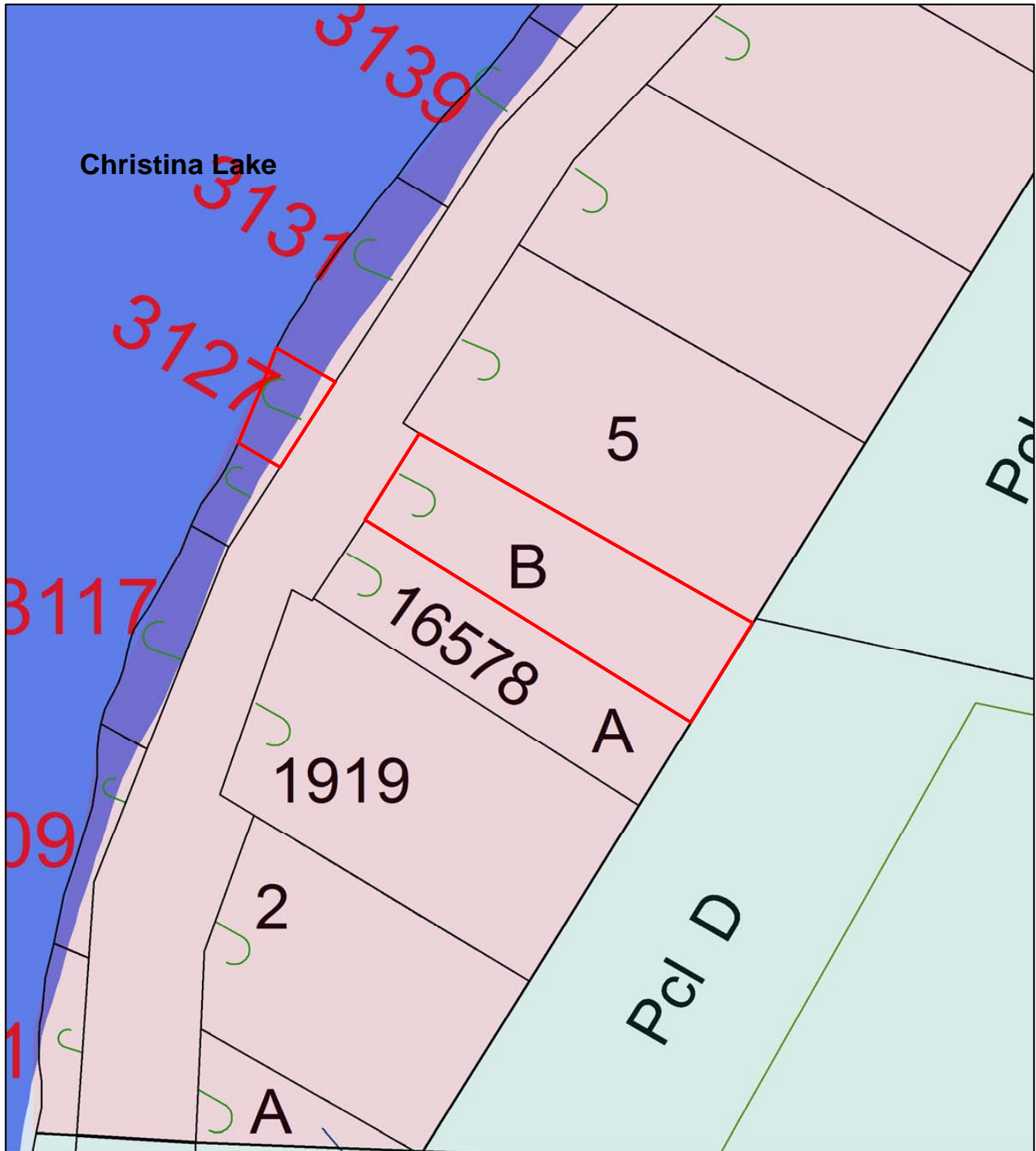
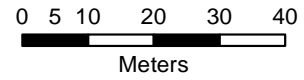
P:\GIS\WRDKBMapDocuments\Routine_Maps\SiteLocationMap\Area_C\ChristinaLake\SLM-C-3063s_Mathers_DVP_2015-04-23



2015/04/22


Subject Property Map

Scale 1:1,000



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Applicants Submission

 <p>Regional District of Kootenay Boundary</p>	PLANNING AND DEVELOPMENT DEPARTMENT APPLICATION FORM ELECTORAL AREAS 'A' TO 'E'	
RDKB Main Office 202-843 Rossland Avenue Trail, BC V1R 4S8	Telephone: 250-368-9148 Fax: 250-368-3990	Toll Free: 1-800-355-7352 Email: plandept@rdkb.com
RDKB Sub-Office PO Box 1965 Grand Forks, BC V0H 1H0	Telephone: 250-442-2708 Fax: 250-442-2668	Toll Free: 1-877-520-7352 Email: plandept@rdkb.com

TYPE OF APPLICATION (PLEASE CHECK THE APPROPRIATE BOX):

- (a) ☐ Zoning Amendment Only
- (b) ☐ Zoning & Official Community Plan Amendment
- (c) ☐ Official Community Plan Amendment Only
- (d) ☐ Development Permit
- (e) ☐ Development Permit Amendment
- (f) ☒ Development Variance Permit
- (g) ☐ Temporary Use Permit
- (h) ☐ Temporary Use Permit Renewal
- (i) ☐ Site-specific exemption to Floodplain Bylaw
- (j) ☐ Designation of Heritage Properties

APPLICATION FEES:

Types (a) or (c) application	\$1000.00	+ \$100.00 Sign Fee
Type (b) application	\$1200.00	+ \$100.00 Sign Fee
Type (d) application for construction value exceeding \$4000.00	\$200.00	
Type (d) application for construction value under \$4000.00	\$50.00	
Type (e) application	\$50.00	
Type (f) application	\$450.00	+ \$100.00 Sign Fee
Type (g) application	\$650.00	+ \$100.00 Sign Fee
Type (h) application	\$200.00	
Type (i) application	\$200.00	
Type (j) application	\$1,000.00	

**Please make all cheques payable to *The Regional District of Kootenay Boundary*

DEVELOPMENT PROPOSAL SIGN FEE

The Regional District's Fees and Procedures Bylaw No. 1231 requires the posting of a Development Proposal Sign in certain circumstances. If such a sign is necessary, a fee of \$100 additional to the above-noted fees, is required for the sign board and preparation of text. Applicants will be refunded \$70.00 once the sign has been returned to the RDKB in good condition.

REFUNDS:

If type (a) or (c) application is denied before public hearing	\$500.00
If type (b) application is denied before public hearing	\$600.00
If a Development Proposal Sign is returned in good condition	\$70.00

****Fees for application types (d), (e), (f), (g), (h) and (i) are non refundable**

Name(s) of registered owner(s): RICHARD + SANDRA MATHERS

Address: P.O. Box 455, GRAND FORKS, B.C. V0H 1H0

Telephone/Fax: 250-442-2696 Email: sandwich@shaw.ca Land Area in ha _____

Legal description of land under application: Lot B, D.L. 30635, S.D.Y.D. PLAN 14578

Page 1 of 4

Applicants Submission

Please explain your reasons for requesting this application, and please also describe in detail your development proposal (use space provided on the back of this form, or attach a separate sheet of paper if needed):

Separate sheet attached.

SUPPORTING INFORMATION REQUIRED

In support of your application, please answer the following questions:

- | | YES | NO |
|--|----------------------------------|----------------------------------|
| 1. Are there any Restrictive Covenants registered on the subject property? | <input type="radio"/> | <input checked="" type="radio"/> |
| 2. Are there any registered Easements over the subject property? | <input type="radio"/> | <input checked="" type="radio"/> |
| 3. Is there legal and practical road access to the subject property? | <input checked="" type="radio"/> | <input type="radio"/> |

****The following information is also required (failure to do so may delay or jeopardise the application):**

1. A copy of the Certificate of Title or recent Tax Assessment notice for the subject property or properties;
2. A plan drawn to an appropriate scale, accompanied by a written report (if necessary) showing:
 - the legal boundaries and dimensions of the subject property;
 - boundaries and dimensions of any proposed lots (if subdivision is being proposed);
 - the location of any physical or topographic constraints on the subject property (such as watercourses, shorelines, ravines, wetlands, steep slopes, bedrock outcrops, etc.);
 - the location of permanent buildings and structures on the subject property;
 - the location of any proposed buildings, structures or additions thereto;
 - the location of any existing or proposed access roads, driveways, screening and fences;
 - the proposed method of sewage disposal and the location of any existing and/or proposed septic tank, tile field, sewer line or similar, and water sources (well or community water service pipe location); and
 - the location of any earthworks/grading and/or proposed landscaping on the subject property.
3. **Application types (d) and (i) only:** A copy of a professional's report which addresses relevant development permit guidelines may be required. Please consult the Regional District Planning and Development Department if you are unsure about this requirement.
4. Additional material, or more detailed information may be requested by the Regional District upon reviewing your application.

If the Regional District believes it to be necessary for the property boundaries and the location of improvements thereon to be more accurately defined due to uncertainty over natural boundaries of watercourses or other reasons, a sketch prepared by a British Columbia Land Surveyor may be required. The voluntary submission of such a sketch may prevent a possible delay in processing the application.

Applicants Submission

Should the property owners elect to have someone act on their behalf in submission of this application, the following Agent's Authorization section must be completed.

AGENT'S AUTHORIZATION

I, _____ hereby authorize _____ to act on my behalf in respect of this application.

Name of Authorized Agent: _____

Address of Agent: _____

Telephone/Fax: _____ Email: _____

_____ Date: _____

Signature of Owner

The following Declaration should be completed **ONLY** if the subject property **HAS NOT** been used for industrial or commercial activity as defined on the **attached Contaminated Sites Regulation Schedule 2**.

DECLARATION PURSUANT TO THE ENVIRONMENTAL MANAGEMENT ACT

I, RICHARD + SANDRA MATHERS, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge, been used for industrial or commercial activity as defined in the list of "Industrial and Commercial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 40.1 or any other section of the *Environmental Management Act*.

R. Mathers Sandra Mathers
Signature

APR. 16, 2015
Date

Please submit this application form to our office(s) with appropriate fees and supporting information (page 2).

NOTE: Should the subject property have been used for the purpose of any category listed on **Schedule 2**, a Ministry of Environment **Site Profile** form **Schedule 1** (available from Regional District offices in Trail and Grand Forks or on the RDKB web site www.rdkb.com) must be completed and submitted to our offices with this Application form and the appropriate RDKB fees.

I, the undersigned, hereby certify that the information provided with respect to this Regional District of Kootenay Boundary application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.

R. Mathers Sandra Mathers
Signature of Owner

APR. 16, 2015
Date

****Applicants are entitled to appear before the Electoral Area Advisory Planning Commission and the Planning and Development Committee to explain the nature of their request. Should the applicant choose to exercise this option it is their responsibility to contact the Electoral Area Advisory Planning Commission Chairperson, or the RDKB Planning and Development Department Secretary, as is appropriate, with respect to meeting schedules and procedures. As a final option, the applicant may also choose to appear before the full RDKB Board of Directors to explain the nature of their request. Appearances before both the Planning and Development Committee and the Board of Directors require written notification at least one week prior to the scheduled meeting. Information as to RDKB meeting schedules may be obtained on the RDKB web site www.rdkb.com or by calling the Regional District of Kootenay Boundary Trail office.**

Applicants Submission

We are submitting this application for development for an accessory structure [detached deck] at our Christina Lake property at 3127 East Lake Drive.

The dimensions of this structure's main floor will be 12 feet by 19 feet [see Fig. #2]. We will require a variance of 4.5 m from the front of the property [East Lake Drive]. This structure will be in exact alignment as the existing house [see Fig. #2].

We also require a height variance for this accessory structure's roof of 1 m [see Fig. #1]. From ground level, this roof will be 6 m or a half of a meter higher than the roof of the existing house.

The reason for requesting this application is to enhance the outdoor living aspect of Christina Lake as well as replacing crumbling, dangerous, and unsightly stairs doing down the lower portion of the property. This deck will also allow easy access to the house's single bathroom which is on the main floor of the house. We intend to use this deck for BBQing and eating, which will also allow same level access to the kitchen without going up and down stairs. This structure will be 3.4 m from the edge of our property on the south side, therefore it will not interfere with the neighbouring property which is currently undeveloped.

Notable Distances:

North front corner of lot 3.4 m to road edge.

South front corner of lot 4 m to road edge.

South deck edge 3.4 m to south lot boundary.

North front side of house 3.4 m to north lot corner peg.

The deck will be .94 m above the floodplain elevation which is 448.2 m.

For the reasons we have stated above, we respectfully request your approval of our application for these variances. Thank you.

Sincerely,



Richard J. Mathers

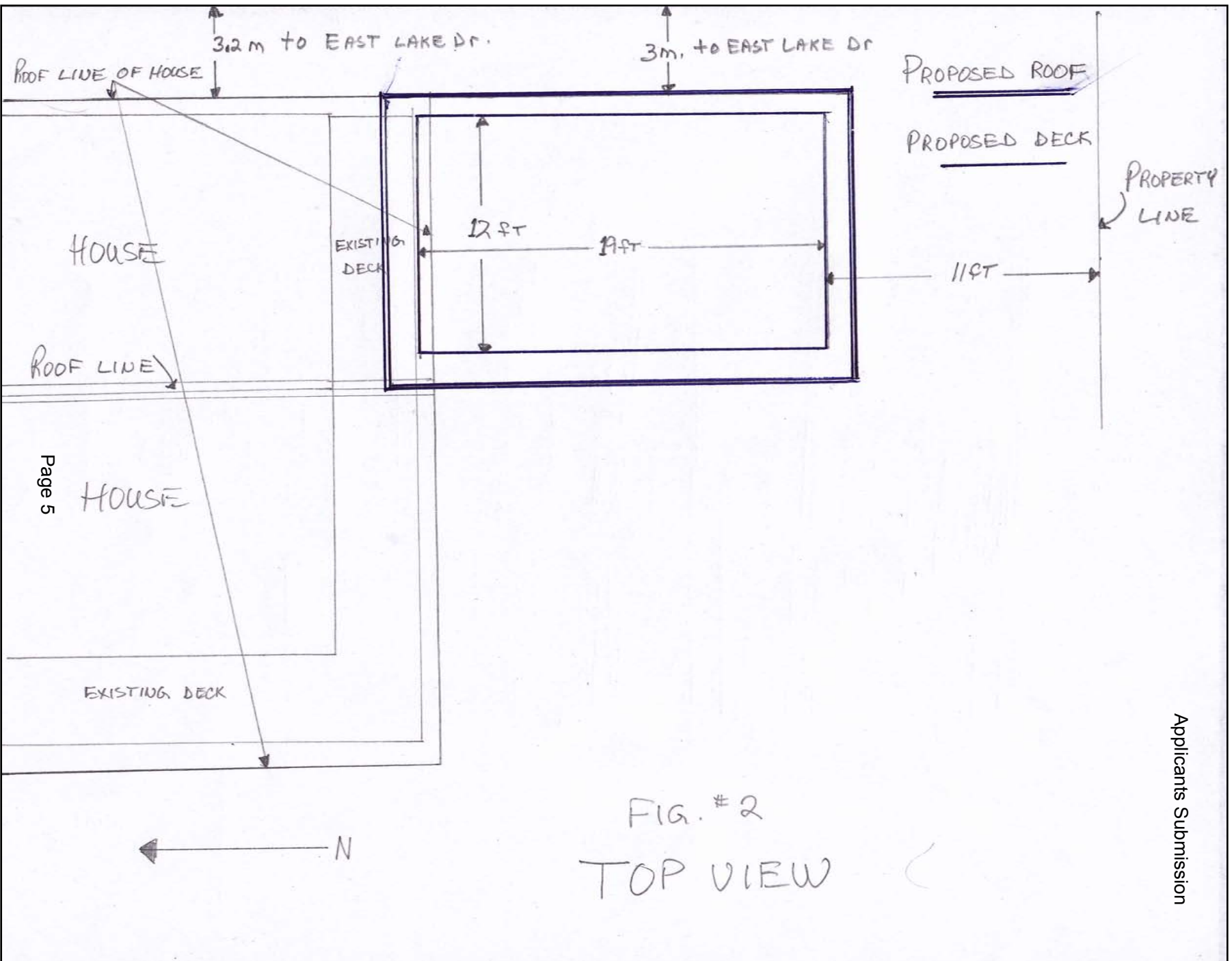


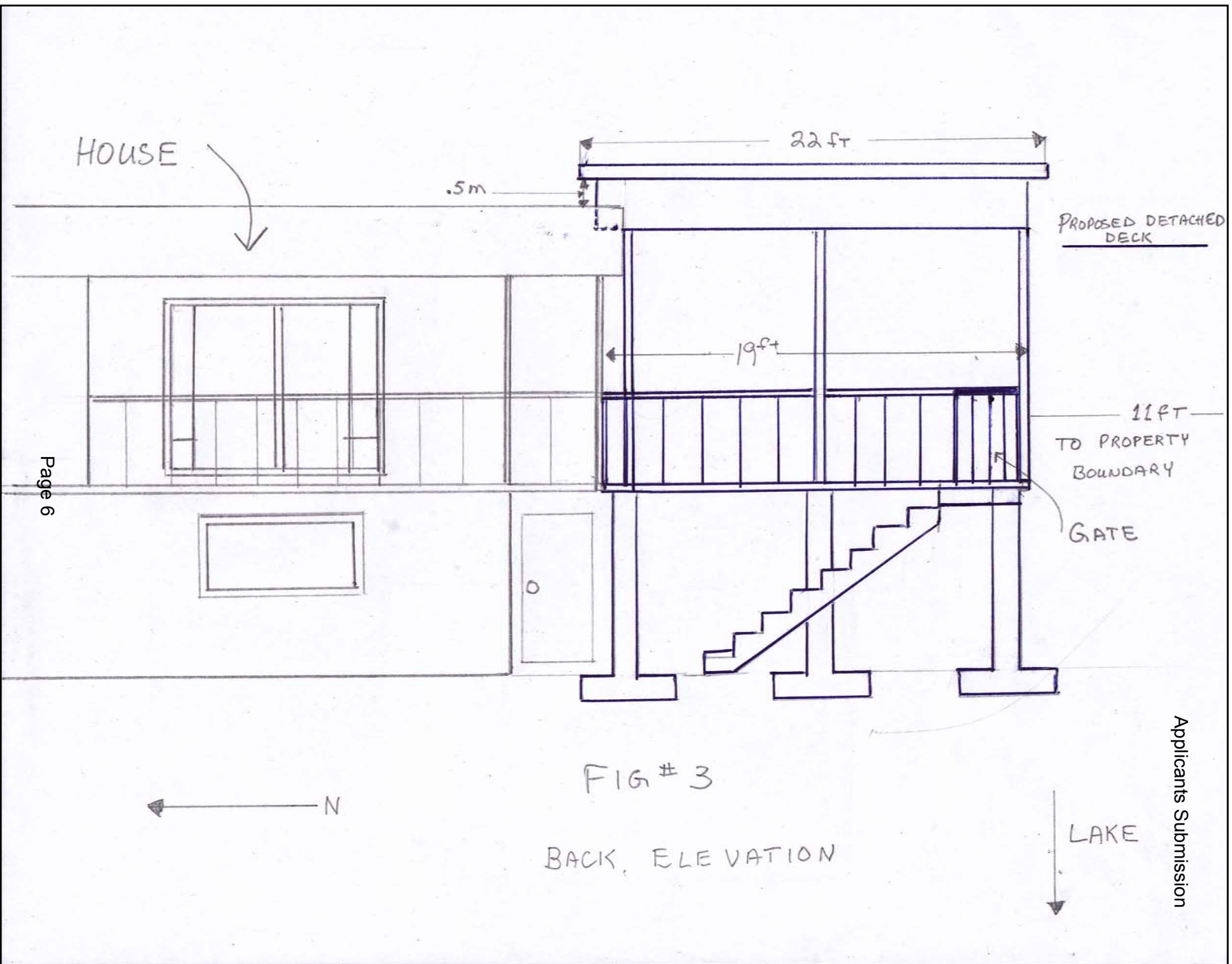
Sandra L. Mathers

/slm

Enclosures

Applicants Submission





07/17/2009



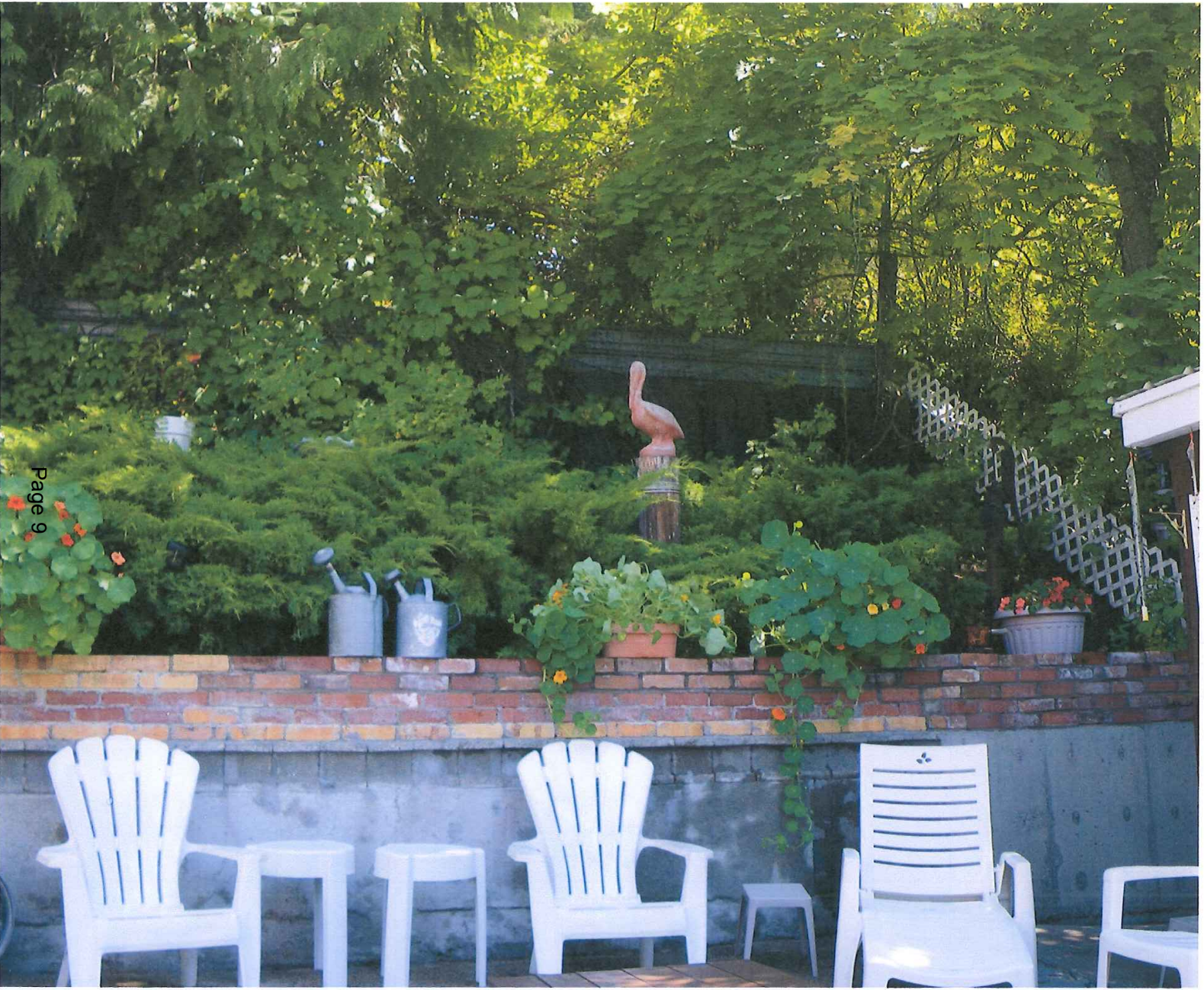
Applicants Submission

Page 7

Applicants Submission

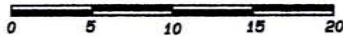


Applicants Submission



**B.C. LAND SURVEYOR'S CERTIFICATE
OF LOCATION OF STRUCTURES ON LOT B, D.L. 3063S
S.D.Y.D., PLAN 16578**

SCALE 1: 250

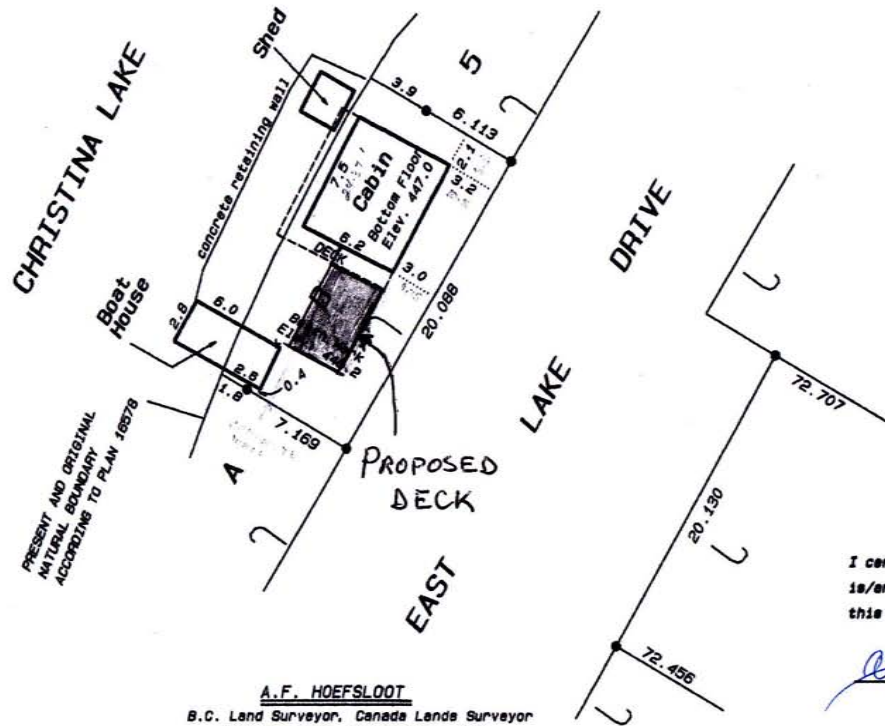


Street Address:
3127 East Lake Drive
Christine Lake, BC

NOTES

- all distances are in metres.
- "This document shows the relative location of the surveyed structures and features with respect to the boundaries of the lands. This document shall not be used to define property lines or property corners."

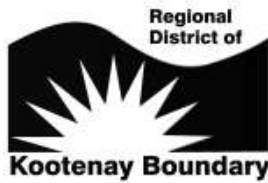
© A.F. Hoefsloot, B.C.L.S. 2014



A.F. HOEFSLOOT
B.C. Land Surveyor, Canada Lands Surveyor
P.O. Box 2740, Grand Forks, B.C.
V0H 1H0 442-5597
14-18

I certify that the structure(s)
is/are located as shown. Dated
this 28th day of January 2015.

A.F. Hoefsloot
B.C.L.S., C.L.S.



Electoral Area Services Committee Staff Report

Prepared for meeting of May 2015

Development Permit Amendment and Development Variance Permit			
Owner: R-Tex Holdings Ltd. (XL Welding)		File No: A-205A-00950.040	
Location: 15 Park Rd, Columbia Gardens Industrial Park Electoral Area 'A'		Area: 2.3 acres (1.0 ha)	
Legal Description: Plan NEP13255, DL 205A, Parcel B, Excluding Plan EPP16980 (See XJ14876)			
OCP Designation: Industrial	Zoning: Industrial 2 (IN2)	ALR status: Out	DP Area: Industrial
Contact Information: Iain Exner 15 Park Rd., Waneta, BC Phone: 250.512.1858			
Report Prepared By: Carly Rimell, Planner			

ISSUE INTRODUCTION

R-Tex Holdings Ltd. has submitted an application for an Industrial Development Permit Amendment and a Development Variance Permit for the property located at 15 Park Road in the Columbia Gardens Industrial Park (*see Site Location Map; Applicant's Submission*). R-Tex Holdings Ltd. is applying for these permits to legalize an existing dwelling unit on the property.

HISTORY / BACKGROUND INFORMATION

The property is designated 'Industrial' in the Electoral Area 'A' Official Community Plan Bylaw No. 1410 and is within the 'Industrial Development Permit Area'. The property is zoned 'Industrial 2' (IN2) in the Electoral Area 'A' Zoning Bylaw No. 1460.

A dwelling unit is a permitted secondary use for properties within the 'Industrial 2' Zone but there are specific regulations that the dwelling unit must be contained within the principal building.

Earlier this year it was brought to the attention of staff by way of a bylaw complaint, that this dwelling unit was not in compliance with the Electoral 'A' Zoning Bylaw No. 1460 as it lies outside of the principal building. It is also under the minimum gross floor

area for a dwelling unit as defined in the Electoral Area 'A' Zoning Bylaw. This application, if approved, would legalize the existing mobile home, which is currently placed on the property.

PROPOSAL

The applicant wishes to legalize the mobile home, which sits on this industrial parcel as a dwelling unit for a key member of the XL Welding's staff. To legalize this dwelling unit will require an amendment to the existing development permit as all new buildings and structures do within this development permit area. A development variance permit is required to vary the size and placement of the dwelling unit.

Development Permit

The purpose of the Columbia Gardens Industrial Park Development Permit Area is to ensure that there are measures in place to mitigate the potential effects of industrial activity on adjacent lands, such as noise, vibration, light, and general unsightliness, and to present an orderly appearance to those travelling through the area on Highway 22A and other transportation corridors.

As an amendment the scope of the development permit will only focus on the requirements effected by the placement of this dwelling unit, the following requirements are relevant to the addition of a dwelling unit.

- Access lanes and parking areas should be surfaced with a material which minimizes dust

The main parking areas and access points were surfaced with asphalt 2 years ago. The access point to the dwelling unit is about 20 feet from the asphalt surface and is currently covered with grass. The tenants of the dwelling unit also plan to seed some additional grass surrounding the mobile home if this application is approved.

- Buildings and structures which are permanent in nature are encouraged

The applicant states the dwelling unit is hooked up to all services and it will be removed from its axle to create a more permanent structure and therefore be of a Z240 rating as opposed to a Z240R rating - manufactured home as opposed to Recreational Vehicle.

- Buildings finished in natural earth tone colours are encouraged

The mobile home is a muted blue-grey and is only a year old.

Development Variance Permit

A dwelling unit is defined in the Electoral Area 'A' Zoning Bylaw as "one or more habitable rooms in a building used or intended to be used for the residential accommodation of one family, which has a floor area of at least 45m² and contains sleeping, cooking and sanitary facilities, and specifically excludes temporary accommodation." The dwelling unit is currently 3.7m² (40ft²) undersize and outside of the principal building, both of these modifications require variances.

- The applicant requests a variance of 3.7m² to the floor area for a dwelling unit (from 45m² to 41.3m²)
- The applicant requests a detached dwelling unit outside of the principal building

IMPLICATIONS

The mobile home has already been hooked up to all the services of a typical dwelling unit without issue. When the owner installed the sewage system it was installed with more capacity than necessary to account for any additional demand in the future. The applicant assured the Planning and Development Department that the additional load of the dwelling unit would be well within the systems capability.

The mobile home which is on the property initially raised some concerns due to the rating on the label which read 'Z240R', the 'R' being representative of 'Recreational Vehicle'. The Electoral Area 'A' Zoning Bylaw specifically states in Section 303.4 "residential occupancy for a period exceeding ninety (90) days per calendar year of shelters or habitable structures is prohibited." This was brought to the attention of the tenants of the mobile home and property owner. They contacted the manufacturer of the mobile home and presented proper documentation to the Regional District of Kootenay Boundary Planning and Development Department as well as the Building Inspection Department. This documentation stated if the mobile home was removed from its axel it would meet the specifications of the 'Z240' rating typical of a single wide mobile home. The RDKB was then able to proceed with this application.

The tenants of the mobile home have been living on this property for several years, initially in a standard RV and for the past year in the current mobile home. The applicant states they have good rapport with neighbours and are quiet and respectful. Theft is common in the Columbia Gardens Industrial Park and having these tenants living on the property has significantly cut down on criminal activity. It is a benefit to his business to have the dwelling unit on the property.

The 'Industrial 2' zone requires that a dwelling unit must be within the principal building. Depending on the type of business this can cause some complications. Due to the nature of business being performed in the principal building at XL Welding, the Building Code requires a dwelling unit to be in separate structure due to safety standards.

REFERRAL

This application has been referred to the Interior Health Authority so they may advise on the sewage system capacity.

ADVISORY PLANNING COMMISSION COMMENTS

The Electoral Area 'A' Advisory Planning Commission are in support of the application and provided the following comments:

"It would have been beneficial to have photos of mobile home and area in question included in the report"

Setbacks were also discussed but were not mentioned in report"

PLANNING AND DEVELOPMENT DEPARTMENT COMMENTS

The Planning and Development department ideally would have liked to provide photos but during the site visit the tenants of the mobile home were distressed. It would have been inappropriate to take photos at this time. Setbacks were observed by the Planner and Building Inspectors present. The current placement of the mobile home complies with zoning setbacks. It is over the required 3 meters from the rear lot line setback.

Since the APC Meeting photos were taken at the site (*see Site Photos*).

RECOMMENDATION

That the application submitted by R-Tex Holdings Ltd. for a Development Permit Amendment to add a dwelling unit to the property legally described as, Plan NEP13255, DL 205A, Parcel B, Excluding Plan EPP16980 (See XJ14876), be received.

That the application submitted by R-Tex Holdings Ltd. for a Development Variance Permit to allow a variance of 3.7m² to the floor area for a dwelling unit, from 45m² to 41.3m² and for the dwelling unit to be detached from the principal building on the property legally described as Plan NEP13255, DL 205A, Parcel B, Excluding Plan EPP16980 (See XJ14876), be presented to the Board for consideration, with a recommendation of support.

ATTACHMENTS

Site Location Map

Applicant's Submission

Site Photos



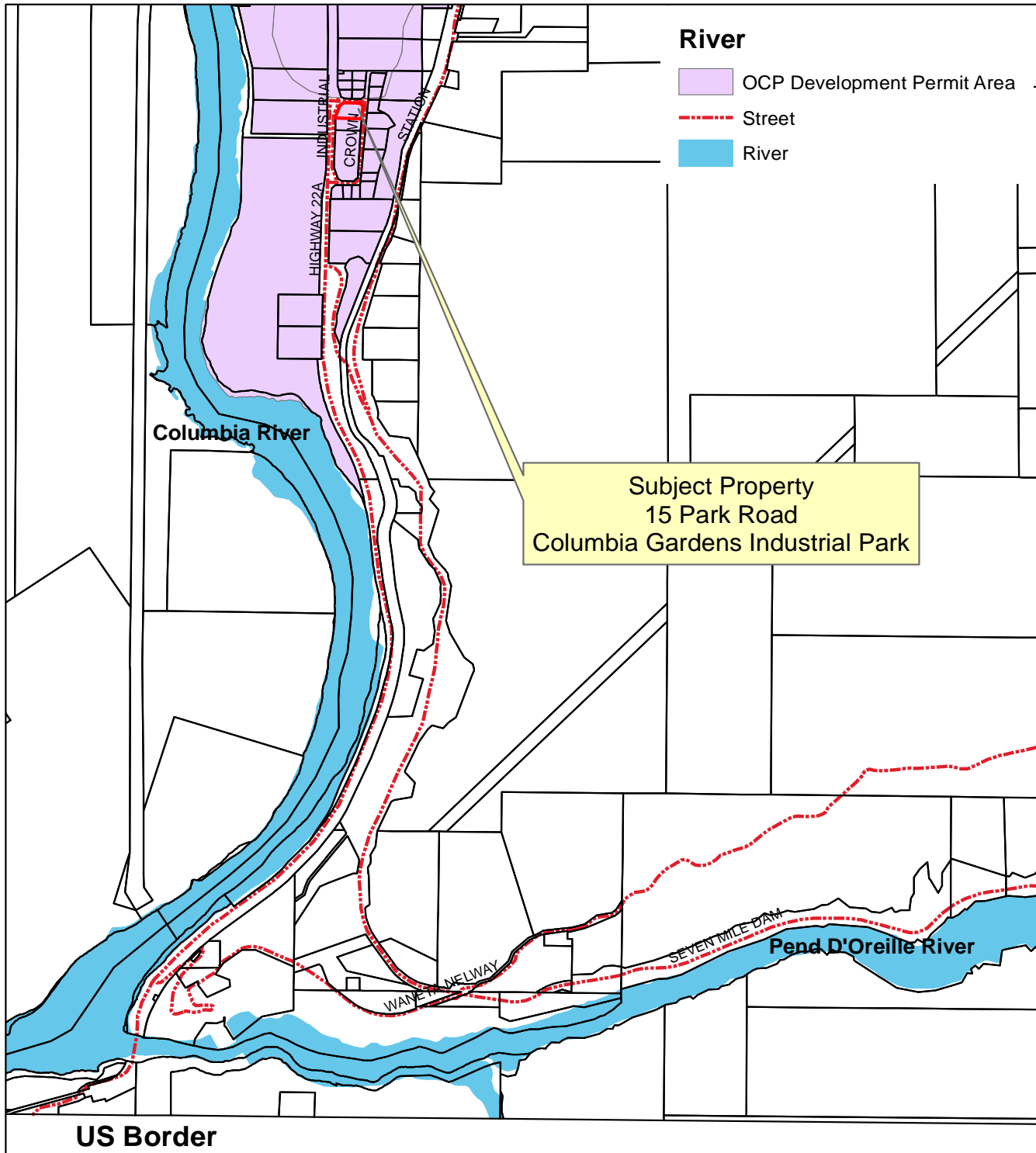
2015/04/23

Site Location Map

Scale 1:25,000




0 125 250 500 750 1,000
Meters



P:\GIS\VRDKBMapDocuments\Routine_Maps\SiteLocationMap\Area_A\SLM-A-205A-RTex_DVP_DPAmend

Applicant Submission

 <p>Regional District of Kootenay Boundary</p>	PLANNING AND DEVELOPMENT DEPARTMENT APPLICATION FORM ELECTORAL AREAS 'A' TO 'E'	
RDKB Main Office 202-843 Rossland Avenue Trail, BC V1R 4S8	Telephone: 250-368-9148 Fax: 250-368-3990	Toll Free: 1-800-355-7352 Email: plandept@rdkb.com
RDKB Sub-Office PO Box 1965 Grand Forks, BC V0H 1H0	Telephone: 250-442-2708 Fax: 250-442-2668	Toll Free: 1-877-520-7352 Email: plandept@rdkb.com

TYPE OF APPLICATION (PLEASE CHECK THE APPROPRIATE BOX):

- (a) ☐ Zoning Amendment Only (f) ☒ Development Variance Permit
- (b) ☐ Zoning & Official Community Plan Amendment (g) ☐ Temporary Use Permit
- (c) ☐ Official Community Plan Amendment Only (h) ☐ Temporary Use Permit Renewal
- (d) ☐ Development Permit (i) ☐ Site-specific exemption to Floodplain Bylaw
- (e) ☒ Development Permit Amendment (j) ☐ Designation of Heritage Properties

APPLICATION FEES:

Types (a) or (c) application	\$1000.00	+ \$100.00 Sign Fee
Type (b) application	\$1200.00	+ \$100.00 Sign Fee
Type (d) application for construction value exceeding \$4000.00	\$200.00	
Type (d) application for construction value under \$4000.00	\$50.00	
Type (e) application	\$50.00	
Type (f) application	\$450.00	+ \$100.00 Sign Fee
Type (g) application	\$650.00	+ \$100.00 Sign Fee
Type (h) application	\$200.00	
Type (i) application	\$200.00	
Type (j) application	\$1,000.00	

**Please make all cheques payable to *The Regional District of Kootenay Boundary*

DEVELOPMENT PROPOSAL SIGN FEE

The Regional District's Fees and Procedures Bylaw No. 1231 requires the posting of a Development Proposal Sign in certain circumstances. If such a sign is necessary, a fee of \$100 additional to the above-noted fees, is required for the sign board and preparation of text. Applicants will be refunded \$70.00 once the sign has been returned to the RDKB in good condition.

REFUNDS:

If type (a) or (c) application is denied before public hearing.....	\$500.00
If type (b) application is denied before public hearing.....	\$600.00
If a Development Proposal Sign is returned in good condition	\$70.00

**Fees for application types (d), (e), (f), (g), (h) and (i) are non refundable

Name(s) of registered owner(s): IAIN EXNER

Address: 15 PARK RD, TRAIL BC.

Telephone/Fax: 250.512.1858 Email: iainox6@hotmail.com Land Area in ha 1

Legal description of land under application: Parcel B (see XJ14896), DISTRICT LOT 205A,
KOOTENAY DISTRICT, PLAN 13255

Page 1 of 4

Applicant Submission

Please explain your reasons for requesting this application, and please also describe in detail your development proposal (use space provided on the back of this form, or attach a separate sheet of paper if needed):

DP Ammendment - For the proposed mobile home

DVP - The proposed mobile home is 40 square feet under size and its location is outside of the principle building.

SUPPORTING INFORMATION REQUIRED

In support of your application, please answer the following questions:

- | | YES | NO |
|--|----------------------------------|----------------------------------|
| 1. Are there any Restrictive Covenants registered on the subject property? | <input type="radio"/> | <input checked="" type="radio"/> |
| 2. Are there any registered Easements over the subject property? | <input type="radio"/> | <input checked="" type="radio"/> |
| 3. Is there legal and practical road access to the subject property? | <input checked="" type="radio"/> | <input type="radio"/> |

****The following information is also required (failure to do so may delay or jeopardise the application):**

1. A copy of the Certificate of Title or recent Tax Assessment notice for the subject property or properties;
2. A plan drawn to an appropriate scale, accompanied by a written report (if necessary) showing:
 - the legal boundaries and dimensions of the subject property;
 - boundaries and dimensions of any proposed lots (if subdivision is being proposed);
 - the location of any physical or topographic constraints on the subject property (such as watercourses, shorelines, ravines, wetlands, steep slopes, bedrock outcrops, etc.);
 - the location of permanent buildings and structures on the subject property;
 - the location of any proposed buildings, structures or additions thereto;
 - the location of any existing or proposed access roads, driveways, screening and fences;
 - the proposed method of sewage disposal and the location of any existing and/or proposed septic tank, tile field, sewer line or similar, and water sources (well or community water service pipe location); and
 - the location of any earthworks\grading and\or proposed landscaping on the subject property.
3. **Application types (d) and (i) only:** A copy of a professional's report which addresses relevant development permit guidelines may be required. Please consult the Regional District Planning and Development Department if you are unsure about this requirement.
4. Additional material, or more detailed information may be requested by the Regional District upon reviewing your application.

If the Regional District believes it to be necessary for the property boundaries and the location of improvements thereon to be more accurately defined due to uncertainty over natural boundaries of watercourses or other reasons, a sketch prepared by a British Columbia Land Surveyor may be required. The voluntary submission of such a sketch may prevent a possible delay in processing the application.

Applicant Submission

Please use this additional space to explain your reasons for requesting this application and to describe your development proposal.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Page 4 of 4

Applicant Submission

Should the property owners elect to have someone act on their behalf in submission of this application, the following Agent's Authorization section must be completed.

AGENT'S AUTHORIZATION

I, IAIN EXNER N/A.IE hereby authorize _____ to act on my behalf in respect of this application.

Name of Authorized Agent: _____

Address of Agent: _____

Telephone/Fax: _____ Email: _____


Date: _____

Signature of Owner

The following Declaration should be completed **ONLY** if the subject property **HAS NOT** been used for industrial or commercial activity as defined on the attached Contaminated Sites Regulation Schedule 2.

DECLARATION PURSUANT TO THE *ENVIRONMENTAL MANAGEMENT ACT*

I, IAIN EXNER, owner of the subject property described on this application form, hereby declare that the land which is the subject of this application has not, to my knowledge, been used for industrial or commercial activity as defined in the list of "Industrial and Commercial Purposes and Activities" (Schedule 2) of the *Contaminated Sites Regulation* (B.C. Reg. 375/96). I therefore declare that I am not required to submit a Site Profile under Section 40.1 or any other section of the *Environmental Management Act*.



Signature

15/04/2015
Date

Please submit this application form to our office(s) with appropriate fees and supporting information (page 2).

NOTE: Should the subject property have been used for the purpose of any category listed on Schedule 2, a Ministry of Environment Site Profile form Schedule 1 (available from Regional District offices in Trail and Grand Forks or on the RDKB web site www.rdkb.com) must be completed and submitted to our offices with this Application form and the appropriate RDKB fees.

I, the undersigned, hereby certify that the information provided with respect to this Regional District of Kootenay Boundary application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.


Signature of Owner

15/04/2015
Date

***Applicants are entitled to appear before the Electoral Area Advisory Planning Commission and the Planning and Development Committee to explain the nature of their request. Should the applicant choose to exercise this option it is their responsibility to contact the Electoral Area Advisory Planning Commission Chairperson, or the RDKB Planning and Development Department Secretary, as is appropriate, with respect to meeting schedules and procedures. As a final option, the applicant may also choose to appear before the full RDKB Board of Directors to explain the nature of their request. Appearances before both the Planning and Development Committee and the Board of Directors require written notification at least one week prior to the scheduled meeting. Information as to RDKB meeting schedules may be obtained on the RDKB web site www.rdkb.com or by calling the Regional District of Kootenay Boundary Trail office.*

Page 3 of 4

Applicant Submission

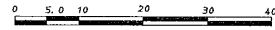
B. C. LAND SURVEYOR'S**BUILDING LOCATION****CERTIFICATE & PROPOSED****SUBDIVISION OF**

PARCEL B (SEE XJ14876)

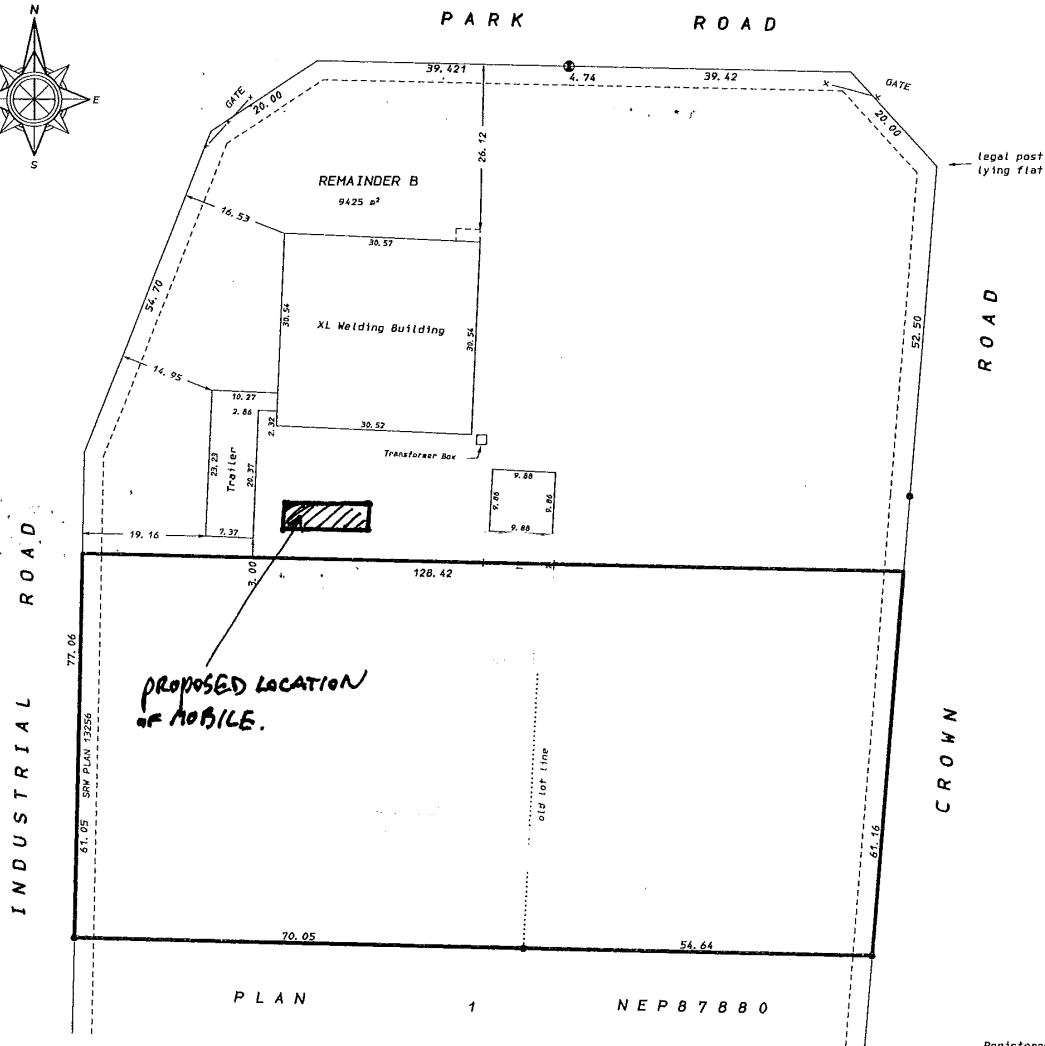
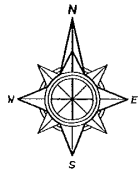
DISTRICT LOT 205A,

KOOTENAY DISTRICT,

PLAN 13255 PID No 019-211-198

CIVIC ADDRESS: 15 Park Road
Trail, B.C.


Distances are in metres Scale 1: 500



This plan is for the exclusive use of R-Tex Holdings Ltd.
Any use which a third party makes of this document, or any
reliance on or decisions to be made based on it, are the
responsibility of such third parties.

This document is prepared for mortgage or municipal purposes
only and is NOT TO BE USED FOR RE-ESTABLISHING BOUNDARIES,
PROPERTY CORNERS, OR FOR CONSTRUCTION PURPOSES.

This document is NOT VALID UNLESS originally
signed and sealed. Stamp Colour is Red.

HinterLand Surveying
& Geomatics Inc.
CANADA & B.C. LAND SURVEYORS
1540 Second Ave., Trail, B.C.
Tel: 250-364-1444

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File 09-TR-4522d.cnt FB 181 pg 32 allowed without permission.

Registered Documents
which may affect title

SRN P29560
EASEMENT P17219
RESERVATION XH3313
SRN KP8653

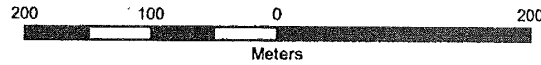
To the best of my knowledge and belief THE FOUNDATION
OF THE DWELLING shown on the above property is wholly
within the boundaries thereof and DOES NOT encroach
onto adjoining property or road. The information is
based on a field survey and Land Title records.

Dated at Trail this 16th day of October, 2011

Miles J. Hinterberger, BCLS, CLS

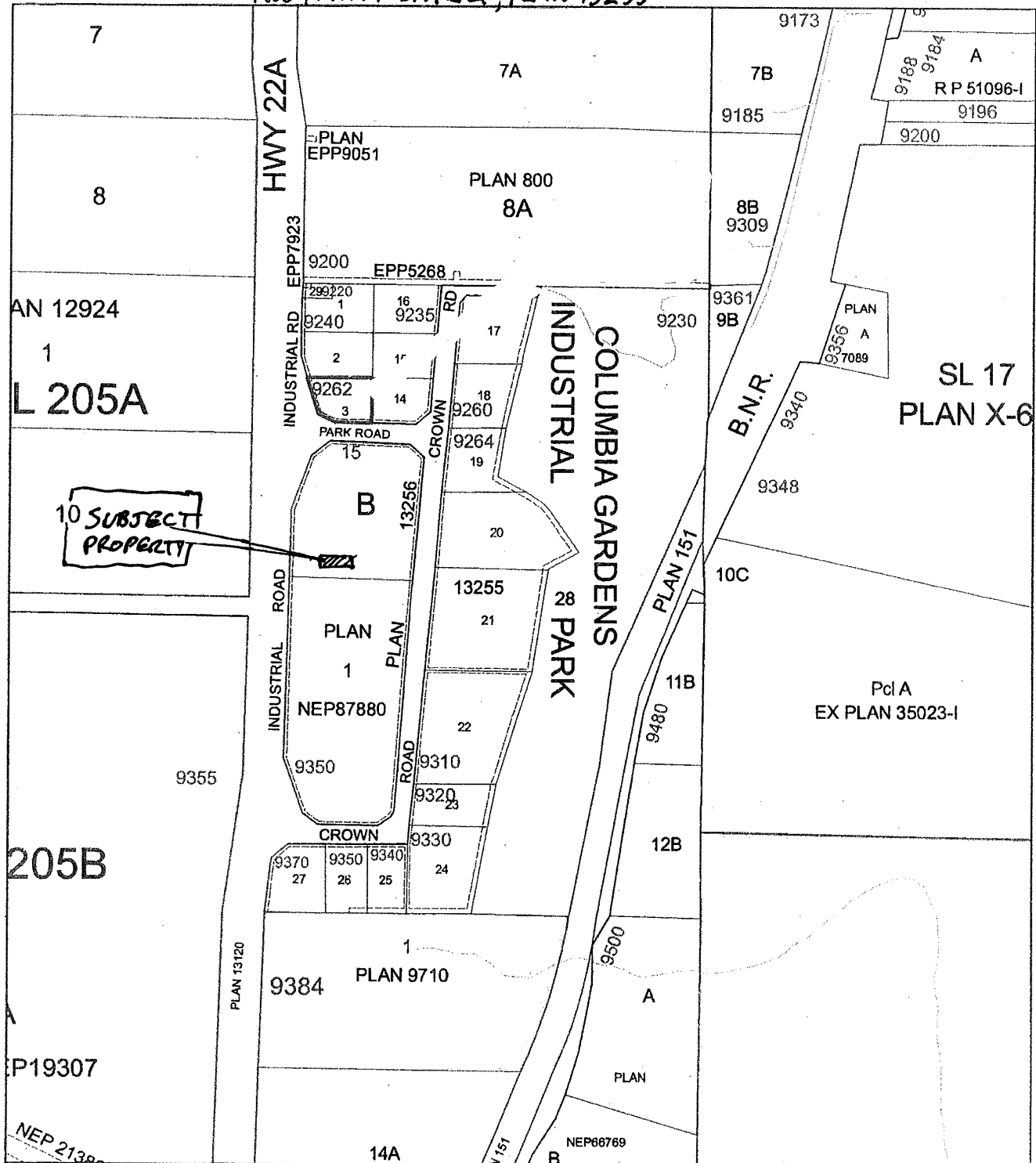
Applicant Submission

SUBJECT PROPERTY MAP



Scale 1:5,000

PARCEL B
DISTRICT LOT 205A.
KOOTENAY DISTRICT PLAN 13255





Looking east, along rear (southern) lot line. Shows more than 3 meter setback. Mobile home is second building on the left. Grass is present to aid in dust mitigation.



Appendix A



Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B Director Linda Worley	<input type="checkbox"/> Electoral Area C Director Grace McGregor	<input type="checkbox"/> Electoral Area D Director Irene Perepolkin	<input type="checkbox"/> Electoral Area E Director Bill Baird
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Application by: Doreen Macheen

Applicant:	<u>Greenwood Heritage Society</u>		
Address:	<u>214 S. Copper</u> <u>Greenwood BC V0H 1J0</u>		
Phone:	<u>250-445-6355</u>	Fax:	<u>250-445-6355</u>
Email:	<u>museum@shaw.ca</u>		
Representative:	<u>Vicki Gee - Area "E"</u>		

Where will the project take place:

<u>At the Greenwood Museum and Visitor Centre.</u>

Is your organization a (please check where appropriate):

<input type="checkbox"/> Not-For-Profit/Charity	<input checked="" type="checkbox"/> Society	<input type="checkbox"/> Community Organization
---	---	---

Project Description:

<u>The project will replace loose, cracked and broken "zee" bricks on the exterior southern wall of the museum building. Once the bricks are replaced the wall will have to be painted to match the rest of the building.</u>

Project outcomes (please check where appropriate):

The Project will ultimately lead to:

<input type="checkbox"/> Cleaner Air	<input type="checkbox"/> Cleaner Water	<input checked="" type="checkbox"/> Less Greenhouse Gas Emissions
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Please provide a narrative as to the outcomes to be reached, including any energy savings expressed in the appropriate energy unit (i.e. KWH, GJ, Litres):

The museum was built in 1981 and although areas of the building have seen improvements, a portion of an exterior wall needs repairs. The replacement of the broken and loose bricks will protect the concrete block structure.

Concrete blocks act as a reservoir to trap and store heat and the bricks will slow down the passage of heat moving through the wall. A concrete wall has no air leaks.

Please attach any documentation, prices or proposals to support your application.

Date: APRIL 16, 2015

Signature: 

Print name: DOREEN MACLEAN

GREENWOOD HERITAGE SOCIETY - PROJECTED BUDGET FOR BRICK REPLACEMENT 201.

	Unit	Taxes & Exchge.	Cost	Total Cost
Concrete "Zee" Bricks approx. 300 sq. ft.	19.99 US per 20	20%	30.00 Cdn.	3,000.00
Labour includes: Mortar & Sealer				2,000.00
Paint & Labour				1,000.00
Total				6,000.00

www.z-brick.com

Chris Robinson Contracting: 250-449-5092 ^{May 4 2015}

Quote for Greenwood Museum

* Bricks Supplied by Museum

- All other Material, Tools, and Labour
Supplied by Contractor

- Quote \$2,000 + GST.

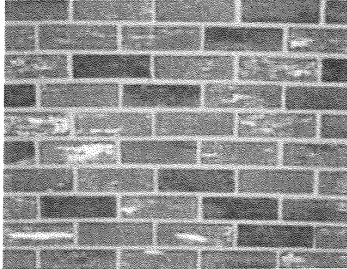
Thanks.

Chris
Robinson

Catalog | Product Detail

Oroville Building Supply30381 Hwy 97, Oroville, WA 98844
Ph: 5094763149 Fax: 5094763480U.S. - Cdn. 27.40
~~25.37~~**Z-BRICK USED INCA****SKU: 103381** Model: ZC004205

WOODBURN, OR - QOH: 20



Status	Norm	Qty
Small	Yes	5
Parcel		Retail
		\$19.99
Country	UNITED STATES OF AMERICA	Unit
		BOX
Vendor	ZYGROVE CORP	
Brand	Z-BRICK	
UPC	00666493000042	

20/100 1.60
12/10 21.5

Description**INCA Z-Brick Facing Brick**

Z-BRICK invented the individual thin veneer for the DIY (do it yourself) homeowner and masons in 1956 for both beginners and professionals. This classic thin brick provides a smooth, even texture that anyone can install. Straight cut edges are easy to cut with a hacksaw (score & snap) or tile cutter. Corners are made by miter or butt joints. Easy directions are on each box. Z-BRICK products are made with natural USA materials which have the look, texture, and durability of traditional masonry without the cost or time-consuming masonry installation. Unlike all other brick veneers, Z-BRICK does not require a metal lath or additional structural supports or cement footings. Just spread on the Z-MENT and stick in the Z-BRICK for an instant brick wall. Z-MENT acts as the adhesive and the mortar joints. Installation requires no special training or tools and easy 4-step installation is outlined on each Z-BRICK product. Interior and exterior applications. Z-BRICK has been weather-tested and is guaranteed for 50 years when installed according to manufacturer's specifications. Z-BRICK Z-MENT and Z-SEALER sold Separately: Z-MENT-Natural, Model Mo. ZD044015 (SKU 104280); Z-MENT-Black, Model No. ZD043015 (SKU 104299); Z-MENT-White, Model No. ZD045015 (SKU 112224) and Z-SEALER Model No. ZD070-06-5 (SKU 104310).

Specifications

Specification	Description
Size	2-1/4" x 8"
Thickness	5/16"
Type	Inca
Color	Used
Material	Natural cement-based bricks
Coverage	Approximately 3.2 sq ft per box
Package Quantity	20
Package Type	Box

More Info

Catalog | Product Detail

Page 1 of 1

Unit Cube	0.1206			Sub Type	
Unit Weight	7.0000	Aux Qty	0	Sub Item 1	
Deliverable via Ground	Yes	Max Qty	0	Sub Item 2	
Deliverable via Water	Yes			Other	
Deliverable via Air	Yes	INCOM Code		FLC Code	3595

Printed By: tyharden@portal.doitbestcorp.com**Date:** 3/28/2015 12:42 PM



Gas Tax Application

Application to (please check where appropriate):

Electoral Area 'A' Director Ali Grieve	Electoral Area 'B'/Lower Columbia-Old Glory Director Linda Worley	Electoral Area 'C'/Christina Lake Director Grace McGregor	Electoral Area 'D'/Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area 'E'/West Boundary Director Vicki Gee
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Application by:

Applicant:	Big White Mountain Chamber of Commerce		
Address:	1894 Ambrosi Road		
	Kelowna, BC, V1Y 4R1		
Phone:	250 869 2370	Fax:	N/A.
Email:	info@bigwhitechamber.com		
Representative:	Jude Brunt		

Where will the project take place:

Village Centre at Big White mountain community.

Is your organization a (please check where appropriate):

<input type="checkbox"/> Not-For-Profit/Charity	<input checked="" type="checkbox"/> Society	<input type="checkbox"/> Community Organization
---	---	---

Project Description:

To design & install a tourist trails information sign with visitor info collection point - to encourage proper use of newly created hiking trails & eventually bike trails + explanations of flora/fauna etc, & guidelines for environmental sensitivity.

Requesting a grant of \$2,800 to design & construct a lasting piece of infrastructure for the community.

Project outcomes (please check where appropriate):

The Project will ultimately lead to:

<input type="checkbox"/>	Cleaner Air	<input type="checkbox"/>	Cleaner Water	<input checked="" type="checkbox"/>	Less Greenhouse Gas Emissions
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Please provide a narrative as to the outcomes to be reached, including any energy savings expressed in the appropriate energy unit (i.e. KWH, GJ, Litres):

Encourage more widespread use of hiking trails by local residents, tourists & also children.
 Develop people's love of the outdoors - away from energy using appliances, devices etc.
 Increase fitness levels
 Develop a marketable tourist activity resulting in significant economic development for the community.

Please attach any documentation, prices or proposals to support your application. - to follow.

Date: May 1st 2015.

Signature: 

Print name: Jude A. Brunt.



103-140 Commercial Drive
Kelowna, BC V1X 7X6
p. 250.491.3311 f. 250.491.3371
signs@inter-mtn.com
www.inter-mtn.com

Canadian Order Confirmation

Company: Big White Chamber of Commerce		Phone: (250) 765-1501	Job #
Contact: Jude Brunt		Fax:	
Job Title:		Cell:	
Bill To:	c/o 5315 Big White Road Kelowna BC V1P 1P3 Canada	Email:	jude@globedining.com
Ship To:		Carrier:	Collect <input type="checkbox"/> Prepaid <input type="checkbox"/>
		Account #:	Deposit Invoiced <input type="checkbox"/>
Payment Info:		Estimate <input type="checkbox"/>	Invoiced <input type="checkbox"/>

Date	Date Required	Salesperson	Customer PO #
5/4/2015	To be determined	Sarah	

Qty	Size	Order #	Description	Price	Total
1	8'x8'	PB 99	Two panel aluminum or wood sign, measuring 8' x 8' consisting of two panels, each measuring 8' x 4' with either printed or cut vinyl graphics complete with acrylic box to hold visitor books	\$2,599.00	\$2,599.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
W x L x H lbs pkgs Freight Charges (if applicable)					
W x L x H lbs pkgs					
Special Instructions:				Sub Total:	\$2,599.00
				GST	\$129.95
				PST	\$181.93
Inventory Removed <input type="checkbox"/> Sales Order <input type="checkbox"/>				Total:	\$2,910.88

Approval & Acceptance

I, _____, have read, understood and accepted the above quotation. I further agree that if any changes are made to the above order prior to acceptance, prices may vary. Shipping, packaging and brokerage charges may apply. All prices are good for 30 days.

Customer Signature: _____

Date: _____

Your Purchase Order #: _____

Thank you for your business!

Rev 6/6/2013

April 27 2015

BIG WHITE APC – SKI PATROL HUT

5:10PM

MINUTES FROM THE BIG WHITE APC MEETING
HELD AT THE SKI PATROL HUT @ BIG WHITE
April 27th 2015 5:00pm

Call to order: The meeting was called to order at 5:10pm by Bill DiPasquale, Big White APC chairman

Present: Bill DiPasquale, Gerry Molyneaux, John Lebrun, Jude Brunt, Ross Langmaid, Paul Sulyma

Missing: Deb Hopkinson

New Business:

APC Report File No. **BW-4222-07500.990** - **“The Winkler Chalet”**

675 Feathertop Way, Big White Electoral Area ‘E’/West Boundary Development Permit
 Strata Lot 78, DL 4222, SDYD, Plan KAS3134

Comments from the APC regarding the aforementioned:

1. *The driveway should be graded up as much as possible from the back of curb to further protect the premises from off-road drainage.*
2. *Though the site grading presently in no way looks like the drawings, the final lot grading should be finished so that there are swails along both side lot lines to direct the lot drainage to the rear property line.*
3. *The lot drainage after it reaches the rear property line should then be dispersed along the rear property line so that it is not concentrated at one point.*

The APC would also like to note that at the time of the meeting the foundations on the actual lot were already cast.

There being no further business to discuss. The meeting was terminated at 7:15pm

MINUTES of the Area 'A' Advisory Planning commission meeting held at 5:30, Tuesday
May 05, 2015 At the BV Arena Meeting Room

PRESENT Craig Stemmler, Chairperson
Shelley Levick, Recording
Rob Ironmonger
Jim Green
Ben DeJager

Ali Grieve, Area A Director

MINUTES OF PREVIOUS MEETING

Meeting of March 03, 2015 accepted as written

OLD BUSINESS

Ali Grieve updated members about Boundary Expansion

NEW BUSINESS

1 **APC** members request staff to start sending Agendas by both email and mail.

2 **R-Tex Holdings Ltd.**
RE: Development Variance Permit and Development Permit Amendment
15 Park Rd., Columbia Gardens Industrial Park, Electoral Area 'A'
Plan NEP13255 ,DL 205A, Pcl B, Excluding Plan EPP16980 (See XM14876)
RDKB File : A-205A-00950.040

No concerns regarding application as presented.

It would have been beneficial to have photos of mobile home and area in
question included in the report.

Setbacks were also discussed but were not mentioned in report.

3

0924390 BC Ltd.

RE: MOTI Subdivision

150 Tamarac Manufactured Home Park, Electoral Area 'A'

Lot 183, DL 1236, KD, Plan NEP 785B, Except part included in Plan 8517

Lot 184, DL 1236, KD, Plan 785B, Except Plan NEP68898

RDKB File: A-1236-05374.000/925

No concerns with application as presented.

4

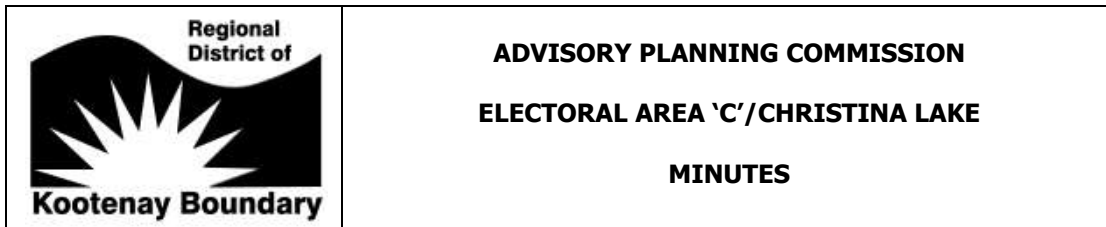
Babcock property, Industrial Park

Concerns are again being raised about the garbage on this property which is now flowing onto the asphalt road way.

APC requests the Ministry of Highways, The Fire Department, The Ministry of Health and any other government agency applicable to look into this once again to see if anything can be done to clean up this area.

ADJOURNMENT

6pm



Minutes of the Area 'C' Advisory Planning Commission meeting held on Tuesday, **May 5, 2015** at the Christina Lake Fire Hall, Swanson Road, commencing at 7:00 p.m.

PRESENT: Dave Bartlett, Dave Durand, Jennifer Horahan, Terry Mooney, Jeff Olsen, Don Nelson, Butch Bisaro, Phil Mody

ABSENT: Director McGregor, Peter Darbyshire

GUESTS: Richard and Sandra Mathers

Meeting was called to order at 7:00 p.m.

MINUTES OF THE PREVIOUS MEETING:

With addendum.

Moved: T. Mooney/Sec'd: D. Bartlett

OLD BUSINESS:

N/A

NEW BUSINESS:

MATHERS, Richard and Sandra

RE: Development Variance Permit

3127 East Lake Drive, Electoral Area 'C'/Christina Lake

Lot B, DL 3063s, SDYD, Plan KAP16578

RDKB File: C-3063s-07029.005

Applicants were present. APC has no objections to this application.

GRAHAM, Gay and DRUL, Christopher

RE: Development Permit

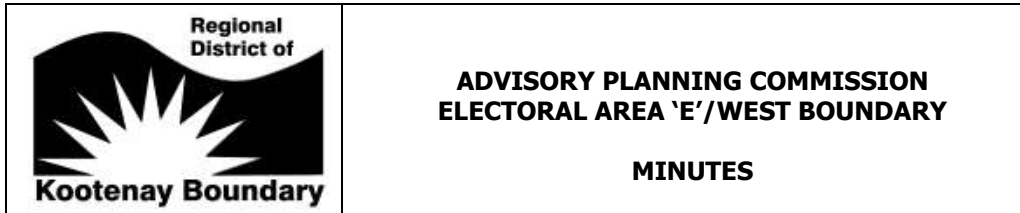
1885 Bakery Frontage Rd., Electoral Area 'C'/Christina Lake

Lot 1, DL 750, SDYD, Plan KAP6204

RDKB File: C-750-04057.000

Drawings are completely unacceptable – not to scale. Even comparing one drawing to another, they don't match up. Given the fact that there are no scale drawings, how has it been determined that there are enough parking spaces. The site plan is so incomplete, may we assume there will be barricades to protect the septic system. We'd like to see the engineered septic plan.

Move to adjourn: 7:45 p.m.



Minutes of the Area 'E'/West Boundary Advisory Planning Commission meeting held on Monday, May 4, 2015 at the Rock Creek Medical Clinic, 100 Cut Off Rd., Rock Creek, BC, commencing at 6:00 p.m.

PRESENT:

Director Vicki Gee
 Vic Lockhart – Chair
 Harald Zinner - Secretary
 Jamie Haynes
 Grant Harfman
 Stephen Kirkham
 Janet Matsalla
 Lynne Storm

ABSENT (with notification):

John Condon
 Michael Fenwick-Wilson
 Lisa Fillmore
 Fred Marshall
 Mary-Jane St. Jean Klassen Prutton

ABSENT (without notification):

George Dagg

Representative from the Boundary Creek Times Newspaper

Sarah Needley-Tripp

Area Residents Attending:

23 area residents attended the meeting. The names are on the attached list.

The Chair called the meeting to order at 6:00 p.m.

MINUTES OF THE April 6, 2015 MEETING:

Minutes were accepted as read (Harald/Grant).

OLD BUSINESS:

Mt. Baldy – Update on status of zoning bylaw changes

- Parking spots – Residents have the option to request a variance.
- Roof design – Residents are happy with the bylaw changes.
- Landscaping – Residents are requesting a further review of the bylaw.
- Sprinklers – Residents are requesting a further review of the bylaw.

It was noted that the District will be reviewing the three bylaws (parking, landscaping and sprinklers) at its May 2015 meeting.

Miller Springs – The planning staff was requested to check on the status of this item with the Agricultural Land Commission (ALC). A comment was made that the ALC may be about 10 weeks behind in its various review requests.

NEW BUSINESS:

A delegation of residents from the Bridesville/Sidley area was present. They wanted to present a concern which was discussed in the informal session of the meeting. Their concern was with respect to the planned implementation of doing an Official Community Plan (OCP) for the Rural Bridesville area, that is, the region:

- West of the Rock Creek Canyon Bridge to the boundary of the Regional District of Osoyoos Similkameen border;
- Mt. Baldy, except for the ski hill area (which is already zoned);
- and that portion of the Rock Creek/Bridesville Road with a Bridesville postal code (V0H 1B0).

Their basic request was to have a referendum in the area on whether or not to proceed with the process of developing an OCP. Two written submissions were provided as attached.

The formal APC meeting was adjourned at 6:15 pm and the informal meeting was adjourned at 7:30 pm.

ATTACHMENT

LIST OF OTHER ATTENDEES from AREA E/WEST BOUNDARY APC MEETING MAY 4, 2015

Name
Arpagus, Marianne
Campbell, Pat
Corbett, Dave
Corbett, Dean
Dynneson, Todd
Engel, Olga
Fossen, Louise
Grob, Annette
Harfman, Art
Harfman, Duane
Hedlund, Reid
Hutchison, Darren
Kelly, Dylon
Kiahenbuhl, Christine L.
LaPointe, Mark
Lyver, Jo-Anne
Miller, Dan
Miller, Sonya
Mitchell, Randy
Nett, John
Nussbaumer, Hans R.
Snedden, Deb
Stevens, Jeff

**Electoral Area “C” Parks & Recreation Commission
Regular Meeting
Wednesday, May 13, 2015
Welcome Centre
8:00 AM**

AGENDA

- 1. Approval of the Agenda**
- 2. Minutes**
 - Minutes of Regular meeting of April 8, 2015
- 3. Delegations: - PickleBall Group- Warren Dunbar**
- 4. Business Arising from the Minutes**
- 5. Financial Plan-**
- 6. Old Business**
 - Feasibility Study- Pedestrian Bridge Update
 1. Steering Committee Meeting # 1 – Report on Meeting held at the Welcome Centre on Friday, May 8, 2015
 - Light Poles at the Community Hall- Report
 - Johnson Road Beach access repair-Update (Pgs 7 & 8)
 - Disc Golf update- (Pgs 9 – 13)
 - Bump/Pump Track- (Pgs 14 -15)
 - **Larson Rd. Boat Dock**
- 7. New Business**
 - Sub Committee Report
 - COP Update- Discuss New Equipment for C.O.P. Truck
 - Community Coordinator Report- Christina Lake – Cavan Gates
 - Dog Park –Tree Vandalism (Pg 16)
 - Park Maintenance Monthly Report (TBD)
 - Recreation Program Update
 - Christina Lake Triathlon –Registration Numbers- Adults 18/Kids 3
 - Family Bike Ride – Report on Move for Health Day – Future Opportunity for an organized from Grand Forks to Christina Lake
 - Summer Swim Lessons- July 27 to July 31
 - May Flyer

Outstanding Projects For Discussion

Pickle Ball Facility
 Bump/Pump Track
 Pedestrian Bridge
 Christina Crest Trail
 Boat House (part of Marine Study)
 Seniors Housing
 Winter Ice Rink on Slab
 Cascade Cemetery (Completed)
 Tech Property Access
 Walking Trail around Golf Course
 Disc Golf/Frisbee Golf
 Boat Dock @ Community Park (part of Marine Study)
 Fitness Trail in Nature Park
 Performance Awning for Welcome Centre
 Rental agreement for use of Nature Park
 Ownership of Provincial Park Beach
 Cascade Falls Stairs
 Marine Study-Nature Park Shore line and garden Project
 Daycare Facility

8. Other Business Arising from the Floor

Post and Signs for Mary's Lookout Trail-Added to Agenda

9. Adjournment

Minutes of the Regular Meeting of the Electoral Area "C" Parks & Recreation
Commission held Wednesday May 13, 2015 at the Welcome Centre

Present

Brenda Auge
Dan Marcoux
Dianne Wales
Don Nelson
Larry Walker
Liz Stewart
Paul Beattie
Bob Dupee
Carlo Crema

Absent

Dave Beattie

RDKB Staff

Tom Sprado/Lilly Bryant

Area Director

Grace McGregor

Guest

Cavan Gates

Agenda

1. M/S Larry Walker/Dan Marcoux, that the agenda be accepted as amended

Carried

Minutes

2. M/S Liz Stewart/Dan Marcoux, that the minutes of the regular meeting of April 8, 2015 be accepted

Carried

Delegation: Les Sawyer spoke on behalf of the Pickleball group.

The group felt that the Community Hall slab was not an ideal location because the slab is used for other events throughout the summer months.

A diagram for converting a section of the tennis courts to Pickleball courts was discussed. The group indicated 43 permanent residents were interested in Pickleball. Tom Sprado set up a meeting on Thursday, May 14th at 2pm to view potential sites for a permanent facility.

The group was directed to attend the monthly meeting of the Christina Lake Hall Association on Tuesday, May 19th at 1pm to discuss the option to convert the slab.

3. M/S Bob Dupee/Larry Walker, that Tom Sprado further investigate the cost and location for a permanent site for Pickle Ball. A meeting is scheduled for 8am on Thursday, May 21, 2015 at the Welcome Centre to discuss options.

Carried

Business Arising from the Minutes - None

Financial Plan (2015 budget)- No concerns about the budget at this time

Old Business

- **Pedestrian Bridge Feasibility Study Update**
 - Online Survey to be finalized and distributed by-mail drop off, Christina Gateway Newsletter and word of mouth.
 - Deadline to complete the on-line survey will be August 1st.
 - Steering Committee meeting to review on-line survey late August.
- **Light Poles at the Community Hall**
Brenda reported that the Poles have been installed and the power and lighting should be completed by Friday, May 15th.
- **Johnson Road Beach access repair**
Tom Sprado reported that upgrades to the Road end will not be done this year.
- 4. M/S Bob Dupee/Paul Beattie, that the Regional District of Kootenay Boundary submit application to the Province towards a License of Occupancy or other authority to develop the lake access at the end of Johnson Road in Christina Lake.

Carried

- **Disc Golf:**
The Regional District currently does not hold a License of Occupation or other land use authority on the parcel (DL 498-Christina Lake) to be developed as a disk golf course. If a disk golf course is proposed, The Regional District would need authority, likely a License of Occupancy.
- 5. **M/S Dan Marcoux/Larry Walker**, that Regional District of Kootenay Boundary move forward with developing a management plan in support of an application for a License of Occupation for the development of a disk golf course.

Carried

- **Bump Pump Park-**
 - Review the Lawn Bowling Green area for a potential location.
 - Bob Dupee circulated a draft copy of a park designed created by Ben Koppin.
- 6. M/S Carlo Cremo/Brenda Auge, that a letter be written to Ben Koppin stating that the Recreation Commission is interested in working with Ben and parents in the future to build a Bump Pump Park and to thank him for all the work he has done with this project to date.

Carried

- **Larson Boat Launch-**

- Grace received pictures from Cheryl Graham indicating the water break that is being constructed at the boat launch. The pictures show old wharfs anchored to the dock. She indicated that they will not continue to help maintain and fix the dock if this activity continues.
- Carlo Cremo and Paul Beattie did an onsite visit to check out the situation.

New Business

- **COP Update**

- Dan Marcoux has requested funding to purchase a new seat and canopy for the COP truck

7. M/S Carlo Cremo/Larry Walker, that C.O.P. is been allocated up to \$1500 for the purchase of a new seat and canopy for the truck.

Carried

- **Community Coordinator Report**

- Listed upcoming summer events – Posted on the Christina Lake Calendar
- Nursery project has started
- Pathway to the water will start Early June
- Christina Lake Tourism's summer student will start early June.
- Boulder Derby weekend- Bring your little Boulder Trailer for the weekend in September
- Has requested to be on the agenda for next meeting to discuss Age Friendly Focus.
- Venture Capital is now ready for potential Investors to invest in Christina Lake.
- Draft copy of the manual is done- Will be sharing manual with other communities in the future.

- **Dog Park –**

- Tom received permission to cut the trees down.
- Grace suggested setting up Trail Cameras at the site to monitor activities.

- **Park Maintenance Monthly Report**

- Tom Sprado distributed the April Hourly Maintenance Report.

- **Recreation Program Update**

- Lilly update Commission on the Triathlon Registration. Post meeting of the Triathlon will be scheduled to discuss the future of the event.
- Circulated the flyer

Other Business Arising from the Floor-

- **Post and Signs for Mary's Lookout Trail**

- Sign has been taken down to be redone. Paul has been directed to purchase treated 4X4 posts to reinstall the sign.

- Grace discussed redoing the Welcome Centre Floor.
- Tom is meeting with Doug Sandner regarding signage on Benniger Road end.

Outstanding Projects and Discussions

Christina Crest Trail
 Boat House (part of Marine Study)
 Seniors Housing
 Winter Ice Rink on Slab
 Cascade Cemetery (Completed)
 Tech Property Access
 Walking Trail around Golf Course
 Disc Golf/Frisbee Golf
 Pedestrian Bridge
 Boat Dock @ Community Park (part of Marine Study)
 Fitness Trail in Nature Park
 Pickle Ball Facility
 Performance Awning for Welcome Centre
 Rental agreement for use of Nature Park
 Ownership of Provincial Park Beach
 Cascade Falls Stairs
 Bump/Pump Track

Adjournment

8. Moved by Dan Marcoux that the meeting be adjourned.

Carried

Lilly Bryant, Recording Secretary

Dianne Wales, Chairperson

**Grand Forks & District Recreation Commission
Regular Meeting
Thursday, May 14, 2015
Arena Meeting Room
8:45 AM**

AGENDA

1. Approval of the Agenda

2. Minutes

- Minutes of Regular Meeting of April 9, 2015.

3. Business Arising from the minutes

4. Correspondence

5. Old Business

- Learning Gardens –Report on Open House from April 10th
 - Concerns
- Recreation Program –
 - Stats for Aquatic/Arena usage
 - YTD Revenue
 - GFREC Brochure- May (TBD)
 - PollyWogs – Final Registration- 39
 - May 1st Family Bike Ride- Report
 - Triathlon – Earlybird Registration numbers/Calling volunteers
 - Gymnastics Program-Report –Space location/storage for equipment(Perley School)
(Writing a letter to Interfor –Possible Funding)
(Researching Grant Opportunities)
 - *Phoenix Foundation Grant Wheel Chair Application*

6. New Business

7. Other Business Arising from the floor

- *Letter from George Longden*

8. Adjournment

Minutes of the Regular Meeting of the Grand Forks and District Recreation Commission held May 15, 2015 in the Jack Goddard Memorial Arena Meeting Room

Present

Gene Robert
Cindy Strukoff
Julia Butler
George Longden

Absent

Ken Johnston
Dean Engen
Roly Russell

Staff

Tom Sprado/Lilly Bryant

Agenda

1. M/S George Longden/ Julia Butler that the agenda is accepted as amended.

Carried

Minutes

2. M/S Cindy Strukoff/George Longden that the minutes of the regular meeting of April 9, 2015 be accepted as circulated

Carried

Business Arising from the Minutes

George Longden provided an update with the bench placement for Observation Trail. Cost for helicopter fuel is still being work out.

Old Business

- Learning Garden
Concerns about the development of the Learning Garden project were discussed - straw bales dropped off- getting complaints and questions. We are working towards a Letter of Understanding between the Ag Society and RDKB. Staff questioning the plans to attach a structure to the Aquatic Centre and that Interior Health will need to approve – plans will need to be flexible if the approval process from Interior Health is not favorable.
- 3. M/S Julie Butler/George Longden that a detailed process is needed from the Learning Garden Committee to ensure that the right steps are follow in the development of the Learning Garden.
- Stats for Aquatic/Arena usage
 - Tom Sprado gave a brief overview of the usage stats indicating Year to Date participation statistics remaining consistent.
- YTD Revenue Report
Tom Sprado indicated an increase in combined revenue over 2014 pointing out the increase revenue primarily coming from Arena Recreation Programming and Aquatic Facility Rentals

- Recreation Programming
 - Lilly Bryant gave an update on the success of the Pollywog program
 - Lilly Bryant gave an update on the May 1, Move for Health event Family Bike Ride. We had 29 participants.
 - Volunteers are required for the Christina Lake Triathlon.
 - Gymnastics Program – Researching for other grant opportunities.
- Phoenix Foundation Grant
The Grants Committee of the Phoenix Foundation of the Boundary Communities awarded the RDKB Grand Forks Aquatic Centre a grant of \$2,150 towards purchasing an Aquatic WheelChair.

New Business

None

Other Business Arising from the Floor:

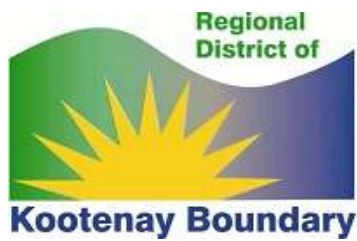
- George Longden submitted his resignation as Area D representative for the Grand Forks & District Recreation Commission effective June 1, 2015.

4. Moved by George Longden that the meeting be adjourned.

Carried

Lilly Bryant, Recording Secretary

Gene Robert, Chairman

**STAFF REPORT**

Date: 19 May 2015 **File**
To: Chair McGregor and Board of Directors
From: Mark Anderson, General Manager of Operations / Deputy CAO
Re: Building Bylaw Contravention

Issue Introduction

A staff report from Mark Anderson, General Manager of Operations / Deputy CAO regarding a Building Bylaw Contravention for the property described below as:

#2 - 20 Kettle View Road, Big White, B.C.

Electoral Area 'E' / West Boundary

Parcel Identifier: 002-078-309

Strata Lot 2, D.L. 4109S, SDYD, Strata Plan K351

Owner: 0985028 B.C. Ltd.

History/Background Factors

The owner, 0985028 B.C. Ltd., has constructed alterations to a commercial building at the above referenced property without a final inspection being conducted. History and background factors are as attached.

The Regional District of Kootenay Boundary Building and Plumbing Amendment Bylaw No. 449 states:

Duties of the Owner:

12.1 - Every owner shall:

- h) give at least 72 hours notice to the authority having jurisdiction and request his inspection of the work;
- (v) after the building or portion thereof is complete and ready for occupancy, but before occupancy takes place of the whole or a portion of the building.

Implications

The Regional District of Kootenay Boundary Board of Directors has dealt with a number of Bylaw Contraventions by Filing a Notice on Title. The effect of this Notice is to alert future Purchasers of the property that the building(s) are in contravention of the B.C. Building Code and/or regulatory bylaws.

The above action does not preclude the Regional District of Kootenay Boundary from taking such steps as may be further authorized by Bylaw, Local Government Act and Community Charter to enforce compliance with regulations.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

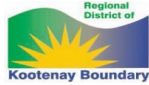
- History/Background Factors;
- Photos emailed April 28, 2015;
- Registered letter dated March 26, 2015;
- Letter dated March 19, 2015 (sic);
- Building permit 14-0206BW;
- Registered letter dated June 10, 2014;
- Photos taken June 9, 2014.

Alternatives

1. Once all deficiencies are rectified, the Owner may request that the Regional District of Kootenay Boundary Board of Directors remove the Notice on Title upon receipt of \$200.00 (Administration fee for removal of the Notice).

Recommendation(s)

1. That the Regional District of Kootenay Boundary Board of Directors invite the owner, 0985028 B.C. Ltd., to appear before the Board to make a presentation relevant to the filing of a Notice in the Land Title Office pursuant to Section 695 of the Local Government Act and Section 57 of the Community Charter against the property legally described as Strata Lot 2, D.L. 4109S, SDYD, Strata Plan K351.



STAFF REPORT ATTACHMENT

Date:	May 19, 2015	File:	
To:	Chair McGregor and Board of Directors		
From:	Mark Andison, General Manager of Operations / Deputy CAO		
RE:	<u>BUILDING BYLAW CONTRAVENTION</u> 20 KETTLE VIEW ROAD, BIG WHITE, B.C. ELECTORAL AREA 'E' / WEST BOUNDARY PARCEL IDENTIFIER: 002-078-309 STRATA LOT 2, D.L. 4109S, SDYD, STRATA PLAN K351 OWNER: 0985028 B.C. LTD. INC.		

History/Background Factors

The owner, 0985028 B.C. Ltd., has constructed alterations to a commercial building at the above referenced property without a final inspection being conducted.

June 9, 2014	Received photos taken by Big White Fire Prevention of illegal construction;
June 10, 2014	Telephone conversation with property manager, Mike Makin, regarding illegal construction;
June 10, 2014	First registered letter mailed to owner requesting a response by July 10, 2014;
June 24, 2014	Application for alterations to a commercial building received;
July 18, 2014	Building Permit 14-0206BW issued for alterations to a commercial building;
March 23, 2015	Letter received from project Architect, Garry J. Tomporowski;
March 26, 2015	Second registered letter mailed to owner requesting a response by April 27, 2015
April 23, 2015	Canada Post confirmation that the letter was returned unclaimed;
April 28, 2015	Photos emailed from Mark Andison showing progress of construction;
May 19, 2015	To date, we have had no further contact from the owner regarding the building permit.

Sara Bradley

From: Mark Andison
Sent: April-28-15 2:35 PM
To: Rosanne Tomashevsky
Cc: Robert Silva; Sara Bradley
Subject: RE: NOT Memo

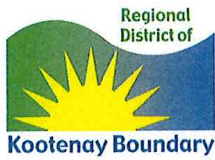
Thanks Rosanne.

The project does indeed appear to be pretty far along in the construction process ...



Mark Andison, MCIP , RPP
General Manager, Operations / Deputy CAO
Regional District of Kootenay Boundary
843 Rossland Ave
Trail, BC
Canada V1R 4S8

toll-free: 1.800.355.7352
tel: 250.368.9148
cel: 250.231.0880
fax: 250.368.3990



March 26, 2015

REGISTERED

0985028 Ltd.
1385 Baker Creek Rd.
Quesnel, B.C.
V2J 7H5

RE: BYLAW CONTRAVENTION
Building Permit #14-0206BW – Alteration to Commercial
#20 – Kettleview Rd., Big White, B.C.
Strata Lot 2, DL 4109s, Strata Plan KAS351

A recent review was carried out on your building permit file for an alteration to a commercial building which indicates that the requested final inspection has not been carried out since issuing the building permit **July 18, 2014**.

As required by the Regional District of Kootenay Boundary Building Bylaw No. 449:

- 10.6 The authority having jurisdiction may revoke a permit and issue a "stop work order" where there has been a violation of:
- (c) any breach of the Bylaw or other applicable Bylaws of the authority having jurisdiction.
- 12.1(h)
- (v) after the building or portion thereof is complete and ready for occupancy, but before occupancy takes place of the whole or a portion of the building.

Please contact our Building Department at (250) 442-2708 by **April 27, 2015** and make arrangements to update or close your file. Failing to respond may result in legal action.

Respectfully,

Robert Silva, RBO
Building & Plumbing Official

RS:rt

Cc: Mark Andison, MCIP, RPP, General Manager, Operations/Deputy CAO

RECEIVED
APR 23 2015

REGIONAL DISTRICT OF KOOTENAY
BOUNDARY



#6, 3500 – 30 Street
 Vernon, BC V1T 5E8
 250.545.0784
 250.545.0730
ltrarch@telus.net

March 19, 2014

Mr. Robert Silva
 Chief Building Inspector
 Regional District of Kootenay Boundary
 2140 Central Avenue
 PO Box 1965
 Grand Forks, BC V0H 1H0

Dear Mr. Silva;

RE: Raakel's Pub (Sessions Tap House & Grill), Big White, British Columbia

We would like to advise you that we are aware that Sessions Tap House & Grill, formerly Raakel's Pub, is fully open and operational, however, TRTA Architecture Ltd. has never issued our Schedule C-A or C-B for this particular project.

In consideration that this particular type of occupancy is an "assembly occupancy" and that there are very strict and prescribed regulations outlined in the B.C. Building Code as well as Liquor Act, we are wondering how they have been granted an occupancy permit without the issuing of our schedules.

We are very aware of the R.D.K.B.'s policies in terms of their insistence on the schedules of a registered professional for such things as replacement and repair of siding and roofing over a certain value; including even window replacements over a certain value yet this establishment has been allowed to operate without our schedules being in place.

Could you please check into this for us and advise us accordingly how this might have happened, as any and all communication we have attempted has been unsuccessful and unreturned.

Thank you for your attention to this and we look forward to hearing from you at your earliest convenience.

Yours very truly,

Garry J. Tomporowski
 TRTA Architecture Ltd.

GJT: lmc

Garry J. Tomporowski, M.Arch, Architect AIBC, Architect, AAA, B.E.S.



REGIONAL DISTRICT OF KOOTENAY
 BOUNDARY

No. 14-0206BW

INSPECTION CALLS: (250) 442-2708 or 1-877-520-7352

DATE PERMIT
GRANTED: Jul 18, 14**Regional District of Kootenay Boundary**

BUILDING INSPECTION DEPT.

2140 Central Ave., Box 1965, Grand Forks, B.C. V0H 1H0

PERMIT TO CONSTRUCT, ERECT, INSTALL, ALTER, ADD TO, REPAIR, MOVE,
OR DEMOLISH, A BUILDING, STRUCTURE, OR PLUMBING

0985028 LTD.		ADDRESS: BIG WHITE, B.C.		TELEPHONE:	
A PERMIT TO: ALTERATIONS TO COMMERCIAL BUILDING					
AT: 20	KETTLE VIEW RD				FOLIO: 713 07440.004
LOT: 2	BLOCK:	RANGE:	D.L. 4109S	PLAN: KAS351	LD:
OWNER: 0985028 LTD.	ADDRESS:			TELEPHONE:	
CONTRACTOR: BRAD POWELL	ADDRESS:			TELEPHONE:	
<p>PARTICULARS - PERMIT IS ISSUED SUBJECT TO THE FOLLOWING SPECIAL REQUIREMENTS:</p> <p>ALL WORK TO CONFORM TO THE 2012 B.C. BUILDING CODE AND RELEVANT BIG WHITE BYLAWS.</p> <p>CALL FOR: FINAL/OCCUPANCY INSPECTIONS.</p> <p>SECTION 290 LETTER (FROM THE LOCAL GOVERNMENT ACT) FORMS PART OF THIS PERMIT.</p> <p>ALL FIELD REPORTS BY REGISTERED PROFESSIONALS MUST BE SUBMITTED TO BUILDING OFFICIAL, ON DATE OF INSPECTION.</p> <p>SCHEDULES C-A & C-B TO BE SUBMITTED FROM ALL REGISTERED PROFESSIONALS ENGAGED IN CONSTRUCTION PRIOR TO OCCUPANCY.</p> <p>PROVIDE SPRINKLER SYSTEM CONTRACTOR'S MATERIAL & TEST CERTIFICATE FOR ABOVEGROUND AND UNDERGROUND PIPING.</p> <p>SUBMIT A COPY OF THE FIRE ALARM SYSTEM VERIFICATION & REPORT (NOTE: CONFIRM SIGNAL TO THE FIRE DEPARTMENT).</p> <p>CONTACT REGIONAL FIRE SERVICES TO CONDUCT A FINAL INSPECTION AND REVIEW FIRE SAFETY PLAN REQUIREMENTS.</p>					

		FEES
AREA OF LIVING SPACE		
CONSTRUCTION VALUE	\$ 200000	
BUILDING PERMIT FEE		\$ 1600
PLUMBING FIXTURES		\$ 0
DEMOLITION		
OTHER	SEC. 290 LETT (-10%)	-\$ 160
SUB-TOTAL		\$ 1440
TITLE SEARCH		\$ 10
TOTAL		\$ 1450
LESS DEPOSIT		
BALANCE OWING		\$ 1450

WAIVER OF INDEMNITY

In consideration of the granting of this permit, the undersigned: (a) releases the Regional District of Kootenay Boundary and those acting on behalf of the Regional District of Kootenay Boundary from all claims and expenses which the undersigned may have or incur as a result of the issue of this permit or the enforcement or non-enforcement of the Columbia Building Code (B) Indemnifies the Regional District of Kootenay Boundary from all such claims and expenses which may be made by any other person and (c) acknowledges that the Regional District of Kootenay Boundary owes no duty of care to the undersigned or any one else in respect of these matters. The owner or contractor must give 72 hours notice upon completion of the work.

[Signature]
Owner's Signature

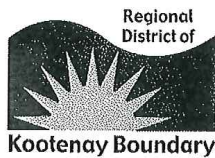
[Signature]
ROBERT SILVA, RBO
BUILDING INSPECTOR'S SIGNATURE

DATE PAID July 18, 14

1. Prior to placing concrete in footings 2. After installation of drain tiles/dampproofing/before backfilling 3. When framing completed 4. Insulation and vapour barrier completed 5. Before any part of plumbing system covered 6. Final Inspection - An occupancy permit is required prior to occupancy of building.

JUL 21 2014

REGIONAL DISTRICT OF KOOTENAY
BOUNDARY



June 10, 2014

REGISTERED

0985028 B.C. Ltd.
1385 Baker Creek Rd.
Quesnel, B.C.
V2J 7H5

Re: STOP WORK ORDER – Alteration to Multi Family Dwelling
20 Kettle View Rd., Big White, B.C.
Plan KAS351, Lot 2, DL 4109s

This letter confirms the posting of a **Stop Work Order** on June 10, 2014 for an **Alteration to a Multi Family Dwelling** at the above referenced property without a building permit.

No building permit has been issued as required by the Regional District of Kootenay Boundary Building Bylaw No. 449,

Section 7.1 No person shall commence or continue any work provided for in Section 3.2 or related to building unless he has a valid and subsisting permit issued by the authority having jurisdiction.

Section 12.1 b) Every owner shall:
obtain where applicable from the authority having jurisdiction, permits relating to demolition, excavation, building, repair of buildings, zoning, change in classification of occupancy, sewers, water, plumbing, signs canopies, awnings, marquees, blasting, street occupancy, electricity, buildings to be moved, and all other permits required in connection with the proposed work prior to the commencement of such work;

To apply for a permit, please fill out the enclosed application form and submit the relevant documentation listed on the "How to Obtain a Building Permit" checklist to our office by **July 10, 2014**. Failure to comply may result in legal action.

If you have any questions, please contact the undersigned.

Regards,

Robert Silva, RBO

Attachment

Cc: Strata Corporation K351/mmakin@coldwellbanker.ca ✓
Mark Andison, MCIP, RPP, General Manager, Operations/Deputy CAO ✓

2140 Central Ave Box 1965 Grand Forks, British Columbia Canada V0H 1H0
toll-free: 1 877 520-7352 • tel: 250 442-2708 • fax: 250 442-2688

Robert Silva

From: Big White Fire Prevention
Sent: June-09-14 4:39 PM
To: Robert Silva
Subject: FW: Snow Ghost /Raakels 20 Kettleview Road photo's

Hi Robert,

Please find 4 photos taken today after an alarm call for a sprinkler pipe break

Chris Daley

**Fire Prevention Officer
Captain - Big White Fire Department
LAFC# 2260**

Phone 250-765-3090

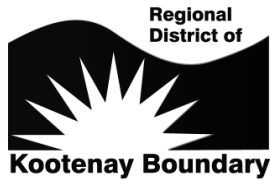
Fax 250-765-3051

www.bigwhitefire.com

prevention@bigwhitefire.com







STAFF REPORT

Prepared for meeting of May 2015

Date:	May 28, 2015	File #:	C-313-02632.305
To:	Chair McGregor and Members of the Board		
From:	Carly Rimell, Planner		
RE:	Potential Sale of a Portion of the Cascade Waste Transfer Station		

ISSUE INTRODUCTION

FortisBC has made an offer to purchase a $\pm 675 \text{ m}^2$ parcel to be subdivided from the Regional District of Kootenay Boundary's (RDKB) Cascade Waste Transfer Station, which is 4 hectares in size (*see Site Location Map; Subject Property Map; Site Plan; Survey Plan*). A resolution of the Board is required prior to proceeding with consideration of the sale (*see Offer to Purchase Letter*).

BACKGROUND FACTORS

The Cascade Waste Transfer Station, which is owned and operated by the RDKB, is located at 834 Cascade Dump Road in Electoral Area 'C'/Christina Lake. FortisBC proposes to purchase a fee simple parcel $\pm 675 \text{ m}^2$ in size to build a new station compound that will replace an existing compound, which is located within the Statutory Right of Way. The existing compound does not conform to regulations for separation distance between the compound and the gas line. The proposed parcel would be located in the north-east corner of the parcel adjacent to the existing FortisBC statutory right-of-way.

IMPLICATIONS

The Electoral Area 'C'/Christina Lake Zoning Bylaw allows for the creation of parcels below the minimum parcel size requirement where the use of the land is limited to public utility type uses, where no sewage is generated and where the owner agrees in writing to registering a covenant on title that restricts the use of the parcel.

The property is located entirely within the ALR, and the necessary approval for non-farm use has been granted by the Agricultural Land Commission for the proposed $\pm 675 \text{ m}^2$ parcel (Resolution #91/2015).

The Environmental Services Department has reviewed the proposed location of the fee simple parcel and supports it since the location will not impede on the waste

Page 1 of 2

P:\PD\EA 'C'\C-313-02632.305 RDKB\2015_Documents related to Sale of Land\2015-05-28_Board Report\2015-05-19_BoardReportReSaleofLand.docx

management operation. The *Local Government Act* requires that proceeds of the sale are placed in a reserve for the Environmental Services Function.

One of the conditions of sale is the removal of a mortgage with Ponderosa Estates, which was placed on the title in 1980. The RDKB records indicate that the \$6000 mortgage was paid in full in 1981. A letter requesting the release of the mortgage has been forwarded to Ponderosa Estates Ltd.

The *Local Government Act* requires that the RDKB gives public notice of its intent to dispose of land. That notice, which would be placed in the Christina Lake News, would provide details regarding the size and permitted uses on the parcel and that offers will be accepted.

BACKGROUND INFORMATION PROVIDED

Site Location Map

Subject Property Map

Site Plan

Survey Plan

Offer to Purchase Letter

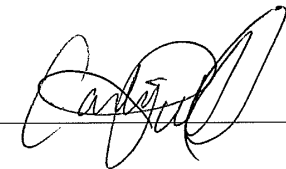
RECOMMENDATION

That the subdivision and sale of a $\pm 675 \text{ m}^2$ portion of land from the parcel legally described as Lot 4, DL 313, SDYD, KAP31017 to be used for utility purposes, be supported and that staff be directed to proceed with the necessary steps to complete the sale.

Respectfully Submitted:

Concurrence: (Department Head)

Concurrence: (CAO)





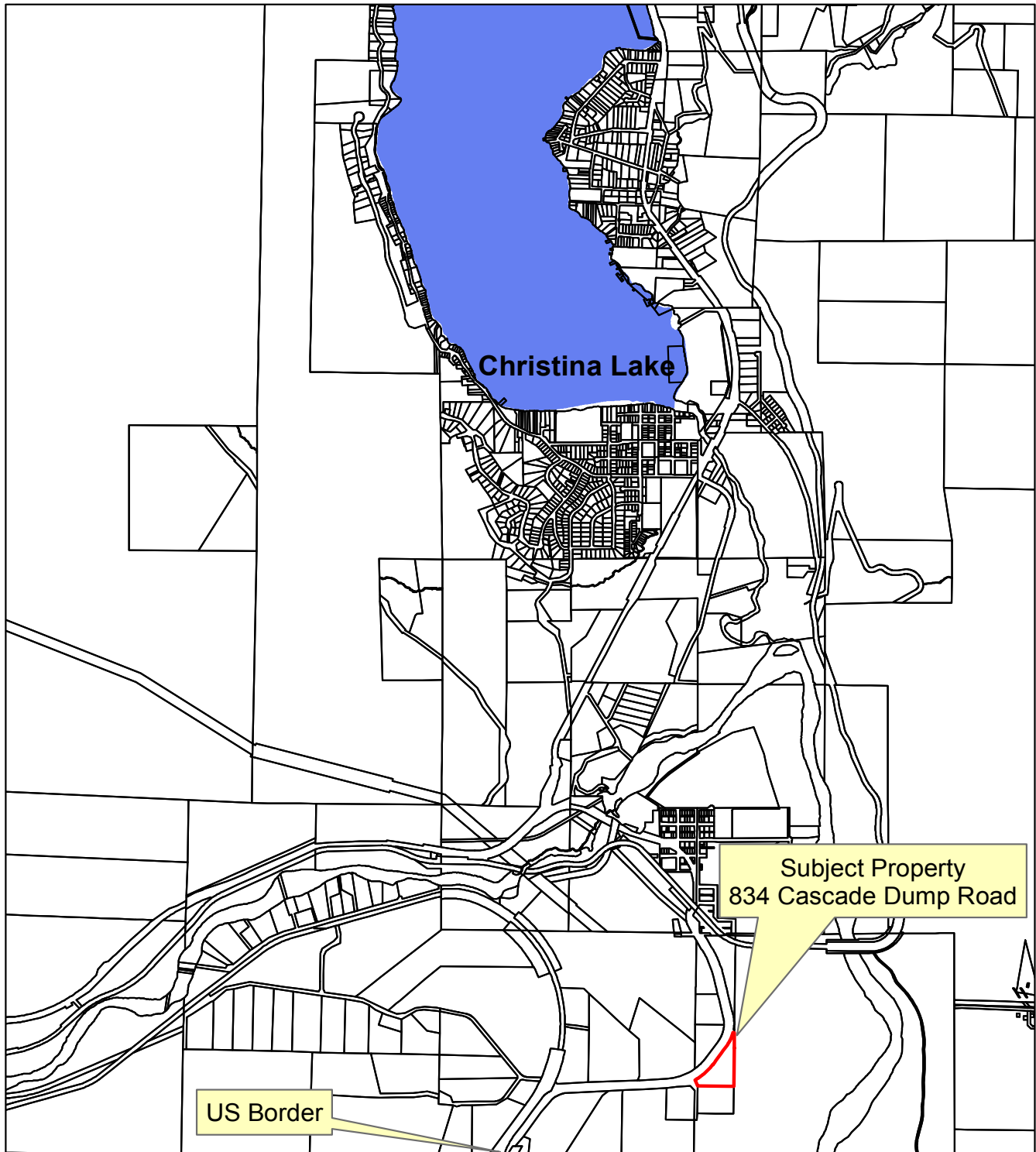

2014/12/11

Site Location Map

Scale 1:32,000



0 125 250 500 750 1,000
Meters



P:\PD\IEA_C\13.02632.305 RDKB\2015_January_Zoning Amendment\2014 APC\2014-12-11 Site Location Map



2014/12/11

Subject Property Map

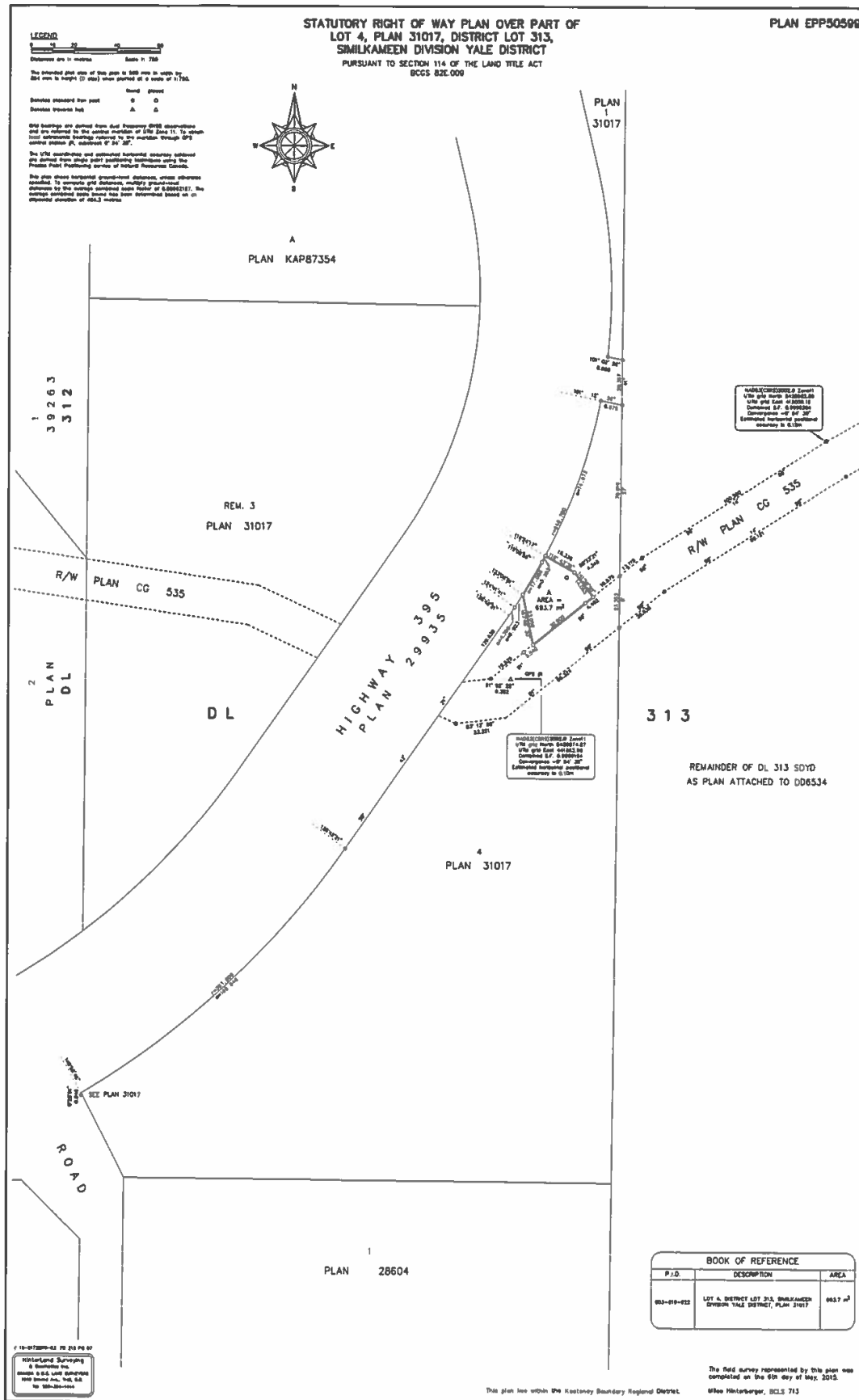
Scale 1:1,800

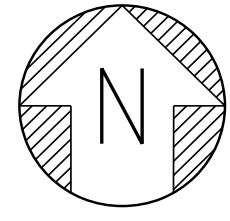


0 12.5 25 50 75 100
Meters

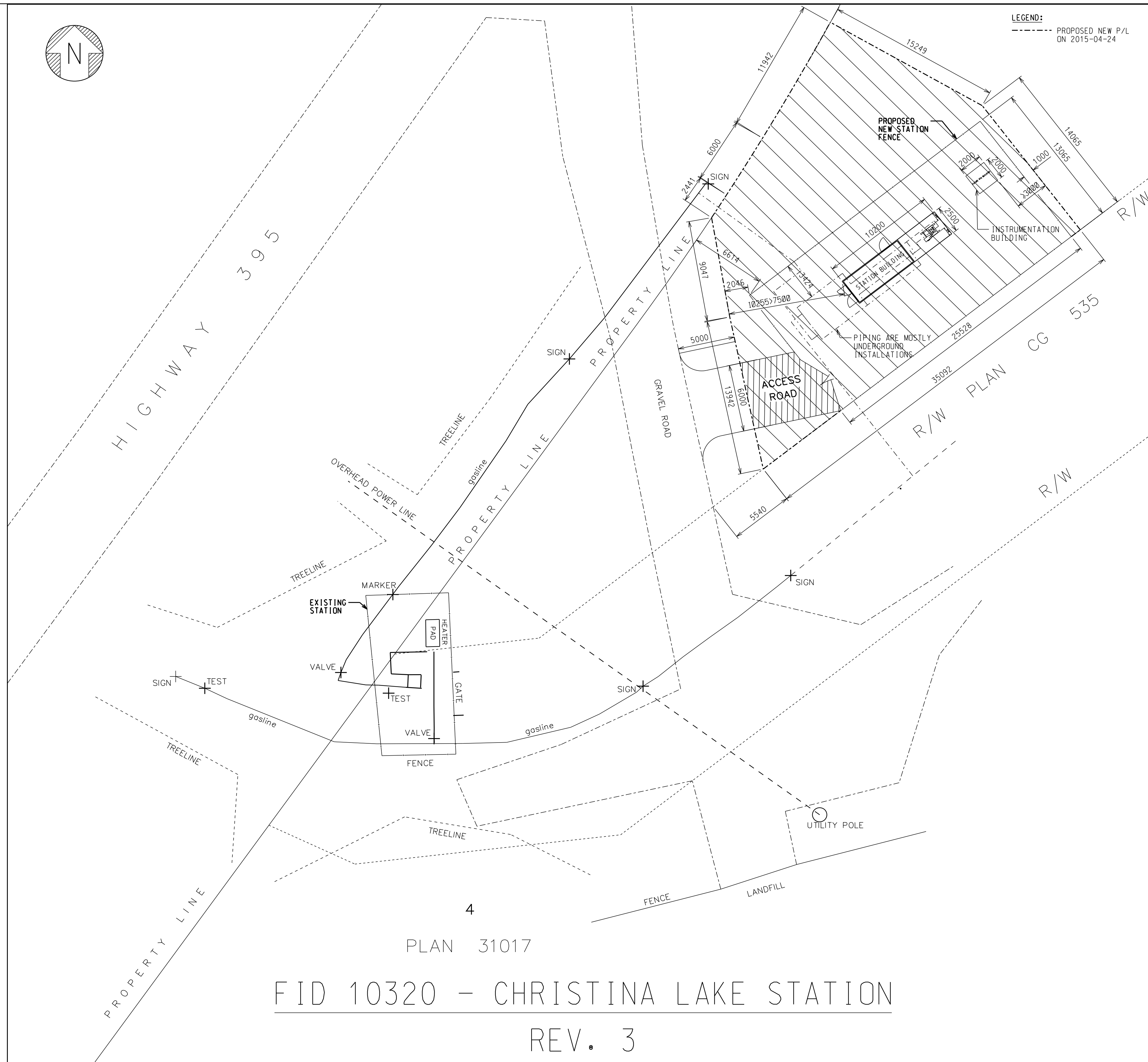


P:\PD\IEA_C\IC-313.02632.305 RDKB\2015_January_Zoning Amendment\2014 APC\2014-12-11 Subject Property Map





LEGEND:
--- PROPOSED NEW P/L
ON 2015-04-24



PLAN 31017

FID 10320 – CHRISTINA LAKE STATION

REV. 3

DRAFT

Property Services Department
 16705 Fraser Highway
 Surrey, British Columbia
 Canada, V4N 0E8

Tel (604) 576-7088
 Fax (604) 576-7520
 Toll Free 1-800-773-7001
 e-mail: chris.coady@fortisbc.com

Chris Coady
 Manager, Property Services

May 20, 2015

Our File No.:

Regional District of Kootenay Boundary
 843 Rossland Ave.
 Trail, BC
 V1R 4S8

Attention: Carly Rimell

Re: OFFER TO PURCHASE LAND

Purchaser: FortisBC Energy Inc. (the "Purchaser")

Vendor: Regional District of Kootenay Boundary (the "Vendor")

The purpose of this letter is to offer to purchase the 673.1m² (the "Subject Property") portion of your property shown on the attached Schedule "A". The property is located in Electoral Area 'C'/Christina Lake of the Regional District Kootenay Boundary and legally described as:

Parcel Identifier: 003-819-922
 Lot 4 District Lot 313 SDYD Plan KAP31017

The purchase price (the "Purchase Price") for the Subject Property will be the sum of \$6,000.00 plus GST, if applicable. FortisBC Energy Inc. ("FortisBC") will pay the Purchase Price to you immediately upon registration of a Form A transfer transferring the Subject Property to FortisBC in the appropriate Land Title Office (the "Closing").

By accepting this offer you will have promised FortisBC that all the following statements are true:

- (a) You have corporate authority to sell the Subject Property;
- (b) On the date of Closing, FortisBC will be the registered and beneficial owner of the Subject Property, free and clear of all liens, claims, charges, encumbrances and legal notations other than the ones listed on Schedule B of our letter;

- 2 -

- (c) You have not received any notices of and do not know of any proposed expropriation of the Subject Property or any intention by the applicable local government authority to alter its zoning bylaws, save and except the current bylaw zoning amendment application submitted by FortisBC and dated for reference on January 13, 2015;
- (d) You have not received or do not know of any outstanding or threatened notice of defect or non-compliance, work order, pollution abatement order, pollution prevention order, remediation order or any other order from any federal, municipal, or other governmental authority relating to the Subject Property;

You agree that you will indemnify and release FortisBC from all liability, claims, and losses suffered by FortisBC if any of your representations contained in paragraphs (a) to (d) above are untrue or incorrect.

This offer by FortisBC is subject to approval from the Agricultural Land Commission of the ALC Application for Transportation, Utility and Recreational Trail Uses in the ALR which was submitted on March 20, 2015. This offer is also subject to agreement by **Ponderosa Estates Ltd.** releasing the Subject Property from a mortgage registered as **R81261** (the "Mortgage")

FortisBC will be responsible for all costs associated with the preparation of the Form A Transfer, survey costs and applicable registration costs. FortisBC will reimburse you for reasonable legal costs associated with the sale of the Subject Property and release of the Mortgage over the Subject Property.

FortisBC represents that the transfer of the Subject Property is to be made pursuant to Section 114 of the *Land Title Act (British Columbia)*. If the transfer of the Subject Property cannot be made pursuant to Section 114, this Agreement will be null and void.

Upon acceptance of the Offer herein FortisBC will arrange for a survey of the Subject Property, preparation of the Form A Transfer and ancillary purchase documents to be provided to your legal representative.

To indicate that you have accepted all the terms of this Offer please sign this letter where indicated below and return to the attention of Shannon Favaro, Land Representative, 16705 Fraser Hwy., Surrey, B.C. V4N 0E8

Yours truly,
FORTISBC ENERGY INC.

Chris Coady
Manager, Property Services

- 3 -

Accepted this ____ day of _____, 2015

Regional District of Kootenay Boundary
by its authorized signatories

Print Name:

Print Name:

Print Name:

DRAFT
Schedule B

to the Offer of Purchase
by FortisBC Energy Inc. to Regional District of Kootenay Boundary
dated _____, 2015

PERMITTED ENCUMBRANCES

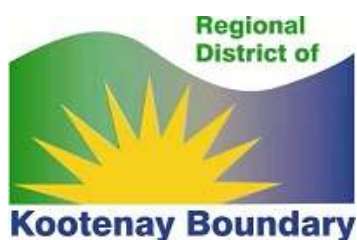
Statutory Right of Way 70885E in favour of Inland Natural Gas Co. Ltd.

Statutory Right of Way N46178 in favour of British Columbia Hydro and Power Authority

Statutory Building Scheme P19776

Statutory Right of Way T52253 in favour of West Kootenay Power and Light Company Limited

Statutory Right of Way KK27579 in favour of West Kootenay Power Ltd.



STAFF REPORT

Date: 21 May 2015 **File**
To: Chair McGregor and Members of
the RDKB Board of Directors
From: John M. MacLean, CAO
Re: Beaverdell Fire Department

Issue Introduction

A staff report from John M. MacLean, CAO regarding administrative matters related to the Beaverdell Fire Department.

History/Background Factors

The Beaverdell Fire Department is a Regional District Service. Some time ago the long term Fire Chief retired from the service. There was a gap in finding a new Chief and for some time Chief Jamie Svendsen of Big White served in that role. A new candidate was found (he volunteered) and has been working with Chief Svendsen developing/increasing his capacity to serve as a Chief. We are now asking that Dan Jamieson be formally appointed as the Chief of the Beaverdell Fire Department.

On a related matter the Office of the Fire Commissioner has developed and released the Playbook. This document discusses levels of service and the required training. There are three levels of services with a corresponding increase in training requirements:

- Exterior Operations
- Interior Operations
- Full Service Operations

Based on the training and equipment available to the Beaverdell Fire Department we are recommending that the service be set at the Exterior Operations Level. This level is defined as:

"Exterior Operations – is the Service Level that includes firefighting activities restricted to the control and/or extinguishment of fire from a position external to the building or object in question, and outside of any IDLH environment."

Implications

Both of these matters are consistent with current practice.

Advancement of Strategic Planning Goals

Not applicable.

Background Information Provided

None

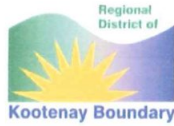
Alternatives

1. Receipt only
2. Appointment and setting the level of service

Recommendation(s)

That Dan Jamieson be appointed the Fire Chief for the Beaverdell Fire Service.

The the Beaverdell Fire Department offer fire protection and suppression services at the Exterior Operations Level as defined by the "Structure Firefighters Competency and Training Playbook".



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
---	---	---	--	---

Applicant:	Kootenay Columbia Learning Centre		
Address:	2001 Third Avenue Trail, B.C. V1R 1R6		
Phone:	250- 364-1275	Fax:	
Email:			
Representative:	Mr. Nathan Robinson		
Make cheque payable to:	Kootenay Columbia Learning Centre Scholarship Fund		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

To help a deserving student to further their education.

Amount Requested: \$750.00 (seven hundred and fifty dollars)

Date: May 6/15

Signature: [Signature] FOR NATHAN ROBINSON

Print name: NATHAN ROBINSON

SUBMIT

Office Use Only

Grant approved by Director: [Signature]

Approved by Board: _____



Kootenay Columbia Learning Centre

Alternate Programs

2001 Third Avenue TRAIL BC V1R 1R6

Phone: 250-364-1275 Fax: 250-364-5743

April 2, 2015

Regional District of the Kootenay Boundary
Suite 202
843 Rossland Ave
Trail BC V1R 4S8

Attention: Area B Director Linda Worley

Dear Ms. Worley:

Re: Kootenay Columbia Learning Centre Graduation 2015

Kootenay Columbia Learning Centre continues a tradition of celebrating the accomplishments of a deserving group of students; many having overcome significant obstacles to reach this milestone of a secondary school graduation.

As Principal of Alternative Education in School District No. 20, I look forward to the continued generosity of local organizations and service clubs, such as the Regional District of the Kootenay Boundary, to show financial support to our graduates and the graduation program by offering a scholarship or bursary.

Our graduation ceremony takes place on Thursday, June 18, 2015 at 1:00 p.m. Thank you for your ongoing support in allowing us to include the Regional District of the Kootenay Boundary scholarship in our programme of student awards!

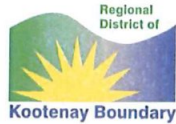
Thank you for supporting our 2015 Graduates.

Yours Truly,

Mr. Nathan Robinson
Principal, Alternative Education
School District No. 20 (Kootenay-Columbia)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY	
FILE #	APR - 8 2015
DOC #	
REF. TO:	MF
CC:	TZ

Increasing Students' Life Chances and Opportunities



Grant-in-Aid Request

Application to (please check where appropriate):

<input checked="" type="checkbox"/>	Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/>	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/>	Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/>	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input type="checkbox"/>	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	Rossland Golden City Days 2015		
Address:	PO Box 1572, Rossland, BC V0G 1Y0		
Phone:	250-362-9562	Fax:	
Email:	rbrinson@telus.net		
Representative:	Terry Brinson		
Make cheque payable to:	Rossland Golden City Days		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

The funds will be used toward expenses related to family, children's & historical events, such as the parade, games, outhouse races, outdoor stage entertainment, displays, and variety show. The Golden City Days Committee is most appreciative of support received from the RDKB.

Amount Requested: \$1,500.00

Date: April 5, 2015

Signature: _____

Print name: Terry Brinson

SUBMIT

Office Use Only

Grant approved by Director: *Linda Worley*

Approved by Board: _____

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/> Electoral Area B/ Lower Columbia Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/ West Boundary Director Vicki Gee
--	--	---	--	--

Applicant:	Columbia Valley Counselling Centre Society (CVCCS)		
Address:	202-1199 Bay Ave Trail BC V1R 4A4		
Phone:	250 368-9118	Fax:	250 368-8208
Email:	gkwilson@shaw.ca		
Representative:	Graham Wilson		
Make cheque payable to:	Columbia Valley Counselling Centre Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant in Aid for:

Please see attached
The RDCB is a member of CVCCS
services supplied free of charge to RDCB employees and family members
Amount Requested: \$1000.00 maximum (one thousand dollars)

Date: MAY 7/15
 Signature: Graham Wilson, Chair, CVCCS
 Print name: GRAHAM WILSON

SUBMIT

Office Use Only
Grant approved by Director: <u>Linda Worley</u>
Approved by Board: _____

Kootenai Community Employee & Family Assistance Program
 # 202 - 1199 Bay Ave, Trail, BC V1R 4A4
 Tel. 250-368-9118 Fax 250-368-8208
 Out-of-town inquiries call toll free at 1-877-368-9118
 E-mail: cefas@telus.net Web page: www.columbiavalleycounselling.ca

May 4, 2015

Grant-in-Aid Request: What is the Grant-in-Aid for:

- We are a community based, not-for-profit employee and family assistance program that provides a variety of counselling and mental health educational services to workers, family members and retirees in our community to help them cope better with life's challenges. Our goal is that issues get identified early and that help is available when needed. Our office is located in Trail but we provide services throughout the Kootenay Boundary as far as Big White to the West and Creston to the East. For more information our website is www.columbiavalleycounselling.ca
- We provide relationship counselling, addictions counselling, anger management, stress and anxiety counselling, trauma treatment, critical incident debriefing, wellness workshops, and informational sessions on issues of concern to community members. In the past we have provided community and business sponsored workshops on bullying and harassment, stress management, respectful workplaces, workplace burnout, conflict resolution, and how to talk about mental health at work. We have attended worksites where there has been a sudden death or tragedy in the community that is impacting workers and provided grief support and debriefing.
- We have an ongoing commitment to healthy communities by encouraging, promoting, and actively creating healthy work environments, strong families and relationships, and lifestyles that foster sustainable psychological wellbeing.
- We are experiencing a drop in revenue from membership fees this year that may cause a reduction in service if we cannot find alternative sources for funding. We are currently developing a plan to address this issue in the future but it will not address current budget shortfalls.
- Thank you for considering our application and we would welcome any questions about the service we provide and the benefits to our communities.



COLUMBIA VALLEY COUNSELLING CENTRE SOCIETY

“Your Community Employee & Family Assistance Program”

202 – 1199 Bay Ave, Trail, BC V1R 4A4

Tel. 250-368-9118 Fax 250-368-8208

Out-of-town inquiries call toll free at 1-877-368-9118

E-mail: cvcgs@telus.net

Web page: www.columbiavalleycounselling.ca

May 13, 2015

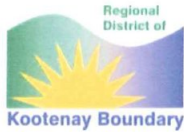
Further Information on Funding Request from Columbia Valley Counselling Centre Society

Our funding request is in the category of administrative costs and program delivery related to conducting a clinical audit. This is something we do every three years but are unable to fund in our current budget. The purpose of the audit is to ensure that our services are adhering to the highest ethical and clinical standards as outlined in our policies and procedures and to identify any areas of practise that we need to improve on. This audit is an extensive process and costs about \$ 5000.00 to complete and comply with recommendations. I have attached the previous cost of the last audit (\$ 2980.00) which was conducted in 2012. It includes expert review of our records, our policies, staff interviews, research and a written report of current best practises and recommendations.

The report then leads to updating any of our services, resource materials, or training to comply with the recommendations which I estimate will cost an additional \$2000.00. It is likely that we will need to update our critical incident debriefing training which is a service we offer throughout the region. Most courses of this type are two days at the cost of about \$400.00 per day not including travel (It is often available in Kelowna and we may be able to upgrade the training of one staff member who can then pass on the training). We will also likely need to update our resource library, promotional materials, and workshop resources which I estimate may be around \$1000.00 but not known until the audit is complete.

We provide mental health and wellness services to RDKB employees and their families throughout the region and ultimately impact the entire community.

We appreciate your consideration of our application and any funding you are able to contribute.



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
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Applicant:	BC Backcountry Horseman - West Kootenay Chapter		
Address:			
Phone:	250-362-9465	Fax:	
Email:	richiemann11@gmail.com		
Representative:	Richie Mann		
Make cheque payable to:	BC BackCountry Horseman - West Kootenay Chapter		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Refurbishing of Dewdney Trail Sign For 150 th Anniversary of Dewdney Trail
--

Amount Requested: \$1,000.00 (one thousand dollars)

Date: May 12/15

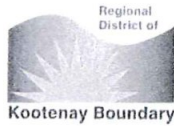
Signature: [Signature] For R. Mann

Print name: Richie Mann

Office Use Only

Grant approved by Director: [Signature]

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
---	---	---	--	---

Applicant:	Trail Firefighters		
Address:	843 Rossland Ave Trail, BC		
Phone:	250-368-9148	Fax:	
Email:			
Representative:	Terry Martin		
Make cheque payable to:	TRAIL FIREFIGHTERS		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Finishing touches for Trail Firefighters Memorabilia Cabinet.

Amount Requested: \$150.00. (one hundred and fifty dollars)

Date: May 13/15

Signature: _____

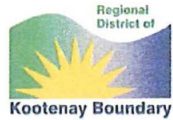
Print name: Terry Martin

SUBMIT

Office Use Only

Grant approved by Director: Linda Worley

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	<input checked="" type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	Electoral Area E/West Boundary Director Vicki Gee
--	---	---	--	---

Applicant:	Genelle Recreation Society		
Address:	Boc 73, Genelle B.C. V0G 1G0		
Phone:	250-693-8803	Fax:	
Email:	genellerec@shaw.ca		
Representative:	Faye Tumber		
Make cheque payable to:	Genelle Recreation Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

The Genelle Community Hall no longer has a stereo system and microphone. We would like to purchase a system and a locking cabinet.

Amount Requested: -\$2000 (Two THOUSAND DOLLARS)

Date: May 21, 2015

Signature: *Faye R. Tumber*

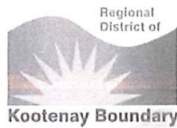
Print name: Faye R. Tumber

SUBMIT

Office Use Only

Grant approved by Director: *Linda Worley*

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	--	--	---	---

Applicant:	Trails to the Boundary Society (S0063972)		
Address:	Box 492 Midway BC V0H 1M0		
Phone:	250 570-9771	Fax:	
Email:	celia.evanson@gmail.com		
Representative:	Celia Evanson, President		
Make cheque payable to:	Trails to the Boundary Society		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Start up costs for incorporation and foundation work for entering into Partnership Agreement with MFLNRO for oversight of the Trans Canada Trail through the West Boundary.

Amount Requested: \$ 2,000.00

Date: May 20, 2015

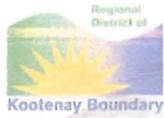
Signature: *Celia Evanson*

Print name: Celia Evanson

SUBMIT

Office Use Only
Grant approved by Director: <u><i>V. Gee</i></u>
Approved by Board: _____

To Jennifer Kuhn + Maureen Foster June 21/15



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
---	---	---	--	---

Applicant:	GREENWOOD BOARD OF TRADE		
Address:	PO Box 430 Greenwood B.C. V0H 1J0		
Phone:	250-445-6506	Fax:	
Email:	vicdad8@hotmail.com		
Representative:	Jim Nathorst, President		
Make cheque payable to:	Greenwood Board of Trade		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Founders Day Celebration

Amount Requested: \$800.00

Date: May 19, 2015

Signature: [Signature]

Print name: JIM R. NATHORST

SUBMIT

Office Use Only

Grant approved by Director: [Signature]

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

<input type="checkbox"/> Electoral Area A Director Ali Grieve	<input type="checkbox"/> Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	<input type="checkbox"/> Electoral Area C/ Christina Lake Director Grace McGregor	<input type="checkbox"/> Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	--	--	---	---

Applicant:	Beaverdell Volunteer Fire Dept.		
Address:	Box 211 5896 Hwy 33 Beaverdell B.C. V0H 1A0		
Phone:	250-801-7194	Fax:	
Email:	beaverdellfire@gmail.com		
Representative:	D. Jamieson		
Make cheque payable to:	Beaverdell Volunteer Fire Dept.		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

Training and supplies for our dept. from JIBC and BWFD.

Amount Requested: \$5000.00

Date: March, 17, 2015

Signature: [Signature]

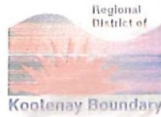
Print name: Dan Jamieson

SUBMIT

Office Use Only

Grant approved by Director: [Signature]

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
--	---	---	--	---

Applicant:	Auxiliary to the Big White Fire department		
Address:	7555 Porcupine Road Big White B.C. PO BOX 45004 Kelowna B.C. V1P 1P3		
Phone:	Fire Department 250-765-3090 - Shirley Daley 250-491-3153	Fax:	Fire Department 250-765-3051 Shirley Daley 250-491-3153
Email:	(Shirley Daley) c.daley@telus.net		
Representative:	Mrs. Shirley Daley		
Make cheque payable to:	Big White Fire Department Auxiliary		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

The grant is respectfully requested for the replacement of ageing cooking equipment, new chafing dishes and to put all Auxiliary members through a food safety course

Amount Requested: ~~\$ 1500.00~~ 750⁰⁰

Date: March 28th 2015

Signature: Shirley Daley

Digitaly signed by Shirley Daley
DN: cn=Shirley Daley, o=ca,
email=c.daley@telus.net, c=CA
Date: 2015.03.28 11:13:45 -0500

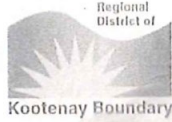
Print name: MRS. SHIRLEY DALEY

SUBMIT

Office Use Only

Grant approved by Director: V. Gee

Approved by Board: _____



Grant-in-Aid Request

Application to (please check where appropriate):

Electoral Area A Director Ali Grieve	Electoral Area B/ Lower Columbia- Old Glory Director Linda Worley	Electoral Area C/ Christina Lake Director Grace McGregor	Electoral Area D/ Rural Grand Forks Director Roly Russell	<input checked="" type="checkbox"/> Electoral Area E/West Boundary Director Vicki Gee
---	---	---	--	---

Applicant:	Canadian Ski Patrol Ogopogo Zone Big White		
Address:	1865 Dilworth Dr. #101 P.O. Box 658, Kelowna, BC V1Y 9T1		
Phone:	250-317-7294	Fax:	
Email:	rwcanham@shaw.ca		
Representative:	Robert Canham - VP Finance, Ogopogo Zone		
Make cheque payable to:	Canadian Ski Patrol Ogopogo Zone		

****GIA Requests of \$5,000.00 or more may require official receipt****

What is the Grant-in-Aid for:

The Canadian Ski Patrol as an whole across Canada have rebranded and we must change our current uniforms on the ski hill while on patrol at BW.
Overall cost to replace all of our jackets is about \$40,000.00

Amount Requested: \$10,000.00 \$2,000.00

Date: March 31, 2015

Signature: _____

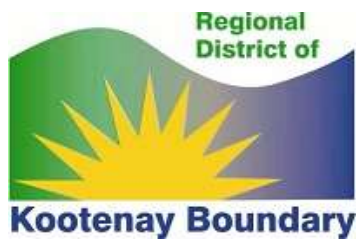
Print name: Robert Canham

SUBMIT

Office Use Only

Grant approved by Director: *[Signature]*

Approved by Board: _____



STAFF REPORT

Date: 22 May 2015 **File**
To: Chair McGregor and Members of
the RDKB Board of Directors
From: John M. MacLean, CAO
Re: Trails to the Boundary

Issue Introduction

A staff report from John M. MacLean, CAO regarding a grant funding agreement, and a request for the release of funds for the Trails to the Boundary Society.

History/Background Factors

A Society has formed in the West Boundary to support the development and maintenance of public use trails, including the Trans Canada Trail. This Society has the support of Director Gee, Electoral Area 'E'/West Boundary.

Director Gee is asking that the Board support her efforts to facilitate trail development and maintenance in the west Boundary through the following actions:

1. Approval of the Grant Funding Agreement with the Trails to the Boundary Society. This agreement is lawyer developed and is modeled on a very similar arrangement in Christina Lake.
2. Approval of budget amendment transferring \$10,000 from the reserves held for the Regional Parks and Trail Service in Electoral Area 'E' to facilitate a grant for the Society to allow them to start work.
3. Approval of a \$10,000 grant to the Trails to the Boundary Society to be released once they have entered into the agreement.

Implications

There are sufficient funds within the service to facilitate what is contemplated, and it is consistent with the purposes of the service.

Advancement of Strategic Planning Goals

This will represent a new partnership, that will result, ultimately, in an improvement of services in the West Boundary as they related to public use trails.

Background Information Provided

1. Proposed Agreement
2. Confirmation of Society registration.

Alternatives

1. Receipt
2. Deferral
3. Approval

Recommendation(s)

That the Board approve of the Grant Funding Agreement with the Trails to the Boundary Society and authorize the RDKB signatories to enter into the agreement.

That the Board approve of a Financial Plan amendment for the Regional Parks and Trails Service transferring \$10,000 from reserves to facilitate providing a grant to the Trails to the Boundary Society for work they are doing in the development and maintenance of public use trails in the West Boundary.

That the Board approve a grant in the amount of \$10,000 to the Trails to the Boundary Society, for work they are doing in the development and maintenance of public use trails in the West Boundary, subject to the Society entering into the Grant Funding Agreement.

GRANT FUNDING AGREEMENT

This Agreement dated for reference the ____ day of May, 2015,

Between:

Regional District of Kootenay Boundary, a local government incorporated pursuant to the *Local Government Act* and having an office at 202 – 843 Rossland Avenue, Trail, B.C. V1R 4S8 (“RDKB”)

And:

Trails to the Boundary Society, S-0063972, a society incorporated pursuant to the *Society Act* and having its registered office at 661 Eight Avenue (PO Box 492), Midway B.C. V0H 1M0 (the “Society”)

Witnesses that in consideration of the payment of \$1 each to the other, and other good and valuable consideration the sufficiency of which is acknowledged and agreed by both parties, the parties covenant as follows:

Grant Funding

1. On application by the Society in any calendar year the RDKB may, but is not obliged to, provide one or more grants to the Society for the purposes set out in this Agreement.
2. The Society will only use any grant or portion thereof provided by the RDKB for the purposes of funding:
 - a. Bringing stewardship of the Trans Canada Trail through the West Boundary un a single umbrella organization;
 - b. Developing new public use trails in the West Boundary;
 - c. Working with volunteers in each community to oversee maintenance of the Trail;
 - d. The installation of consistent signage and amenities;
 - e. Seeking grant and job creation opportunities;
 - f. Working with all stakeholders, including but not limited to residents, communities, users and the Provincial Government;
 - g. Creating social, recreational, and economic benefits from Trail development in the Electoral Area ‘E’/West Boundary area and, for certainty, will not use any grant funds provided by the RDKB for Society administration costs, or director remuneration, or other purposes not contemplated in this Section 2.

Accountability and Reporting

3. The Society will prepare and submit an annual report to the RDKB, in a form satisfactory to the RDKB, setting out the amounts expended and unexpended by the Society in the previous twelve month period from grants provided to the Society by the RDKB, including the purposes of any expenditure. The Society will submit its annual report to the RDKB by February 1 in each calendar year.

2

4. The Society will make available for review by the RDKB any records, receipts or other documents which support the amounts and purposes described in its annual report, which the RDKB may request.

Default and Termination

5. The Society will be in default of its obligations under this Agreement if
 - a. Any grant funds provided by the RDKB are used in a manner contrary to Section 2;
 - b. The Society ceases to be a corporation in good standing;
 - c. The Society is adjudged bankrupt or files for protection from its creditors;
 - d. The Society fails to submit the report described in Section 3 or the supporting documentation described in Section 4.
6. If the Society, as determined by the RDKB in its sole discretion, acting reasonably, is in default under Section 5, the Society will reimburse the RDKB, within 30 days of receiving notice of the default from the RDKB, any unexpended grant funds then in the Society's possession.
7. Nothing in Section 6 limits the RDKB from pursuing any other remedy available at law or equity in the event of a default by the Society.
8. The RDKB may, with notice, immediately terminate this agreement in the event the Society is in default pursuant to Section 5. In that event, the obligations of the Society under Sections 6 and 7 will survive such termination.

Term

9. This Agreement will continue in full force and effect so long as the Society receives one or more grants from the RDKB, unless earlier terminated pursuant to Section 8.

No Agency or Partnership

10. Nothing in this Agreement creates either an agency or partnership relationship between the RDKB and the Society, and no act of the Society legally binds or affects the RDKB.

In witness whereof the parties have executed this Agreement as of the date first above written:

Trails to the Boundary Society

Authorized Signatory

Regional District of Kootenay Boundary

Authorized Signatory

3



BC Registry
Services

Mailing Address:
PO Box 9431 Stn Prov Govt
Victoria BC V8W 9V3
www.bcregistryservices.gov.bc.ca

Location:
2nd Floor - 940 Blanshard Street
Victoria BC
1 877 526-1526

Cover Sheet

TRAILS TO THE BOUNDARY SOCIETY
661 EIGHT AV
Post Office Box 494
MIDWAY BC V0H 1M0

Confirmation of Service

Form Filed:	Incorporation
Date and Time of Filing:	May 19, 2015 02:41 PM Pacific Time
Name of Society:	TRAILS TO THE BOUNDARY SOCIETY
Society Incorporation Number:	S-0063972

A federal Business Number has been assigned to this society as noted below. You will need this number if you are going to apply for charitable status with the Charities Directorate of the Canada Revenue Agency. [IMPORTANT: KEEP THIS FOR YOUR

Business Number: 801544198BC0001

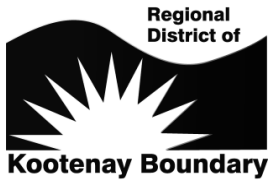
For additional information regarding the Business Number, contact Canada Revenue Agency at 1 800 959-5525 from 8:15 a.m. to 8:00 p.m., Monday through Friday, excluding statutory holidays.

This package contains:

- Certified True Copy
- Certificate of Incorporation

Check your documents carefully to ensure there are no errors or omissions. If errors or omissions are discovered, please contact BC Registry Services for instructions on how to correct the errors or omissions.

S-0063972



STAFF REPORT

Date:	May 28, 2015	File #:	B-50
To:	Chair McGregor and Members of the Board		
From:	Donna Dean, Manager of Planning and Development		
RE:	Revised Zoning No. 1540 – Electoral Area 'B' / Lower Columbia-Old Glory		

ISSUE INTRODUCTION

The revised Official Zoning Bylaw for Electoral Area 'B'/Lower Columbia-Old Glory received third reading on April 30, 2015 and adoption was originally proposed for this (May 28, 2015) meeting of the Board. However, an error on the Zoning Map makes it necessary to amend the bylaw prior to adoption.

BACKGROUND

During the week of May 11th, staff noted that there was an error in Bylaw No. 1540; that is the labeling of the Rural Residential 1 (Black Jack) and Rural Residential 2 (Casino) Zones were reversed on the Zoning Map. The two zones are very similar with the exception that the Rural Residential 1 Zone allows secondary suites, while Rural Residential 2 does not. They also have slightly different minimum parcel size requirements.

IMPLICATIONS

Making the correction at this time will require holding a second public hearing and delaying adoption of the revised Zoning Bylaw. While the delay is an inconvenience, the *Local Government Act* requires that Zoning Bylaws are consistent with their associated Official Community Plans.

RECOMMENDATIONS

THAT third reading of Bylaw No. 1540, 2015 be rescinded.

THAT Bylaw No. 1540, 2015 be given second reading as amended.

THAT staff be directed to set up and hold a public hearing for Bylaw No. 1540, 2015.

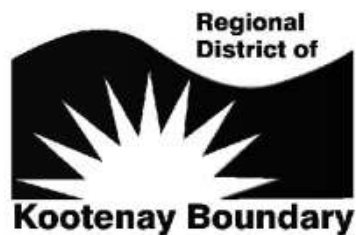
Respectfully Submitted:

A handwritten signature in black ink, appearing to be "Donna Dean".

*Concurrence:
(Department Head)*

A handwritten signature in black ink, appearing to be "n. Chi".

*Concurrence:
(CAO)*



Electoral Area 'B' /
Lower Columbia - Old Glory
Zoning Bylaw No. 1540

Regional District of Kootenay Boundary
202-843 Rossland Avenue
Trail, BC V1R 4S8
Telephone: 250.368.9148
Toll Free in BC: 800.355.7352
Fax: 250.368.3990

Adopted by
The Regional District of Kootenay Boundary Board of Directors
(date)

REGIONAL DISTRICT OF KOOTENAY BOUNDARY
Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540

The Regional District of Kootenay Boundary Board of Directors in open meeting assembled enacts as follows:

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Map 1. Electoral Area 'B'/Lower Columbia-Old Glory Zoning Map

Map 2. Comprehensive Development 1 (CD1) Zone Map

Part 1: Interpretation

101. Title

This Bylaw may be cited as “Regional District of Kootenay Boundary Electoral Area ‘B’/Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2014”.

102. Application

This Bylaw applies to all lands, including the surface of water and all uses, **buildings** and **structures** located within Electoral Area ‘B’/Lower Columbia-Old Glory, whose boundaries are described in the letters patent of the Regional District of Kootenay Boundary.

103. Definitions

In this Bylaw, all words and phrases have their normal or common meaning with the exception of those that have been changed, modified or expanded by the definitions below. Note that terms for which a definition has been provided are in **bold italic** text throughout the Bylaw, as a convenience only.

ACCESSORY means customarily incidental, clearly subordinate and secondary;

AGRICULTURAL PRODUCTION OF A CONTROLLED SUBSTANCE means agricultural production of a product that falls under the federal government’s Marihuana for Medical Purposes Regulation;

AGRICULTURE means “farm use” as defined in the *Agricultural Land Commission Act* and BC Regulation 171/2002, but excludes **intensive agriculture** and **agricultural production of a controlled substance**;

AUTOMOBILE SALVAGE YARD means a land use where wrecked, decommissioned or **derelict vehicles** and vehicle parts are stored, or kept, their usable parts sold for use in operating vehicles, while the unusable metal parts, known as scrap metal parts, are sold to metal recyclers; may also be referred to as a wrecking yard, scrap yard or a junk yard.

AVERAGE GRADE means the finished level of ground averaged at the perimeter of the exterior foundation of a **building** or **structure**, as determined by the Building and Plumbing Official;

BED AND BREAKFAST means an **accessory** use of a private **single family dwelling** occupied by an individual or **family** to provide, for compensation, accommodation and morning meals for the travelling public;

BOARDER OR LODGER means a person who for compensation occupies a sleeping room, in a **dwelling unit** occupied by an individual or **family** to which he/she may or may not be closely related by blood or marriage;

BUILDING means a **structure** wholly or partly enclosed by a roof or roofs supported by air, walls, or columns and used for the shelter or accommodation of persons, animals, chattels or things; excluding: tents, trailers, campers and recreational vehicles;

BUILDING AND CONTRACTING SUPPLY ESTABLISHMENT means the use of land, **buildings** or structures in which building, construction or home improvement materials are stored and offered for wholesale or retail sale;

BULK FUEL means bulk gasoline, fuel oil, heating oil, petroleum, propane, kerosene, coal, coke, fuel wood, natural gas, bio-fuels or similar fuels;

BULK FUEL DEPOT means the use of a **parcel** for the wholesaling of **bulk fuel**, not including **service stations**;

CAMPGROUND means a **parcel(s)** where sites are provided for **temporary accommodation** in tents, trailers, campers or recreational vehicles; and may include as secondary uses recreational and amusement facilities, a convenience store, an eating establishment, common sanitary facilities and related **buildings** and **structures**;

COMMUNITY WATER SYSTEM means a water supply system within the meaning of the *Drinking Water Protection Act* that is owned, operated and maintained by local government, Improvement District, Irrigation District, utility or an incorporated entity, where the owner is responsible to manage and monitor to current best water management practices and has the ability to set rates, invoice or has taxation ability to collect fees or revenue to ensure the viability of the water supply system to provide potable water;

COMMUNITY SEWER SYSTEM means a system of sewerage collection, treatment and disposal which is owned, operated and maintained by the Regional District of Kootenay Boundary.

CONCEALED means located within the footprint of a **building**, underground or enclosed by either a **solid fence, landscape screen**, a minimum of 1.5 metres in height;

DERELICT VEHICLE means any vehicle which has not been licensed for a period of one (1) year and which is not **concealed**, excluding farm equipment and vehicles;

DISTRIBUTION FACILITY means a warehouse or **storage** facility, including both indoor and outdoor **storage**, where the emphasis is on processing and moving goods;

DWELLING UNIT means one or more rooms used for the residential accommodation of one **family** and contains sleeping, cooking and sanitary facilities;

DWELLING, SINGLE FAMILY means any detached **building** consisting of one **dwelling unit**;

DWELLING WIDTH means the average width of a **building** containing a **dwelling unit**, not including vestibules, garages, decks or other additions that may be added to the **dwelling unit**;

EXTERIOR SIDE PARCEL LINE means the **parcel** line(s) not being the **front parcel line** or **rear parcel line** and common to the **parcel** and a **highway**;

FAMILY means two or more persons related by blood, marriage, adoption or foster parenthood, or five or fewer unrelated persons;

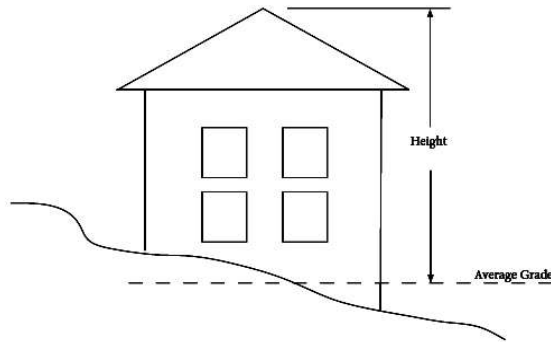
FOREST MANAGEMENT ACTIVITY means a use as defined in Schedule A of the Private Managed Forest Land Regulation (BC Regulation 371/2004);

FREIGHT TERMINAL means a station or depot to load or unload freight, and includes reload facilities;

FRONT PARCEL LINE means the **parcel** line(s) common to the **parcel** and a fronting **highway**, or where there is more than one fronting **highway**, the **parcel** line common to the **parcel** and the fronting **highway** towards which the majority of the **buildings** on adjacent **parcels** are faced;

GROSS FLOOR AREA means the sum of the areas of each storey in each **building** on a **parcel** measured between the exterior walls of such **buildings** where that storey is used as a principal permitted use;

HEIGHT (of a **building**) means the vertical distance measured from the **average grade** at the perimeter of the **building** or **structure** to the highest point thereof;



HIGHWAY means a street, road, lane, bridge, viaduct and any other way open to the use of the public, but does not include a private right of way on private property;

HOME-BASED BUSINESS means an occupation carried on for gain by the residents of the **parcel**, where the occupation is an extension of a trade, profession, service, hobby, or similar undertaking which is **accessory** to the use of the **parcel** for residential purposes;

HOTEL OR MOTEL means a **building** or group of **buildings** wherein accommodation is temporarily provided to travelers and may provide:

- a) an office with a public register;
- b) an attendant on duty at all times;
- c) a public dining room or restaurant;
- d) for the consumption of alcoholic beverages on the premises; and
- e) individual cooking facilities;

INSTITUTIONAL USE means a use that includes, but is not limited to, providing for: day care centres, customs houses, art galleries, churches, schools, museums, community halls, libraries, fire halls and similar uses;

INTENSIVE AGRICULTURE means feedlots, fur farms, poultry farms, pig farms and mushroom farms;

INTERIOR SIDE PARCEL LINE means the **parcel** line(s), not being the **front parcel line** or **rear parcel line**, common to another **parcel**;

KENNEL means any **building, structure**, compound or **parcel** upon which three or more dogs or cats, which are six months or more in age, are commercially trained, cared for, bred or boarded;

LANDSCAPE SCREEN means a continuous evergreen hedge or other compact plant material at least 1 metre in height when planted, when such hedge, fence or wall is broken only for access driveways and walkways;

LIGHT MANUFACTURING means processing, fabricating, assembly, or disassembly of items that takes place entirely within an enclosed **building**, and includes, but not limited to, manufacturing of: apparel, home accessories, clothing accessories, jewellery, instruments, computers, and electronic devices; food processing including only pre-dressed and government inspected meats and eviscerated poultry and excluding fish processing; and excluding forging, casting, punch presses or drop forges;

MANUFACTURED HOME means a transportable, factory-built **single family dwelling** unit that is:

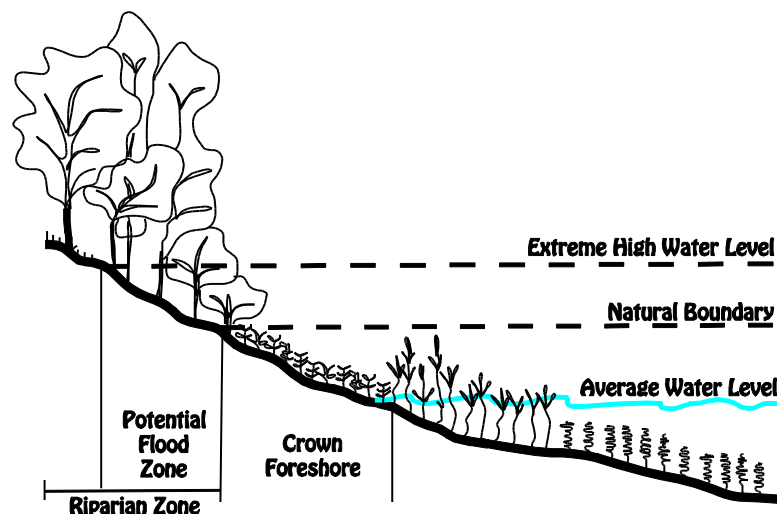
- (a) designed to provide year-round living accommodation for one family; and
- (b) able to be connected to utility services; and
- (c) in conformity with the CSA Z240 or CSA A277 certified standard; and
- (d) is a minimum of 50 m² in **gross floor area**.

MANUFACTURED HOME PARK means a **parcel** on which are located three or more **manufactured homes**;

MANUFACTURED HOME, SINGLE WIDE means any **manufactured home** that has a width greater than 2.4 metres and less than 5.5 metres when it is placed on the property, before any vestibules, garages, decks or other additions are added to the **manufactured home**;

MANUFACTURING means assembling, treatment, compounding, processing, fabrication, packaging, bottling and **storage** of previously prepared or unprepared materials; and includes **light manufacturing** and log home manufacturing;

NATURAL BOUNDARY means the visible high water mark of any lake, river, stream, or other body of water where the presence and action of the water are so common and usual and so long continued in all ordinary years as to mark upon the soil of the bed of the lake, river, stream, or other body of water a character distinct from that of the banks thereof, in respect to vegetation, as well as in respect to the nature of the soil itself, and also includes the best estimate of the edge of dormant or old side channels and marsh areas;



OFFICE means the occupancy or use of a **building** for the purpose of carrying out business or professional activities;

OPEN FENCE means an upright structure typically made of wood, metal, concrete, stone, or vegetation which encloses or marks a boundary, which is not more than 30% opaque;

PARCEL means any lot, block or other area in which land is held as separate and distinct or into which it is subdivided, but does not include a **highway**;

PARCEL COVERAGE means the horizontal area within the vertical projection of the outermost walls of the **buildings** on the **parcel**, expressed as a percentage of the **parcel** area;

PASSENGER TERMINAL means a station or depot to load or unload passengers, where accessory uses may include ticket offices, luggage checking facilities, food services, and similar uses;

PASSIVE RECREATION means non-motorized recreation not requiring facilities and may include but not be limited to wildlife observation, picnicking, walking, biking and canoeing;

PERSONAL SERVICE ESTABLISHMENT means a premises which caters to personal needs including, but not limited to, tailors, hairstylists, shoe repair, photographers, barbershops and beauty salons;

PRINCIPAL BUILDING means the main **building** on a **parcel** which may contain a **dwelling unit(s)** and where at least 75% of the floor area is used for the principal permitted use;

REAR PARCEL LINE means the **parcel** line opposite to and most distant from the **front parcel line**, or where the rear portion of the **parcel** is bounded by intersecting **interior side parcel lines**, is deemed to be the point of such intersection;

RECYCLING DEPOT means a land use where recyclable materials are deposited either in comingled containers or bins or placed in separate containers or bins depending on the type of material. While bundling of the material may be done to prepare for transport, no processing of the materials is carried out.

RECYCLING FACILITY means the use of land for processing recyclable materials by physical means such as dismantling and separating, shredding, bundling and packaging to prepare them for transport.

RESOURCE USE means a use of land providing for the conservation, and management of natural resources; extraction of primary forest materials; extraction and grading of mineral resources; and **agriculture** and grazing;

SCREENING means the act of **concealing** or obstructing from view through the use of **vegetative screens** or **solid fences**; or placement within a **building**;

SECONDARY SUITE means an additional **dwelling unit** located upon a **parcel** as a **secondary use** of land that is contained either within a **single family dwelling** or an **accessory building** thereto;

SERVICE STATION means a use providing for the sale of vehicle fuel and may include as a minor vehicle repairs and service, but does not include major auto-body repairs;

SIGN means a name, identification, description, device, display or illustration which is affixed to or represented directly or indirectly upon a **building, structure** or **parcel** and which directs viewers' attention to an object, product, place activity, person, institution, business or organization;

SKI LODGE means one or more non-residential **buildings** containing facilities for the use and enjoyment of skiers, and which may include food services, first aid facilities, storage lockers, and related equipment rental, sales and service, and similar uses;

SLEEPING UNIT means one or more rooms used for the lodging of an individual or **family** when such a unit contains no cooking facilities;

SOLID FENCE means an upright structure typically made of wood, metal, concrete or stone, which encloses or marks a boundary, and is 70% or more opaque;

STORAGE means the action of storing or laying up a thing or things in reserve, where reserve means that there are no immediate plans to move it to another location;

STORAGE SHED means a detached non-residential **building** which is **accessory** to a permitted use located on the same **parcel** not in excess of 10 m² in **gross floor area** and not in excess of 3m in **height**;

STRUCTURE means any construction fixed to, supported by, or sunk into land or water;

TEMPORARY ACCOMMODATION means occupancy of a **building** or **structure**, tent, trailer, camper or recreational vehicle for a period not exceeding a period of 60 days per calendar year;

TRADESPERSON means a person who is skilled in and follows a trade or skilled handicraft; an artisan; a craftsman; and may include carpenters, electricians, bricklayers, mechanics, painters, printers, glaziers, plumbers, wall coverers, floor installers, convention and trade show decorators, sign and display workers, drywall finishers and other similar professions;

VETERINARY CLINIC means the use of a **building** designed for the care and treatment of animals under the supervision of a Doctor of Veterinary Medicine;

WATERCOURSE means any natural or man-made depression with well-defined banks and a bed zero point six (0.6) metre or more below the surrounding land serving to give direction to a current of water at least six (6) months of the year or having a drainage area of two (2) square kilometres or more up stream of the point of consideration.

104. Interpretation

The Regional District of Kootenay Boundary is comprised of multiple Electoral Areas, and the Board of Directors have adopted several zoning bylaws, each at different times and of varying detail. This Electoral Area 'B'/Lower Columbia–Old Glory Zoning Bylaw, as all Regional District of Kootenay Boundary zoning bylaws, is intended to be interpreted in its entirety, but solely within its provisions and not in reference to the zoning bylaws of other Electoral Areas.

Part 2: Administration

201. Enforcement

1. The Manager of Planning and Development; Senior Planner; Planner; and Building and Plumbing Official or other such person that may be appointed by the ***Board of Directors*** may enforce this Bylaw.
2. Persons appointed under subsection (1) above are authorized to enter on or into property pursuant to Section 16 of the *Community Charter* and Section 314.1 of the *Local Government Act*.

202. Prohibition

1. Land must not be used contrary to the provisions of this Bylaw.
2. ***Buildings*** or ***structures*** must not be used, constructed, reconstructed, altered, moved, placed or extended contrary to the provisions of this Bylaw.
3. No subdivision may be approved, in particular to create parcels less than the minimum permissible parcel area and other regulations, as identified in this Bylaw.
4. Every use of land, building and structure permitted in each zone must conform to all the regulations of the applicable zone and all other regulations of this Bylaw.
5. No land, building or structure may be used or occupied, or left with no use, except in conformity with this Bylaw.

203. Violation

A person is deemed to have committed an offence who:

- a) Violates any of the provisions of this Bylaw;
- b) Causes or permits, any act or thing to be done in contravention or violation of any of the provisions of this Bylaw;
- c) Neglects or omits to do anything required under this Bylaw;
- d) Carries out, causes or permits to be carried out any use, construction or subdivision in a manner prohibited by or contrary to any of the provisions of this Bylaw;
- e) Fails to comply with an order, direction or notice given under this Bylaw; or
- f) Prevents, obstructs or attempts to prevent or obstruct the authorized entry on property of a person authorized to enforce this Bylaw under Section 201.

204. Penalty

Any person who violates any of the provisions of this Bylaw is, upon summary conviction, liable to the maximum fine provided in the *Offence Act*, plus the cost of prosecution for each offence.

205. Severability

If any portion of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, that portion is severed and the remaining portions of this Bylaw continue with full force and effect.

206. Effective Date

This Bylaw is effective upon adoption.

Part 3: General Regulations

301. Application

This Part is applicable to the entire zoned area.

302. Permitted and Prohibited Uses

1. No land, building or structure may be used for a use that is not specifically listed under the heading "Permitted Principal Uses" or "Permitted Secondary Uses" in the Zone that the land, building or structure is located, and no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged for any use other than a specifically permitted use in that Zone. Furthermore,
 - a) A use listed under "Permitted Secondary Uses" is only permitted if a use under "Permitted Principal Uses" is lawfully established and ongoing.
 - b) A use is only permitted if lawfully established and ongoing in accordance with:
 - (i) The applicable regulations and conditions of use as identified in each Zone; and
 - (ii) Such further general regulations applicable to the use, as identified throughout this Bylaw.
 - c) A use not specifically permitted in a Zone is prohibited from that Zone.
 - d) A use not specifically permitted in this Bylaw is prohibited from the Electoral Area.
 - e) Except where specifically permitted within a zone established by this Bylaw, no *parcel* may be used for the *storage* of *derelict vehicles(s)*.
 - f) Residential occupancy for a period exceeding 60 days per calendar year of *accessory buildings*, tents, recreational vehicles, and similar shelters is prohibited except where:
 - (i) The residential occupancy of an *accessory building* conforms with the *secondary suite* provisions of this Bylaw;
 - (ii) *Campgrounds* are listed as a permitted use;
 - (iii) The occupancy has been approved under Section 302.2(h) of this Bylaw.
2. Except as otherwise stated in this Bylaw, the following uses are permitted in all zones:
 - a) *Highways*;
 - b) *Landscape screens* and *fences*;
 - c) Parks, playgrounds, cemeteries, and similar active or *passive recreation* areas including *buildings* and *structures*;
 - d) Churches; libraries, museums, community halls, fire halls, police and ambulance stations, schools and similar uses;
 - e) Utility uses and *structures* and *buildings* associated therewith, excluding *offices*, maintenance garages and *storage* areas;
 - f) Railroad tracks;
 - g) Storage *buildings*, including garages, may be located on a *parcel* that does not have a principal use or *principal building* provided they are only to be used for the non-commercial/industrial *storage* of goods or vehicles belonging to the owner. Such *buildings* are subject to the regulations for *accessory buildings* in the zone within which they are located and must not exceed 60 m² in floor area;
 - h) Residential occupancy (maximum of two years) in a *manufactured home* or recreational vehicle for the property owner while a *dwelling unit* is under construction,

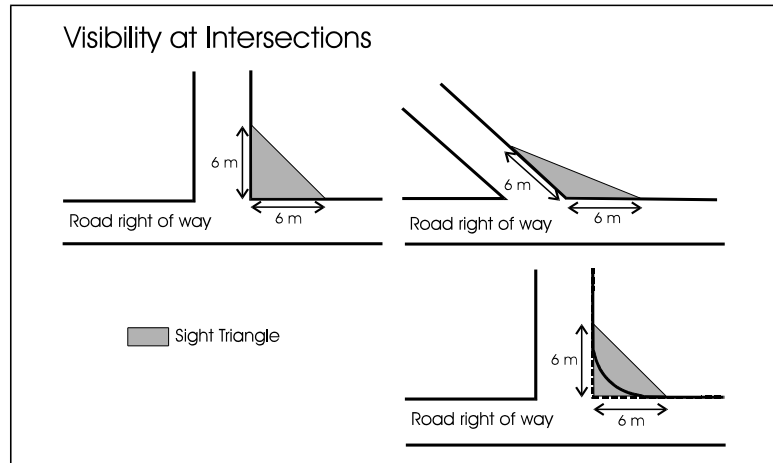
- provided the owner signs a notarised statement of intent to cease occupying and remove the **manufactured home** within 30 days after the **dwelling unit** has been completed;
- i) Temporary **buildings**, structures and storage of materials required for an approved construction project on the same **parcel** provided such temporary **buildings**, structures and storage are removed within 30 days of completion of the approved construction;
 - j) Site preparation to accommodate or enhance a permitted use;
 - k) A facility for composting of organic waste operated by or with the consent of the Regional District of Kootenay Boundary pursuant to an approved Solid Waste Management Plan;
 - l) A **recycling depot** pursuant to an approved Stewardship Plan under the *Environmental Management Act* and associated Recycling Regulation.

303. Siting Requirements and Exceptions

Where a Zone includes a regulation entitled "Setbacks", or where this Bylaw otherwise makes reference to a minimum setback, no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged nearer to the parcel line or the point of reference than the distance so specified, and for certainty:

1. Setbacks may vary according to any combination of use, building, structure or location within a Zone or adjacent Zone, or by parcel dimensions, or to a specific highway, natural boundary or other point of reference, and the provisions of this Bylaw must be interpreted accordingly;
2. Any portion of a building or structure located below finished grade is subject to all setbacks for the Zone in which the building or structure is located or that are otherwise applicable;
3. The minimum setback distance for pit privies is 30m from the **natural boundary** of any **watercourse**.
4. Selected structures are excluded from the setback requirements of this Bylaw; however a separate approval from the Ministry of Transportation and Infrastructure may be required where the setback is adjacent to a **highway**. The exceptions are regulated as follows:
 - a) Unenclosed steps, eaves, sunlight control projections, canopies, chimneys, bay windows, balconies, porches and other similar projections may project:
 - i) 2 metres within a required **front parcel line**, **rear parcel line**, or **exterior side parcel line** setback; and
 - ii) 0.7 metres within a required **interior side parcel line** setback.
 - b) An underground **structure** may be sited on any portion of a **parcel** provided that the top surface of such **structure** at no point extends more than 0.5 metres above the average finished ground elevation within the relevant setback area of the zone in which it is located.
 - c) Free standing lighting poles, warning devices, antennas, masts, utility poles, wires, flag poles, **signs** and **sign structures**, except as otherwise limited in this or other bylaws may be sited on any portion of a **parcel** at the sole responsibility of the owner or utility company.
5. No person being the owner, occupier or lessee of any **parcel** located at the intersection of any two **highways**, may, without the consent of the Ministry of Transportation and Infrastructure or his designate, place or permit to be placed or grow any tree, shrub, plant, fence or other structure with a horizontal dimension exceeding 0.6m within the sight triangle an elevation

such that an eye 0.9m above the surface elevation of one **highway** cannot see an object 0.9m above the surface elevation of the other **highway**.



304. Height and Width

1. Where a Zone includes a regulation entitled "Height", or where this Bylaw otherwise makes reference to a maximum **height**, no building or structure may be placed, constructed, sunk into, erected, moved, sited, altered or enlarged in a manner that exceeds the **height** specified for the Zone in which the **building** or **structure** is located. For certainty, maximum **height** in a Zone may vary according to the use of the **building** or **structure**.
2. The following exceptions to the **height** regulations apply:
 - a) **Height** restrictions do not apply to the following, except in accordance with subsection (b): industrial cranes; silos; windmills; solar panels; towers; tanks; radio and television antennas; church spires, belfries and domes; monuments; chimney and smoke stacks; flag poles; lighting poles; and elevator shafts.
 - b) Where such **structures** are located on top of a **building** they must not occupy more than 10% of the horizontal plane of the roof area.
3. Where a Zone includes a regulation entitled "**Dwelling Width**", or where this Bylaw otherwise makes reference to **dwelling width**, no dwelling may be placed, constructed, sunk into, erected, moved, sited, or altered that does not meet the minimum width requirement for the Zone in which the dwelling is located.

305. Density

1. Where a Zone includes a regulation entitled "Parcel Coverage", or where this Bylaw otherwise makes reference to "maximum parcel coverage", the parcel coverage of all **buildings** and **structures** on the parcel must not exceed the percentage specified for the Zone in which the parcel is located, or to the percentage that is otherwise specified.
2. Where a Zone includes a density regulation expressed as an absolute number of units figure, no parcel may be subdivided and no parcel may be developed with more than the number of parcels or units identified for the Zone in which the parcel is located.
3. For certainty, where more than one of the above density regulations apply to any particular parcel, the most restrictive governs but all remain applicable.
4. The maximum permitted **dwelling unit** density for **parcels** upon which there are more than one lawfully established and legally constructed **dwelling unit** in existence at the time of adoption of this Zoning Bylaw, is the **dwelling unit** density permitted at the time of legal establishment and construction.

306. Subdivision Regulations

1. Where a Zone includes a regulation entitled "Parcel Area", or this Bylaw otherwise refers to a minimum parcel area, then no parcel may be created by subdivision that has an area less than the figure specified for the Zone in which the parcel is located.
2. Where a Zone includes a regulation entitled "Frontage", or this Bylaw otherwise refers to a minimum parcel frontage, then no parcel may be created by subdivision that has a frontage less than the figure so specified.
Furthermore, where a Zone includes a minimum parcel area or minimum frontage, then a parcel that does not satisfy all minimum requirements for the regulated use(s) may not be used for that use, unless the parcel was created prior to the adoption of this Bylaw and no other permitted use is available for the parcel.
3. A **parcel** which is reduced in size by the dedication of land to a public body in order to accommodate a necessary public service, utility, facility or **highway**, subsequent to the approval date of this Bylaw is deemed to be in conformity with the minimum **parcel** area requirements of this Bylaw.
4. Where as a result of land acquisition for a public use after this Bylaw comes into force by:
 - a) The Regional District;
 - b) A municipality;
 - c) The Provincial Government;
 - d) The Federal Government;
 - e) An Improvement District;
 - f) The Board of School Trustees;
 - g) A Public Utility
 - i) The **parcel** of land that could have been subdivided into two or more **parcels** under this Bylaw when the land was acquired, and
 - ii) The **parcel**, as a result of the acquisition, can no longer be subdivided into the same number of **parcels**,
 the **parcel** is deemed to conform to this Bylaw for the purposes of subdivision as though the land acquisition had not occurred, but only to the extent that none of the **parcels** that would

- be created by the subdivision would be less than 90% of the area that would otherwise be permitted by this Bylaw.
5. The minimum **parcel** area requirements of this Bylaw do not apply to the consolidation of existing **parcels** or the addition of closed **highways** to an existing **parcel**.
 6. The alteration of one or more **interior parcel lines** between two or more **parcels** is permitted provided that:
 - a) no additional **parcels** are created upon completion of the alteration;
 - b) the alteration does not infringe within the required setbacks for an existing **building** or **structure** located on the **parcel**;
 - c) the alteration does not reduce the site area required for a sewage disposal system on any **parcel** being altered;
 - d) if the alteration applies to land within the 'Rail/Trail Corridor 1 (RTC1) Zone', a corridor must be maintained within that zone that is a minimum of 30 metres wide and is suitable for the possible reestablishment of a railway.
 7. **Parcels** upon which there are located two or more lawfully-established and legally-constructed **buildings** containing a **dwelling unit** or units in existence as of the date of adoption of this Zoning Bylaw may be subdivided such that the above-mentioned **buildings** are located on separate **parcels**, with the minimum **parcel** area not less than:
 - a) 2000 m² where connected to a **community water system**; or
 - b) 1 hectare not connected to a **community water system**.
 8. **Parcels** that are physically separated by an existing improved **highway** or railway right-of-way may be subdivided, regardless of the minimum **parcel** size of the zones in which such **parcels** are located. However, such subdivisions are permitted only where the physical separation of the **parcel** would be resolved, using the right-of-way as the subdivision boundary. Further, no **parcel** created pursuant to this Section may be less than 1 hectare in area where there is no **community water system** connection and 2000 m² in area where **community water system** connections are made to each **parcel**.
 9. The minimum size for a parcel of land that may be subdivided pursuant to Section 946 of the *Local Government Act* is 20 hectares. This regulation does not apply within the Agricultural Land Reserve.
 10. Individual **parcels** created by way of subdivision or boundary adjustment after the effective date of this bylaw may not be separated by an existing road or railway right of way on a deposited Plan of Subdivision unless:
 - a) All separated portions of the new **parcels** are equal to or greater than the minimum **parcel** size requirement of the zone in which they are located; or
 - b) The **parcel(s)** being subdivided already are separated by a **highway** or railway right of way and the proposed subdivision would not create any additional **parcels** which are non-contiguous.
 11. The minimum parcel size at subdivision in any zone established under this bylaw does not apply:
 - a) where the parcel being created is to be used solely for the unattended equipment necessary for operation of
 - i) public utility uses with no exterior storage of any kind;

- ii) radio or television broadcasting antennae, or other similar communications infrastructure;
- iii) air or marine navigation aids; and
- b) where no sewage is generated, and
- c) where the owner agrees in writing to registering a condition or covenant pursuant to section 219 of the *Land Title Act* in favour of the Regional District of Kootenay Boundary at the time the subdivision is registered, and such condition or covenant shall be satisfactory to the approving officer and shall restrict the use of any parcel.

Part 4: Supplemental Regulations for Certain Uses and Circumstances

401. Home-Based Businesses

1. Where a **home-based business** use is expressly permitted, the following regulations apply:
 - a) The **home-based business**, including associated **storage** areas, must be carried out solely within a **single family dwelling** or wholly enclosed **accessory building**;
 - b) The **home-based business** must not give any indication that the **building** or **parcel** is being used for any purpose other than that of a **dwelling unit** or accessory use;
 - c) The **home-based business** must not produce any odorous, toxic or noxious matter, noise, vibration, smoke, heat, dust, litter, glare or radiation other than that normally associated with a **dwelling unit** nor will it create or cause any fire hazard, electrical interference or traffic congestion on the **highway**;
 - d) Notwithstanding Section 316 , a maximum of one **sign** is permitted per **parcel**, which identifies the **home-based business**. The maximum visible surface area is 1m² and the **sign** must not be illuminated;
2. The **home-based business**, including associated storage areas, must not occupy more than 100m² of **gross floor area** per **parcel** in total, which applies to the entire **parcel** regardless of the number of **home-based businesses**;
3. All **storage** of materials, equipment, containers or finished products must be **concealed**.
4. The operator(s) of the **home-based business** must be permanent resident(s) of the subject **parcel**.

402. Secondary Suites

Where a **secondary suite** is expressly permitted as a secondary use within a zone, the following regulations apply:

- a) The floor area of the **secondary suite** must not exceed 90m² or 40% of the floor area of the **single family dwelling building**, whichever is less;
- b) Prior approval of the authority responsible for liquid waste disposal, pursuant to the relevant Provincial legislation, must be obtained before issuance of building permit;
- c) For **parcels** located within an area served by a **community water system**, prior approval of the water purveyor must be obtained before issuance of a building permit;
- d) Not more than one **secondary suite** may be located on a **parcel**;
- e) No **secondary suite** may be stratified, subdivided, or otherwise legally separated from the principal **single family dwelling** use to which it is considered a secondary use, except where the subdivision is in conformity with the minimum **parcel** area requirements of this bylaw; and
- f) A **secondary suite** must not be connected to a **community water system** which is subject to a Drinking Water Notification pursuant to the *Drinking Water Protection Act* under an order of the Drinking Water Protection Officer.

403. Bed and Breakfasts

For Zones in which **bed and breakfasts** are a permitted use, not more than three (3) bedrooms or **sleeping units** located inside a **dwelling unit** on a single **parcel** of land may be used, at the same time, for the accommodation of paying guests.

404. Screening and Fencing

1. Except where provided otherwise in this Bylaw:
 - a) **Open fences** may be sited on any portion of a **parcel**;
 - b) **Solid fences** and **landscape screens** 1.3 metres or less in height may be sited on any portion of a **parcel**;
 - c) **Solid fences** and **landscape screens** greater than 1.3 metres and less than 2 metres in height may not be placed in the **front parcel** and **exterior side parcel** setbacks;
 - d) **Solid fences** and **landscape screens** 2 metres or greater in height must be sited in accordance with the required setbacks for a **principal building**;
 - e) The use of barbed wire fences within or abutting the Residential 1, Residential 2, Manufactured Home Park, Comprehensive Development, Rural Resource 1, Rural Resource 2, Rural Resource 3, Commercial, Institutional and Community Facilities, and Parks and Recreation Zones is prohibited.
2. Outdoor storage areas in the Light Industrial 1, Light Industrial 2, Industrial 3 and Commercial Zones must be enclosed by either a **solid fence**, or a **landscape screen**, a minimum of 1.8 metres in height.
3. Where the Light Industrial 1 Zone is adjacent to a **parcel** or **parcels** in the Residential 2 Zone, the following **screening** must be placed on the **parcel** in the Light Industrial 1 Zone along the **parcel** boundary as shown in red on the map below: a double row of mixed evergreen and deciduous trees, hedges or shrubbery;



405. Sign Regulations

1. With the exception of regulations to the contrary within any particular zone or in the **home-based business** regulations under this Bylaw, no **parcel** may be used for the display of any exterior **signs** on a permanent basis other than:
 - a) Those advertising a permitted use on a **parcel** of land;
 - b) Those for a **building** or facility permitted pursuant to Section 302 of this Bylaw;
 - c) Temporary **signs** such as election; 'For Sale'; and 'For Rent' **signs**;

- d) Advisory **signs** such as 'No Trespassing', 'No Hunting', and 'Beware of Dog', not limited as to number, provided each sign does not exceed 0.3 m² in size on any one side.
2. Unless otherwise permitted or restricted elsewhere in this Bylaw, the maximum visible surface area of a **sign** is 3 m² per side.
 3. Unless otherwise permitted or restricted elsewhere in this Bylaw, not more than two **signs** may be located on a **parcel** of land.
 4. No **sign** may advertise a use of land or **buildings**, a product or a business which does not occur on the **parcel** of land upon which the **sign** is located.
 5. No **sign** may be equipped with motion or flashing lights or a mechanical device which causes the **sign** to move.

Part 5: Parking and Loading

1. Minimum off-street parking spaces and facilities must be provided in accordance with the following:

TYPE	USE	REQUIREMENT
RESIDENTIAL	Single family dwellings	2 spaces per dwelling unit . A maximum of two spaces may be in tandem
	Bed and Breakfast and Boarding Use	In addition to the parking requirement for the principal residential use, one space per bedroom used for bed and breakfast/boarding purposes must also be provided
	Secondary Suite	In addition to the parking requirement for the principal residential use, one space per secondary suite
COMMERCIAL	Auction Mart (indoor)	1 space per 4 seats or one space per 35 m ² for use by its patrons, whichever is greater
	Artisan's workshops; personal service establishments ; retail stores; small appliance & business equipment sales and service facilities; service stations ; passenger terminals	1 space per 20 m ² of gross floor area
	Animal shelters, kennels , veterinary clinic , offices	1 space per 30 m ² of gross floor area
	Building and contracting supply establishment ; rental, sales and associated service facilities for vehicles and light equipment	1 space per 90 m ² of covered sales & storage area
	Eating and drinking establishment	1 space per 3 seats (at capacity)
	Hotels and Motels	1 space per unit
	Light manufacturing , tradespersons shop	1 space per 3 employees on a maximum working shift but not less than 5 spaces per establishment
	Nursery and commercial greenhouse	1 space per 14 m ² of gross floor area used for display and sales
	Vegetable, produce, craft or similar roadside display stand	1 space per 20m ² of gross floor area
INDUSTRIAL	All industrial uses unless listed elsewhere	1 space per 3 employees on a maximum working shift but not fewer than 5 spaces per establishment

TYPE	USE	REQUIREMENT
INSTITUTIONAL	Community hall; church and church hall; lodge and similar fraternal organizations, library, art gallery; museum and similar facility	1 space per 4 seats or 1 space per 35 m ² available for patrons, whichever is greater
	Schools where the student body is entirely younger than the legal driving age	10 spaces plus 1 additional space per employee
	Other school and educational facilities	10 spaces plus 1 space per employee, plus 1 space per 10 students, plus 1 space per 3 beds in an associated dormitory or residential facility
	Utility uses and works yards and maintenance facilities	1 space per 3 employees on a maximum working shift
RECREATIONAL	Arena, rink; swimming pool; tennis court; bowling green; ski area; stadium; vehicle race track; golf course and driving range; rodeo and gymkhana ground	1 space per 4 seats plus 1 space per 4 players or participants
	Playing field; campground and day camp; fairgrounds and amusement parks; park; trail and similar land extensive recreational uses	Off-street parking will be provided at the discretion of the owner

2. Where a **building** or **parcel** contains more than one function or use, the required number of parking spaces is the sum of the requirements of each function.
3. Where a use is not specifically mentioned, the parking requirement will be the same as for a similar use mentioned in Section 317.1.
4. Required spaces must be provided on the same **parcel** as the **building** or use for which they are required.
5. Each parking space must be at least 2.5 metres wide, 5.5 metres long and 2.5 metres high and the width of each parking space must be increased to 3 metres where such a space is adjacent to any side wall, post, pillar or other such obstruction.
6. Each parking space must be so located as to permit unobstructed access to and egress from that space to a **highway** at all times.
7. Required off-street parking areas to accommodate three or more vehicles must have a surface which is continually dust free and individual parking spaces, maneuvering aisles, entrances and exits must be clearly marked.
8. The number of access points from each parking area to a **highway** must not exceed two.
9. Development abutting a Controlled Access Highway is subject to the provisions of Part 6 and Part 54(1) of the *Highway Act*.
10. The parking requirements established in Section 317 of this Bylaw do not apply to a **building** or use existing prior to the adoption date of this Bylaw. However, if there is an expansion or addition to an existing use or **building**, the provisions of Section 317 will apply to such expansion or addition.
11. Off-street loading facilities for commercial or industrial uses involving the receipt and delivery of goods or materials by vehicles must include 1 space for the first 12,000 m² of **gross floor area** or fraction thereof, plus 1 additional space for each additional 2,000 m² of **gross floor**

area or fraction thereof.

12. Off-street loading facilities must:

- a) be provided on the same **parcel** as the use it serves;
- b) be set back a minimum of 6 metres from the designated fronting **highway**;
- c) have a minimum of 30 m² area, at least 3 metres in width and 4 metres in height for each space;
- d) not project into any **highway**;
- e) have unobstructed vehicular access to a **highway**;
- f) have a durable dust free surface.

Part 6: Zones

601. Zones

1. For the purpose of this Bylaw,
2. Electoral Area 'B'/Lower Columbia–Old Glory of the Regional District of Kootenay Boundary is classified and divided into the following zones:

Zone Names	Short Form
Residential 1	R1
Residential 2	R2
Manufactured Home Park	MHP
Comprehensive Development 1	CD1
Rural Residential 1	RR1
Rural Residential 2	RR2
Rural Residential 3	RR3
Agricultural Resource 1	AGR1
Agricultural Resource 2	AGR2
Agricultural Resource 3	AGR3
Drinking Water Resource 1	DWR1
Drinking Water Resource 2	DWR2
Rural Resource 1	RUR1
Rural Resource 2	RUR2
Rural Resource 3	RUR3
Forest Resource	FR
Commercial	C
Light Industrial 1	IN1
Light Industrial 2	IN2
Industrial 3	IN3
Industrial 4	IN4
Industrial 5	IN5
Industrial 6	IN6
Parks and Recreation	PR
Conservation	CONS
Institutional and Community Facilities	ICF
Rail/Trail Corridor	RTC

2. The extent and boundary of each zone is shown on the Zoning Map (Map 1), which is attached to and forms part of this Bylaw.
3. When a zone boundary is shown as following a **highway** (*but not a railway*), or **watercourse**, the centre-line of such feature is the zone boundary.

4. Where a zone boundary does not follow a legally defined line, the location of the zone boundary is determined by scaling from the Zoning Map (Map 1).

602. Residential 1 Zone**R1**

The following provisions apply to lands in the Residential 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling.*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 602.1 above:

- a) *Accessory buildings* and *structures*;
 b) *Bed and breakfast*;
 c) Home-based business;
 d) *Secondary suite.*

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 850 m² when connected to both a *community water system* and a *community sewer system*;
 b) 2,000 m² when connected to a *community water system*;
 c) 1 hectare when not connected to a *community water system*.

4. Frontage for New Parcels Created by Subdivision

Parcels to be created by subdivision must have a minimum 20 metres frontage abutting a *highway*.

5. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

6. Minimum Dwelling Width

Buildings containing a *dwelling unit* must have a minimum *dwelling width* of 5.5 metres.

7. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Principal buildings</i> and <i>structures</i>	<i>Accessory buildings</i> and <i>structures</i>	<i>Storage sheds</i>	Recreational type Vehicles
<i>Front</i>	4.5	4.5	7.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5	4.5
<i>Interior side</i>	2.0	2.0	0.6	0.0
<i>Rear</i>	3.0	3.0	0.6	0.0
<i>Rear</i> adjacent to a developed laneway	3.0	1.0	0.6	1.0

8. Parcel Coverage

Maximum *parcel coverage* is 33%.

9. Height

- a) *Principal buildings* must not exceed 9 metres in *height*;
- b) *Accessory buildings* and *structures* must not exceed 4.5 metres in *height*.

10. Large Vehicle and Recreational Vehicle Parking

- a) Except in the case of service calls, no commercial vehicle with a gross vehicle weight of more than 3700 kg may be parked or stored on a *parcel*;
- b) Maximum of two recreational type vehicles (RVs and pleasure boats) may be parked or stored per *parcel*, and only in accordance with noted setbacks.

11. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

603. Residential 2 Zone**R2**

The following provisions apply to lands in the Residential 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling.*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 603.1 above:

- a) *Accessory buildings and structures;*
 b) *Bed and breakfast;*
 c) Home-based business;
 d) *Secondary suite.*

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2,000 m² when connected to a *community water system*;
 b) 1 hectare when not connected to a *community water system.*

4. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

5. Minimum Dwelling Width

Buildings containing a *dwelling unit* must have a minimum *dwelling width* of 5.5 metres.

6. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Principal buildings and structures</i>	<i>Accessory Buildings and structures</i>	<i>Storage sheds</i>	Recreational type Vehicles
<i>Front</i>	4.5	4.5	7.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5	4.5
<i>Interior side</i>	3.0	3.0	0.6	0.0
<i>Rear</i>	3.0	3.0	0.6	0.0
<i>Rear</i> adjacent to a developed laneway	3.0	1.0	0.6	0.0
Any <i>parcel</i> line adjacent to a Light Industrial 1 Zone, including where separated by a <i>highway</i>	7.5	7.5	7.5	0.0

7. Parcel Coverage

Maximum *parcel coverage* is 33%.

8. Height

- a) *Principal buildings* must not exceed 9 metres in *height*;
- b) *Accessory buildings* and *structures* must not exceed 4.5 metres in *height*.

9. Large Vehicle and Recreational Vehicle Parking

- a) Except in the case of service calls, no commercial vehicle with a gross vehicle weight of more than 3700 kg must be parked or stored on a *parcel*;
- b) Maximum of two recreational type vehicles (RVs and pleasure boats) may be parked or stored per *parcel*.

10. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

604. Manufactured Home Park Zone**MHP**

The following provisions apply to lands in the Manufactured Home Park Zone:

1. Permitted Principal Uses:

Only the following *principal uses* are permitted:

- a) *Manufactured home park*;

2. Permitted Secondary Uses:

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 604.1 above:

- a) *Accessory buildings* and *structures*;
- b) Service *buildings* including laundry and entertainment facilities and similar uses for the exclusive use of *manufactured home park* residents;

3. Manufactured Home Parks

Manufactured Home Parks are subject to the provisions of Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97, as amended.

4. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 1.2 hectares.

6. Parcel Coverage

Maximum *parcel coverage* is 50%.

7. Recreation Area

A minimum of 6% of the total area of the *parcel* upon which the bare land strata plan is registered must be designated as common property for exclusive recreational use by residents.

8. Buffer Zone

A landscaped buffer zone of 10 metres must be maintained within the boundaries of the *parcel* upon which a bare land strata plan is registered, within which no *buildings* may be located.

9. Storage

A common storage area must be provided for the residents of a bare-land strata subdivision. Such a storage area must be located on the Strata Council's common property, and must be enclosed in a ***building*** or within a compound screened by a ***closed fence*** not less than 2 metres in height.

10. Parking

Off-street parking spaces for a ***manufactured home park*** must be provided in accordance with the Regional District of Kootenay Boundary Mobile Home Park Bylaw No. 97 as amended.

605. Comprehensive Development 1 Zone**CD1**

The following provisions apply to lands in the Comprehensive Development 1 (CD1) Zone:

1. Permitted *principal uses* within that portion of the lands identified as 'Area 1A' and 'Area 1B' on the CD1 Zone map attached as Map 2:

Only the following *principal uses* are permitted:

- a) Forestry, logging, silviculture;
- b) ***Agriculture***;
- c) Equestrian facilities;
- d) Outdoor recreation facilities;
- e) ***Single family dwelling*** for use as a caretaker's residence.

2. Permitted Secondary Uses within that portion of the lands identified as 'Area 1A' and 'Area 1B' on the CD1 Zone map attached as Map 2:

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 605.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Common storage and maintenance facility.

3. Permitted *principal uses* within that portion of the lands identified as 'Areas 2A – 2K' on the CD1 Zone map attached as Map 2:

Only the following *principal uses* are permitted:

- a) ***Agriculture***;
- b) One recreational/assembly amenity building;
- c) ***Single family dwelling***.

4. Permitted Secondary Uses within that portion of the lands identified as 'Areas 2A – 2K' on the CD1 Zone map attached as Map 2:

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 605.3 above:

- a) ***Accessory buildings*** and ***structures***;
- b) ***Secondary Suite***.

5. Minimum Parcel Area and Average Parcel Area at Subdivision

- a) Within Areas '2A – 2K' as shown on Map 2, the average ***parcel*** area must not be less than 1.8 hectares, where "average parcel area" is determined by dividing the total area of the land within the CD1 Zone, excluding those portions dedicated to the Crown as highway pursuant to the *Land Title Act* and excluding those portions designated as access routes pursuant to the *Bare Land Strata Regulations*, by the total number of ***parcels*** located within the CD1 Zone.
- b) The minimum ***parcel*** area for lands located within that portion of the CD1 Zone identified as 'Area 2A - 2K' on the CD1 Zone Map attached as Map 2 must be 3,000 square metres.

- c) Within Areas '1A' and '1B' as shown on Map 2, the average **parcel** area must not be less than 29 hectares, where "average parcel area" is determined by dividing the total area of the land within Areas '1A' and '1B', excluding those portions dedicated to the Crown as highway pursuant to the *Land Title Act* and excluding those portions designated as access routes pursuant to the *Bare Land Strata Regulations*, by the total number of **parcels** located within Areas '1A' and '1B'.

6. Maximum Cluster Density

Subject to the minimum average **parcel** area requirements under Section 605.5, the maximum number of **dwelling units** permitted in each area of the CD1 Zone, as identified on the CD1 Zone Map attached as Map 2, are as follows:

Area as shown on Map 2	Maximum Number of Dwelling Units
1A and 1B combined	1
2A	8
2B	5
2C	2
2D	8
2E	10
2F	8
2G	5
2H	8
2I	5
2J	5
2K	10

7. Density of Development on Individual Parcels

The maximum number of **dwelling units** permitted on a **parcel** in the CD1 Zone is one **single family dwelling** and one **secondary suite**, except 'Area 1A' and 'Area 1B' where no secondary suite is permitted.

8. Setbacks

Minimum setbacks for all **buildings** and **structures** within the CD1 Zone is 5.0 metres from any and all **parcel** lines.

9. Parcel Coverage

Maximum **parcel coverage** is 33%.

10. Height

All **Buildings** and **structures** must not exceed 14 metres in **height**.

11. Secondary Suites

Secondary Suites are only permitted on **parcels** larger than 2.0 hectares in area on lands identified as 'Area 2A – 2K' on the CD Zone Map attached as Map 2.

12. Sewage Disposal Systems

Sewage disposal systems required to service ***dwelling units*** in the CD1 Zone may be located anywhere in the zone, subject to the approval of the Health Authority or the Ministry of Environment, whichever agency has jurisdiction.

13. Common Storage and Maintenance Facility

In the CD1 Zone:

- a) A common storage and maintenance facility, as permitted under Section 1(f), may be conducted both within a ***building*** and outdoors.
- b) A common storage and maintenance facility is limited to storage and maintenance activities which are accessory to residential use of lands occurring within the zone.
- c) The total area of land used for common storage and maintenance facility is restricted to 2,000 square metres.
- d) All exterior storage and maintenance activity occurring within the common storage and maintenance facility must be screened from view by a ***solid fence*** or ***landscape screen*** not less than 1.8 metres in height.

14. Parking

Off-street parking must be provided in accordance with Part 5 of this bylaw.

606. Rural Residential 1 Zone**RR1**

The following provisions apply to lands in the Rural Residential 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture;*
- b) *Single family dwelling;*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 606.1 above:

- a) *Accessory buildings and structures;*
- b) *Bed and breakfast;*
- c) Home-based business;
- d) *Secondary suite.*

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 1.8 hectares

4. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	7.5	4.5
<i>Interior side</i>	7.5	0.6
<i>Rear</i>	7.5	0.6

6. Parcel Coverage

Maximum *parcel coverage* is 33%

7. Height

Buildings and structures must not exceed 14 metres in *height*.

8. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

607. Rural Residential 2 Zone**RR2**

The following provisions apply to lands in the Rural Residential 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture;*
- b) *Single family dwelling.*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 607.1 above:

- a) *Accessory buildings* and *structures;*
- b) *Bed and breakfast;*
- c) Home-based business.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	5.0	0.6

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Height

Buildings and *structures* must not exceed 14 metres in *height*.

8. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

608. Rural Residential 3 Zone**RR3**

The following provisions apply to lands in the Rural Residential 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture;*
- b) *Single family dwelling.*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 608.1 above:

- a) *Accessory buildings* and *structures;*
- b) *Bed and breakfast;*
- c) Home-based business;
- d) *Secondary Suite.*

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 4 hectares

4. Density

Maximum one *single family dwelling* and one *secondary suite* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	5.0	0.6

6. Parcel Coverage

Maximum *parcel coverage* is 33%

7. Height

Buildings and *structures* must not exceed 14 metres in *height*.

8. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

609. Agricultural Resource 1 Zone**AGR1**

The following provisions apply to lands in the Agricultural Resource 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***, some aspects of which may require approval from the Agricultural Land Commission;
- b) ***Agriculture***;
- c) ***Intensive Agriculture***;
- d) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 609.1 above:

- a) ***Accessory buildings and structures***;
- b) ***Bed and breakfast***;
- c) Home-based business;
- d) ***Secondary suite***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 10 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Agricultural Production of a Controlled Substance</i>
<i>Front</i>	7.5	7.5	60
<i>Exterior side</i>	4.5	4.5	30
<i>Interior side</i>	4.5	0.6	30
<i>Rear</i>	5.0	0.6	30

6. Parcel Coverage

Maximum ***parcel coverage*** is 35% for farm use, or 75% for greenhouses.

7. Parking and Loading

Off-street parking and loading must be provided in accordance with Part 5 of this Bylaw.

610. Agricultural Resource 2 Zone**AGR2**

The following provisions apply to lands in the Agricultural Resource 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance***, some aspects of which may require approval from the Agricultural Land Commission;
- b) ***Agriculture***;
- c) ***Campground***;
- d) ***Intensive Agriculture***;
- e) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 610.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) ***Bed and breakfast***;
- c) Home-based business;
- d) ***Secondary suite***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 20 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Agricultural Production of a Controlled Substance</i>
<i>Front</i>	7.5	7.5	60
<i>Exterior side</i>	4.5	4.5	30
<i>Interior side</i>	4.5	0.6	30
<i>Rear</i>	5.0	0.6	30

6. Parcel Coverage

Maximum ***parcel coverage*** is 35% for farm use, or 75% for greenhouses.

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

611. Agricultural Resource 3 Zone**AGR3**

The following provisions apply to lands in the Agricultural Resource 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agriculture;***
- b) ***Campground;***
- c) Driving range;
- d) Golf Course;
- e) ***Single family dwelling.***

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 611.1 above:

- a) ***Accessory buildings and structures;***

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 10 hectares.

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>
<i>Front</i>	7.5	7.5
<i>Exterior side</i>	7.5	7.5
<i>Interior side</i>	7.5	7.5
<i>Rear</i>	7.0	7.5

5. Parcel Coverage

Maximum ***parcel coverage*** is 25%.

6. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

612. Drinking Water Resource 1 Zone**DWR1**

The following provisions apply to lands in the Drinking Water Resource 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling*;
- b) *Resource use, excluding processing*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 612.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

Notwithstanding the above, *buildings* and *structures* must be setback a minimum of 30 metres from the *natural boundary* of any *watercourse*.

6. Parcel Coverage

Maximum *parcel coverage* is 33%

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

613. Drinking Water Resource 2 Zone**DWR2**

The following provisions apply to lands in the Drinking Water Resource 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Single family dwelling*;
- b) *Resource use*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 613.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 50 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

Notwithstanding the above, *buildings* and *structures* must be setback a minimum 30 metres from the *natural boundary* of any *watercourse*.

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

614. Rural Resource 1 Zone**RUR1**

The following provisions apply to lands in the Rural Resource 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Campground***;
- b) Cemetery;
- c) Portable shake, shingle, sawmill and lumber mill operations;
- d) ***Resource use***;
- e) ***Single family dwelling***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 614.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Bed and breakfast;
- c) Home-based business;
- d) ***Secondary suite***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 10 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel***.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 33%.

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

615. Rural Resource 2 Zone**RUR2**

The following provisions apply to lands in the Rural Resource 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Campground;***
- b) Cemetery;
- c) Portable shake, shingle, sawmill and lumber mill operations;
- d) ***Resource use;***
- e) ***Single family dwelling;***

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 615.1 above:

- a) ***Accessory buildings*** and ***structures;***
- b) Home-based business;
- c) ***Secondary Suite.***

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

4. Density

Maximum one ***single family dwelling*** and one ***secondary suite*** per ***parcel.***

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 33%.

7. Parking

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

616. Rural Resource 3 Zone**RUR3**

The following provisions apply to lands in the Rural Resource 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Campground*;
- b) *Resource use*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 616.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 50 hectares.

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

5. Parcel Coverage

Maximum *parcel coverage* is 33%.

6. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

617. Forest Resource Zone**FR**

The following provisions apply to lands in the Forest Resource Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Agriculture*;
- b) *Forest management activity*, provided the *parcel* is classified as managed forest land under the *Assessment Act*;
- c) *Single family dwelling*.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 617.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

4. Density

Maximum one *single family dwelling* per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	5.0

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

618. Commercial Zone**C**

The following provisions apply to lands in the Commercial Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Eating and drinking establishment;
- b) ***Hotel***
- c) ***Motel***;
- d) ***Office***;
- e) ***Passenger terminal***;
- f) ***Personal Service Establishment***;
- g) Retail store;
- h) ***Service station***.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 618.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) ***Bed and Breakfast***;
- c) Home-based business;
- d) ***Single family dwelling***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2000 m² when connected to a ***community water system***;
- b) 1 hectare when not connected to a ***community water system***.

4. Dwelling Unit

Maximum one ***single family dwelling*** per *parcel*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel Line</i>	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>
<i>Front</i>	4.5	4.5	4.5
<i>Exterior side</i>	4.5	4.5	4.5
<i>Interior side</i>	3.0	0.6	0.0
<i>Rear</i>	3.0	0.6	0.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 50%.

7. Screening

Screening must be provided in accordance with Section 404 of this Bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

619. Light Industrial 1 Zone**IN1**

The following provisions apply to lands in the Light Industrial 1 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Auction mart;
- b) ***Building and contracting supply establishment;***
- c) Contractor's shops and yards;
- d) ***Distribution facility;***
- e) Eating and drinking establishment;
- f) ***Freight terminal;***
- g) ***Light manufacturing;***
- h) ***Passenger terminal;***
- i) Rental, sales and associated service facilities for vehicles and light equipment;
- j) Retail store;
- k) ***Storage;***
- l) ***Tradesperson*** shop;
- m) Wholesale establishment.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 619.1 above:

- a) ***Accessory buildings*** and ***structures;***
- b) Administrative Office;
- c) ***Dwelling Unit.***

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 1 hectare.

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel;***
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>
<i>Front</i>	15.0	7.5	7.5
<i>Exterior side</i>	15.0	4.5	4.5
<i>Interior side</i>	3.0	0.6	0.0
<i>Rear</i>	3.0	0.6	0.0

6. Parcel Coverage

Maximum ***parcel coverage*** is 40%.

7. Screening

Screening must be provided in accordance with Section 404 of this Bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

620. Light Industrial 2 Zone**IN2**

The following provisions apply to lands in the Light Industrial 2 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Auction mart;
- b) ***Building and contracting supply establishment;***
- c) Contractor's shops and yard;
- d) ***Distribution facility;***
- e) Eating and drinking establishment;
- f) ***Freight terminal;***
- g) ***Light manufacturing;***
- h) Log home manufacturing;
- i) ***Passenger terminal;***
- j) Rental, sales and associated service facilities for vehicles and light equipment;
- k) Retail store;
- l) ***Storage;***
- m) ***Tradesperson*** shop;
- n) ***Veterinary clinic;***
- o) Wholesale establishment.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 620.1 above:

- a) ***Accessory buildings*** and ***structures;***
- b) Administrative Office;
- c) ***Dwelling Unit.***

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2000 m² when connected to a ***community water system***
- b) 1 hectare when not connected to a ***community water system***

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel;***
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>
<i>Front</i>	7.5	7.5	7.5
<i>Exterior side</i>	7.5	4.5	4.5
<i>Interior side</i>	3.0	0.6	0.0
<i>Rear</i>	3.0	0.6	0.0

6. Parcel Coverage

Maximum *parcel coverage* is 50%.

7. Screening

Screening must be provided in accordance with Section 404 of this bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

621. Industrial 3 Zone**IN3**

The following provisions apply to lands in the Industrial 3 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agricultural Production of a Controlled Substance;***
- b) Animal shelters;
- c) Auction mart;
- d) ***Automobile salvage yard;***
- e) ***Building and contracting supply establishment;***
- f) ***Bulk fuel depot;***
- g) Contractor's shops and yards;
- h) ***Distribution facility;***
- i) Eating and drinking establishment;
- j) ***Freight terminal;***
- k) ***Kennels;***
- l) ***Manufacturing;***
- m) ***Passenger terminal;***
- n) ***Recycling depot;***
- o) ***Recycling facility;***
- p) Rental, sales and associated service facilities;
- q) Retail store;
- r) ***Storage;***
- s) ***Tradesperson*** shop;
- t) Utility uses;
- u) Vehicle and heavy equipment maintenance and repair;
- v) ***Veterinary clinic;***
- w) Wholesale establishment.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 621.1 above:

- a) ***Accessory buildings*** and ***structures;***
- b) Administrative Office;
- c) ***Dwelling Unit.***

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than:

- a) 2000 m² when connected to a ***community water system***
- b) 1 hectare when not connected to a ***community water system***

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel;***
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>	<i>Outdoor storage</i>	<i>Agricultural Production of a Controlled Substance</i>
<i>Front</i>	7.5	7.5	7.5	60
<i>Exterior side</i>	7.5	4.5	4.5	30
<i>Interior side</i>	3.0	0.6	0.0	30
<i>Rear</i>	3.0	0.6	0.0	30

6. Parcel Coverage

Maximum *parcel coverage* is 50%.

7. Screening

Screening must be provided in accordance with Section 404 of this bylaw.

8. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

622. Industrial 4 Zone**IN4**

The following provisions apply to lands in the Industrial 4 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Distribution facility***;
- b) Highway maintenance depot;
- c) ***Storage***;
- d) Truck cleaning facility;
- e) Vehicle and heavy equipment maintenance and repair.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 622.1 above:

- a) ***Accessory buildings*** and ***structures***;
- b) Administrative Office;
- c) ***Dwelling Unit***.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel***;
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>
<i>Front</i>	4.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	4.5	0.6

6. Parcel Coverage

Maximum ***parcel coverage*** is 50%.

7. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

623. Industrial 5 Zone**IN5**

The following provisions apply to lands in the Industrial 5 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) **Manufacturing;**
- b) **Storage.**

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 623.1 above:

- a) **Accessory buildings** and **structures;**
- b) Administrative Office;
- c) **Dwelling Unit.**

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 8000 m².

4. Dwelling Unit

- a) Maximum one **dwelling unit** per **parcel**;
- b) **Gross floor area** of the **dwelling unit** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

Parcel Line	Buildings and structures	Storage sheds
Front	7.5	7.5
Exterior side	7.5	4.5
Interior side	7.5	0.6
Rear	7.5	0.6

6. Parcel Coverage

Maximum **parcel coverage** is 60%.

7. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

624. Industrial 6 Zone**IN6**

The following provisions apply to lands in the Industrial 6 Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Asphalt plant,
- b) ***Automobile salvage yard;***
- c) ***Light manufacturing;***
- d) ***Recycling facility;***
- e) ***Storage;***
- f) Vehicle and heavy equipment maintenance and repair.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 624.1 above:

- a) ***Accessory buildings and structures;***
- b) Administrative Office;
- c) ***Dwelling Unit.***

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Dwelling Unit

- a) Maximum one ***dwelling unit*** per ***parcel;***
- b) ***Gross floor area*** of the ***dwelling unit*** must not exceed 92m².

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings and structures</i>	<i>Storage sheds</i>
<i>Front</i>	4.5	7.5
<i>Exterior side</i>	4.5	4.5
<i>Interior side</i>	4.5	0.6
<i>Rear</i>	4.5	0.6

6. Parcel Coverage

Maximum ***parcel coverage*** is 50%.

7. Parking and Loading

Off-street parking and off-street loading must be provided in accordance with Part 5 of this Bylaw.

625. Parks and Recreation Zone**PR**

The following provisions apply to lands in the Parks and Recreation Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) **Campground**;
- b) Community hall;
- c) Cross-country ski areas;
- d) Golf courses, including driving ranges;
- e) Gun range;
- f) Outdoor recreation facilities;
- g) Retreat facilities (e.g. Bible Camps);
- h) Ski lodges.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 625.1 above:

- a) **Accessory buildings and structures**;
- b) Eating and Drinking Establishment;

3. Maximum Height for Buildings

20 metres

4. Setbacks

Minimum setbacks measured in metres:

Parcel Line	Buildings and structures
Front	7.5
Exterior side	7.5
Interior side	7.5
Rear	7.5

5. Parcel Coverage

Maximum *parcel coverage* is 25%.

6. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

626. Conservation Zone**CONS**

The following provisions apply to lands in the Conservation Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) ***Agriculture;***
- b) Conservation activities;
- c) ***Passive recreation;***
- d) ***Single family dwelling.***

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 626.1 above:

- a) ***Accessory buildings*** and ***structures;***

3. Dwelling Unit

Maximum one *dwelling unit* per *parcel*.

4. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 25 hectares.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	7.5
<i>Exterior side</i>	7.5
<i>Interior side</i>	7.5
<i>Rear</i>	7.5

6. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

627. Institutional & Community Facilities Zone**ICF**

The following provisions apply to lands in the Institutional & Community Facilities Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) *Institutional Use.*

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 627.1 above:

- a) *Accessory buildings* and *structures.*

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 2 hectares.

4. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	5.0
<i>Exterior side</i>	5.0
<i>Interior side</i>	3.0
<i>Rear</i>	3.0

5. Parcel Coverage

Maximum *parcel coverage* is 33%.

6. Height

Buildings and *structures* must not exceed 12 metres in *height.*

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

628. Rail/Trail Corridor Zone**RTC**

The following provisions apply to lands in the Rail/Trail Corridor Zone:

1. Permitted Principal Uses

Only the following *principal uses* are permitted:

- a) Cross-country ski areas;
- b) Railways;
- c) Railway sidings; and
- d) Recreational trails and corridors, excluding motorized recreational use with the exception of highway and driveway crossings and maintenance vehicles.

2. Permitted Secondary Uses

Only the following secondary uses are permitted, and only in conjunction with a use listed in subsection 628.1 above:

- a) *Accessory buildings* and *structures*.

3. Parcel Area for New Parcels Created by Subdivision

Parcels to be created by subdivision must not be less than 100 hectares.

4. Height

Buildings and *structures* must not exceed 4.5 metres in *height*.

5. Setbacks

Minimum setbacks measured in metres:

<i>Parcel</i> Line	<i>Buildings</i> and <i>structures</i>
<i>Front</i>	4.5
<i>Exterior side</i>	4.5
<i>Interior side</i>	4.5
<i>Rear</i>	4.5

6. Parcel Coverage

Maximum *parcel coverage* is 33%.

7. Parking and Loading

Off-street parking must be provided in accordance with Part 5 of this Bylaw.

READ A FIRST AND SECOND time this 31st day of March, 2015.

PUBLIC HEARING this 13th day of April, 2015.

READ A THIRD TIME this 30th day of April, 2015.

THIRD READING RESCINDED this 28th day of May, 2015

SECOND READING AS AMENDED this 28th day of May, 2015

PUBLIC HEARING this ____ day of _____, 2015.

READ A THRID TIME this ____ day of _____, 2015.

APPROVED BY THE MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE Approving
Officer this ____ day of _____, 2015.

APPROVING OFFICER

FINAL ADOPTION this ____ day of _____, 2015.

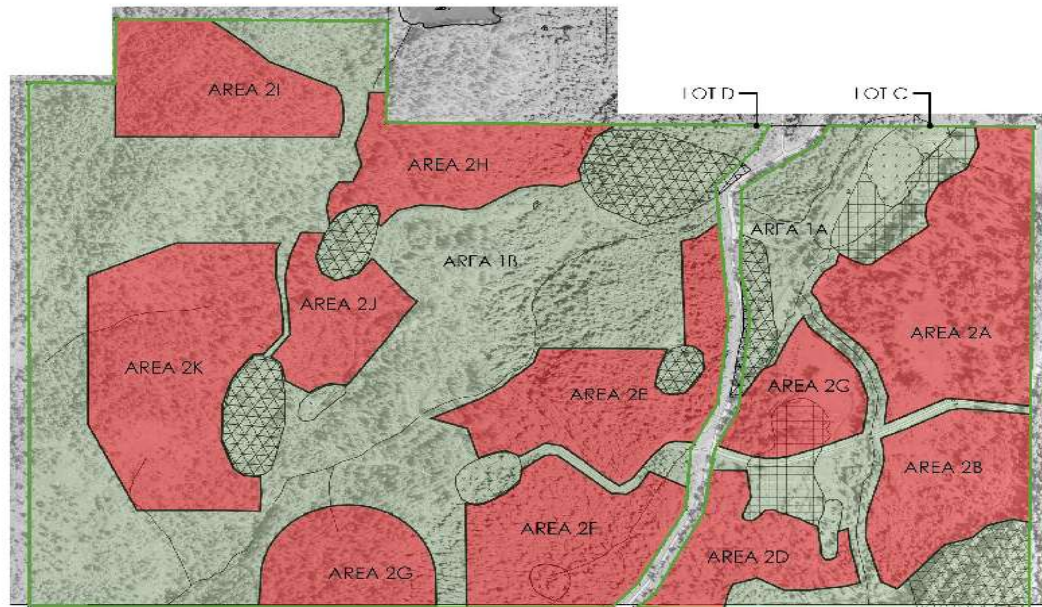
Manager of Corporate Administration

Chair

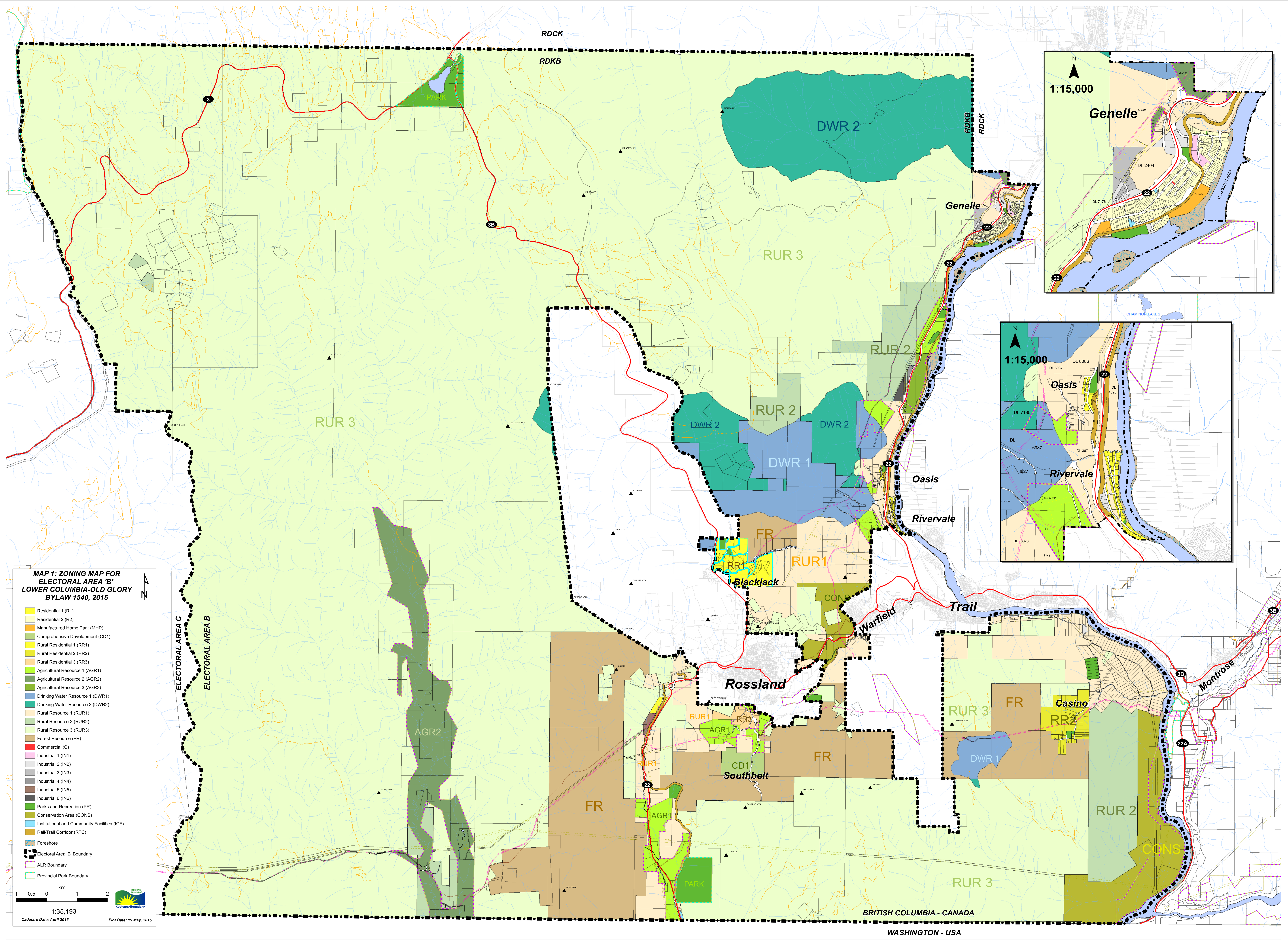
I, Theresa Lenardon, Manager of Corporate Administration of the Regional District of Kootenay Boundary, hereby certify that this is a true and correct copy of Bylaw No. 1540, cited as "Electoral Area 'B'/Lower Columbia-Old Glory Zoning Bylaw No. 1540, 2015".

Manager of Corporate Administration

Map 2. Comprehensive Development 1 (CD1) Zone



All those areas not identified as Areas 2A – 2K on the CD 1 Zone Map are designated as “Area 1A” and “Area 1B” of the “Comprehensive Development 1 Zone” as referred to under Section 605 of Regional District of Kootenay Boundary Electoral Area ‘B’ Zoning Bylaw No. 1540, 2015.



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